

# Rancho Adobe Fire Protection District

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**MINUTES OF THE SPECIAL BOARD MEETING  
JULY 1, 2020 — 5:00 P.M.  
COTATI FIRE STATION - #1 EAST COTATI AVE.  
COTATI, CALIFORNIA**

**MEETING WAS HELD VIA TELECONFERENCE FOR ALL BOARD DIRECTORS, STAFF AND MEMBERS OF THE PUBLIC**

**I. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE**

President, Mark Hemmendinger, called the Regular Board Meeting to order at 5:02 p.m. The agenda for this meeting was posted on June 26, 2020.

Roll Call:

Directors Present: Mark Hemmendinger, Brian Proteau, Michael Gadoua, Bret Herman, and Carla Grube and Leslie Cozad

Directors Absent: Nole Pacheco

Minutes Conducted by: Jennifer Bechtold

**III. ORAL AND WRITTEN COMMUNICATIONS**

A. Citizen Business/Public Comments on Items not appearing on Agenda

There was no comment from the public.

**Members of the Board adjourned into closed session at 5:05 p.m. and adjourned at 5:47 p.m.**

**IX. NEW BUSINESS**

A. Consideration of Memorandum of Understanding between the District and the Battalion Chiefs for July 1, 2020 – June 30, 2021

Mr. Hemmendinger commented the Battalion Chief's MOU has been approved for an increase of 2% with no other changes.

Motion moved by Mr. Herman and seconded by Mr. Gadoua.  
Motion Carried: Aye 6 No 0 Abstain 1 Absent 1

*New Business Continued:*

Roll Call:

Mr. Pacheco – absent  
Mrs. Cozad – aye  
Mr. Herman – aye  
Mr. Proteau – abstain  
Mr. Hemmendinger – aye  
Mr. Gadoua – aye  
Mrs. Grube – aye

B. Consideration of Memorandum of Understanding between the District and the Battalion Chiefs for July 1, 2020 – June 30, 2021

Mr. Hemmendinger stated that the Board is approving to a pay increase of 2.5% at this time. Further changes to the MOU will take place at a later date.

Motion moved by Mr. Gadoua and seconded by Mr. Proteau.

Motion Carried: Aye   6   No   0   Abstain   0   Absent   1  

Roll Call:

Mr. Pacheco – absent  
Mrs. Cozad – aye  
Mr. Herman – aye  
Mr. Proteau – aye  
Mr. Hemmendinger – aye  
Mr. Gadoua – aye  
Mrs. Grube – aye

C. Consideration of Employment Agreement between the District and the Administrative Manager for July 1, 2020 – June 30, 2021

Mr. Hemmendinger commented that the Board has agreed to the salary increase of 2% with an agreement to study this positions pay, a salary range and determining during this process whether the hours, experience and scope of duties is commensurate with the level of the salary range. If this is the case, there will be a with consideration of a one-time accommodation in pay, based upon funding available.

Motion moved by Mr. Proteau and seconded by Mr. Gadoua.

Motion Carried: Aye   6   No   0   Abstain   0   Absent   1  

Roll Call:

Mr. Pacheco – absent  
Mrs. Cozad – aye  
Mr. Herman – aye  
Mr. Proteau – aye  
Mr. Hemmendinger – aye  
Mr. Gadoua – aye  
Mrs. Grube – aye

**XI. ADJOURNMENT**

With no further business to discuss, the Regular Board meeting was adjourned at 5:57 p.m.

*Adjournment Continued:*

Motion moved by Mrs. Cozad and seconded by Mrs. Grube.  
Motion Carried: Aye   6   No   0   Abstain   0   Absent   1  

Roll Call:

Mr. Pacheco – absent  
Mrs. Cozad – aye  
Mr. Herman – aye  
Mr. Proteau – aye  
Mr. Hemmendinger – aye  
Mr. Gadoua – aye  
Mrs. Grube – aye

Date Approved:   7/15/2020