

# Rancho Adobe Fire Protection District

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**MINUTES OF THE REGULAR BOARD MEETING  
AUGUST 19, 2020 — 7:00 P.M.  
COTATI FIRE STATION - #1 EAST COTATI AVE.  
COTATI, CALIFORNIA**

**MEETING WAS HELD VIA TELECONFERENCE FOR ALL BOARD DIRECTORS, STAFF AND MEMBERS OF THE PUBLIC**

**II. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE**

President, Mark Hemmendinger, called the Regular Board Meeting to order at 7:05 p.m. The agenda for this meeting was posted on August 13, 2020.

Roll Call:

Directors Present: Mark Hemmendinger, Brian Proteau, Michael Gadoua, Nole Pacheco, Bret Herman, and Carla Grube and Leslie Cozad

Minutes Conducted by: Jennifer Bechtold

**III. ORAL AND WRITTEN COMMUNICATIONS**

A. Citizen Business/Public Comments on Items not appearing on Agenda

There was no public comment.

B. Correspondence and/or Presentations

There was no correspondence.

**IV. APPROVAL OF MINUTES**

A. Regular Meeting of July 15, 2020

Motion moved by Mrs. Cozad and seconded by Mrs. Grube.  
Motion Carried: Aye 7 No 0 Abstain 0 Absent 0

Roll Call:

Mr. Pacheco – aye  
Mrs. Cozad – aye  
Mr. Herman – aye  
Mr. Proteau – aye

*Approval of Minutes Continued:*

Mr. Hemmendinger – aye  
Mr. Gadoua – aye  
Mrs. Grube – aye

**V. CONSENT CALENDAR**

A. Ratification of Claims and Journal Vouchers

Motion moved by Mrs. Grube and seconded by Mr. Proteau.  
Motion Carried: Aye 7 No 0 Abstain 0 Absent 0

Roll Call:

Mr. Pacheco – aye  
Mrs. Cozad – aye  
Mr. Herman – aye  
Mr. Proteau – aye  
Mr. Hemmendinger – aye  
Mr. Gadoua – aye  
Mrs. Grube – aye

**VI. ADMINISTRATIVE COMMUNICATIONS**

A. Chief's Report

Due to current fire emergencies, Chief Thompson was unable to attend the Board meeting. Mr. Hemmendinger did provide the following report from Chief Thompson. All stations are fully staffed. 9195 is at the Hennessey Fire, 9132, 9183 and 9160 are at the Wallbridge Fire, and 9162 is at the Meyers Fire.

Mr. Hemmendinger also noted that there is a pending review of our Petaluma contract so we can add the medical director for our ALS plan. We should have this item at our September meeting.

B. Director Reports

LAFCO met and discussed the competing SOI requests, however no decisions were made. The next step is for LAFCO to review each of the requests and then come back with their recommendations.

C. Committee Reports

a. Finance/Budget

Mr. Hemmendinger commented we have the final budget from last year and we ended up rolling over \$1 million. Much of the rollover was due to not spending monies allocated for capital expenses. This leaves us with \$3 million in reserves, which we are likely to use up as dry period funding, especially with all the strike teams out.

b. Negotiations

No report filed.

c. Equipment

Mr. Pacheco commented that the committee of BC Wandel, Captain Deurloo, Captain Rania, Engineer Porter met via Zoom. He contacted all the parties to make sure there was representation from all parties. The committee decided to stay with the equipment schedule they currently have and refurbish 9132 and purchase a new BC truck. This will give us an additional BC truck instead of supplanting what we currently have. \$250K has been budgeted this fiscal year and now the committee is waiting to see if they can get the two pieces of equipment for this budget. A staff report will be presented on these details once the strike teams return.

Mr. Hemmendinger commented he thought we were moving up the purchase of a Type 1 this fiscal year. The staffing level now presents the need to replace 9183 to a type 1. Mr. Hemmendinger said we need to look at financing options soon for this. He also noted there would be revised budget accounts for new apparatus and new equipment going forward.

d. Legislative

No report filed.

e. Chief's Evaluation

No report filed.

f. Long Range Planning

Mr. Hemmendinger stated we should have the revised five-year plan at the next board meeting. Mr. Proteau feels we should have some better information on capital purchases at the next Board meeting.

g. Capital Improvements

Mr. Proteau commented he, Mr. Herman and BC Wandel did a walkthrough of all three stations, looking at the prioritized list of items that needs to be completed. One of the discussion items will be to look at getting designs for the station changes. The union also provided a priority list and some prices for updates are coming in. Mr. Proteau would like to see Station 1's exterior painting finished that was never completed years ago. If we wait, this may become more expensive to do. Mr. Proteau will take the two priority lists and match them up.

D. Firefighters' Association Report

BC Weihman reported the pancake breakfast has been cancelled for the year.

E. Firefighter's Union Report

No report filed.

**VII. UNFINISHED BUSINESS**

A. Discussion and Direction on Crown Castle Lease Extension Offers

Mr. Proteau noted that there has been no new update from Crown Castle on the

lease extensions since the last Board meeting.

There is an issue with the cell tower modification Crown Castle is trying to do. Mrs. Bechtold received a notification that Crown Castle submitted permits to the County of Sonoma to add a generator and concrete pad to station 3's cell equipment. Mr. Proteau has left two messages with Crown Castle to share the plans so we can vote on the letter of authorization. He has not heard back. He will send another email tomorrow to ask for this information.

B. Discussion on Liability Insurance Policy for Rancho Adobe Firefighters'

No report filed.

**Public Hearing was opened at 7:33 p.m.**

**VIII. PUBLIC HEARING**

A. Presentation and Discussion on Final Budget FY 2020/2021 (2<sup>nd</sup> Reading)

Mrs. Bechtold made a couple changes to the final budget but nothing major.

Mr. Hemmendinger noted we have a deficit of \$90K, and the budget includes a 4% increase in property taxes, due to new information from the County. The parcel tax only increased by a 1% CPI.

**Public Hearing was adjourned at 7:36 p.m.**

**IX. DIRECTION ON FUTURE AGENDA ITEMS**

- **Discussion on Purchasing Contract**

**X. ADJOURNMENT**

With no further business to discuss, the Regular Board meeting was adjourned at 7:42 p.m.

Motion moved by Mr. Pacheco and seconded by Mrs. Cozad.

Motion Carried: Aye   7   No   0   Abstain   0   Absent   0  

Roll Call:

Mr. Pacheco – aye  
Mrs. Cozad – aye  
Mr. Herman – aye  
Mr. Proteau – aye  
Mr. Hemmendinger – aye  
Mr. Gadoua – aye  
Mrs. Grube – aye

Date Approved:   9/16/2020