

Rancho Adobe Fire Protection District

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**MINUTES OF THE REGULAR BOARD MEETING
JANUARY 16, 2019 — 7:00 P.M.
COTATI FIRE STATION - #1 EAST COTATI AVE.
COTATI, CALIFORNIA**

I. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

President, Brian Proteau, called the Regular Board Meeting to order at 7:00 p.m. The agenda for this meeting was posted on January 11, 2019.

Roll Call:

Directors Present: Harold Griffith, Mark Hemmendinger, Brian Proteau, Leslie Cozad, Michael Gadoua, Nole Pacheco

Directors Absent: Carla Grube

Minutes Conducted by: Jennifer Bechtold

II. ORAL AND WRITTEN COMMUNICATIONS

A. Citizen Business/Public Comments on Items not appearing on Agenda

There was no Public Comment.

B. Correspondence and/or Presentations

There were items of correspondence in Board packets.

III. APPROVAL OF MINUTES

A. Regular Meeting of December 19, 2018

Motion moved by Mr. Gadoua and seconded by Mr. Griffith.
Motion Carried: Aye 6 No 0 Abstain 0 Absent 1

IV. CONSENT CALENDAR

A. Ratification of Claims and Journal Vouchers

Motion moved by Mr. Hemmendinger and seconded by Mrs. Cozad.
Motion Carried: Aye 6 No 0 Abstain 0 Absent 1

V. ADMINISTRATIVE COMMUNICATIONS

A. Chief's Report

Chief Thompson made the following comments:

- Total incidents in December – 189, EMS – 82
- EMT expanded scope training will be held February 11-13 and run by our CQI Coordinator, Cathy Dooyes.
- Fire courses S230/S231 courses will be hosted by RAFD. These mandatory will assist those engaging in the Captain's promotional process.
- PFD and RAFD training officers have met and begun merging training priorities as well as scheduling of these events.
- Training Officer Coordinator position funded by the County will be posted this week and applications will be welcomed.
- Probationary testing for nine and 12-months continues.
- The Engineer's academy continues progressing well and moving towards the final evaluation. We are moving towards appointing two full-time engineers currently being held by part-timers.
- Annual apparatus maintenance and SCBA checks are underway by in-house techs, saving the district money.
- Chief Thompson is working with the county on a proposal for the VFCs and once this is completed, he will present to the Board for evaluation.

B. Director Reports

Mr. Hemmendinger noted that the LRPC meeting has been moved to January 24.

C. Committee Reports

a. Finance/Budget

No report filed.

b. Negotiations

Mr. Pacheco commented that the negotiations process will begin shortly and be a bit in line with the LRPC.

c. Equipment

No report filed.

d. Legislative

No report filed.

e. Chief's Evaluation

Mr. Pacheco mentioned the Chief's evaluation will be finished tonight.

f. Long Range Planning

Meeting will be held on January 24.

D. Firefighters' Association Report

Engineer Brian Sweet noted that the Association has received just under \$2,000 in donations, with \$1,000 alone from Anna Weihman. \$500 of this donation will go to

the Alisa Ann Ruch Burn Foundation and \$500 will go to the Association.

Engineer Sweet also commented the Association is putting money towards helping buy new station beds for staff. The Crab Feed is on January 26th. A thank you to the community is being worked on with ideas of making the July breakfast free or hosting a pasta feed. The 5th Tuesday is going to be held on the first Tuesday in February. This will coincide with our monthly Association meeting.

Mr. Hemmendinger said that we have donated some crab feed tickets to the major donors for helping the district with the passing of the ballot measure and he hoped this was the same across the board. Captain Bernal said that we do not release the names of whom we give the comp tickets to, but there were enough tickets to go around to those who donated. The comp list was revised this year and the Union bought an addition six tickets to hand out.

E. Firefighter's Union Report

Captain Bernal noted that on December 26th, Captain Larry Martinez retired. The Union decided to put acting captains in his position for the next two months to give them some experience. We hope to fill this position after the two months. The Union would also like to hire and fill the two open Engineer positions before we get the Measure W money. The Union members hope the Board will consider this.

VI. UNFINISHED BUSINESS

A. Discussion on Replacing Roof at Liberty Fire Station

Mr. Proteau commented that he still has not received the warranty information on the roof from the contractor but he will follow up with him. We continue to hold the retention money until this process is completed.

B. Discussion of Sonoma State Funding

Mr. Hemmendinger commented that he felt Mr. Gadoua had a good point last month about taking a step back before asking SSU again for funding. He wondered if Mr. Gadoua had any time to pursue this, hopefully creating some friendly relationships and see if we can draw up a written proposal. Captain Bernal commented that he has some information from the CPF as well that he can share with Mr. Gadoua. Chief Thompson offered his time to attend any meetings Mr. Gadoua can set up with SSU.

VII. DIRECTION ON FUTURE AGENDA ITEMS

- Draw up a budget proposal for filling the two open full-time Engineers spots.

Closed Session was opened at 7:22 p.m.

VIII. CLOSED SESSION

- A. Pursuant to Government Code §54957(e), the Board will hold a closed session for the following reason: PUBLIC EMPLOYEE PERFORMANCE EVALUATION.
Action Taken: None

Closed session was adjourned at 7:33 p.m.

IX. ADJOURNMENT

With no further business to discuss, the Regular Board meeting was adjourned at 7:34 p.m.

Motion moved by Mrs. Cozad and seconded by Mr. Gadoua.
Motion Carried: Aye __6__ No __0__ Abstain__0__ Absent __1__

Date Approved: 2/20/19