

# Rancho Adobe Fire Protection District

11000 Main Street  
P. O. Box 1029  
Penngrove, California 94951

Telephone: (707) 795-6011  
Fax: (707) 795-5177  
www.ranchofire.com

**NOTICE & AGENDA OF THE REGULAR BOARD MEETING  
APRIL 19, 2023 — 7:00 P.M.  
COTATI FIRE STATION - #1 EAST COTATI AVE.  
COTATI, CALIFORNIA**

**Assistance for the Disabled:** If you are disabled in any way and need accommodation to participate in the meeting, please call Jennifer Bechtold, Board Clerk, at 707-795-6011 for assistance so the necessary arrangements can be made.

The Board meeting agenda and all supporting documents are available for public review at 11000 Main Street, Penngrove, CA 94951, 72 hours in advance of a scheduled board meeting. Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet, and not otherwise exempt from disclosure, will be made available for public inspection at the District Office at 11000 Main Street, Penngrove, during normal business hours, Tuesday through Friday, 9:00 a.m. – 5:00 p.m. Copies of supplemental materials distributed at the Board meeting will be available for public inspection at the meeting location.

**I. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE**

*To speak on any item under discussion by the Board on this agenda, you may do so upon receiving recognition from the Chair. Time limitations on public testimony may be imposed at the discretion of the Chair in conformity with Board Meeting Policy Provisions 5010.100-5010.103 and 5010.110.*

**II. ORAL AND WRITTEN COMMUNICATIONS**

- A. Citizen Business/Public Comments on Items not appearing on Agenda — *Public is advised to limit discussion to one presentation per individual. Please observe the time limit of 4 minutes. Please state your name and address for the record before making your presentation. **NOTE:** Any item raised by a member of the public which does not appear on the agenda but which may require Board action shall be referred to District staff for investigation and disposition unless the item requires action to be taken by the Board at the meeting during which it was raised and constitutes an emergency, or the need to take such action arose after the posting of the agenda within the meaning of Government Code Section 54954.2(b).*
- B. Correspondence and/or Presentations

**III. APPROVAL OF MINUTES**

- A. Regular Meeting of March 15, 2023

**IV. CONSENT CALENDAR**

*Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If the Board or the public desires discussion, that item will be removed from the Consent Calendar and will be considered separately.*

- A. Ratification of Checks Issued

(Continued on next page)



**NOTICE & AGENDA OF THE REGULAR BOARD MEETING**  
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**COTATI, CALIFORNIA**

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**V. ADMINISTRATIVE COMMUNICATIONS**

*An opportunity to report on individual activities related to District Business.*

- A. Firefighter's Union Report
- B. Firefighters' Association Report
- C. Chief's Report
- D. Director Reports
- E. Committee Reports
  - a. Finance/Budget
  - b. Long Range Planning
  - c. Ad-Hoc Capital Improvements

**VI. UNFINISHED BUSINESS**

- A. Discussion on Proposed Sales Tax

*The Board of Directors and Fire Chief will provide an update on a proposed sales tax measure countywide to fund fire services*

**VII. NEW BUSINESS**

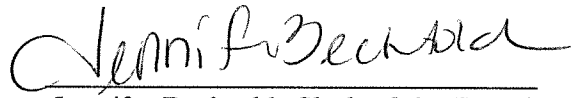
- A. Discussion and Review of CalMuni UAL Policy Compliance Analysis

*The Board of Directors will review the comprehensive analysis of the unfunded liability through CalPERS and discuss options moving forward*

**VIII. DIRECTION ON FUTURE AGENDA ITEMS**

**IX. ADJOURNMENT**

Certificate of Posting of the Agenda: I declare under penalty of perjury under the laws of the State of California that I am employed by the Rancho Adobe Fire District and that I caused this agenda to be posted on the bulletin boards at Station 1 (Cotati), Station 2 (Penngrove), Station 3 (Liberty), Cotati City Hall and the Penngrove U.S. Post Office on April 14, 2023.



Jennifer Bechtold, Clerk of the Board





**Rancho Adobe Fire Protection District**

**Board of Directors Meeting**

**April 19, 2023**

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# **CORRESPONDENCE**





# Rancho Adobe Fire Protection District



11000 Main Street  
P.O. Box 1029  
Penngrove, California 94951

Phone: (707) 795-6011  
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March 20, 2023

To: Fire Service Working Group

Re: Polling for Proposed Sales Tax Initiative

I am happy to inform you that at the regular Board of Directors meeting on March 15, 2023, the Board unanimously voted to support the investigatory polling for the proposed Sonoma County Fire Services Sales Tax Initiative. The Board has committed to the Five Thousand Dollar (\$5,000.00) request from Sonoma County Fire Chiefs Association. Although we understand the public polling is a necessary first step to the decide whether to proceed or not, we also understand that once the decision to move forward is made the FSWG will have many more details to work through. To get to our vote we had a lengthy Board discussion, including input from RAFD staff, regarding the proposed Tax Initiative process. This letter is meant to summarize our discussions and points we would like to work towards with the FSWG:

**Representation:** RAFD now has a full time Fire Chief therefore we request that Chief Veliquette be added to FSWG. Because we are an independent district, we feel that Chief Veliquette's intimate knowledge of RAFD and his addition to FSWG will enhance the efforts of Chief Schach for Division 9 on the FSWG.

**Governance:** Identification of a proposed Governance model to oversee an equitable distribution of funds. The governance function will hold significant control over the County fire services. Such a governance model will need to include an initial and long-term distribution method. I feel that having this model prior to starting research on a measure provides a significant boost in support for the ballot measure.

**Allocation and Distribution Plan:** Such a plan will need to include an initial and long-term distribution method that is equitable for all agencies. There are various questions and ideas on the distribution of funds. This maybe the most difficult part of the process which will require detailed conversations and plans for all agencies to accept.

**Standards of Cover:** A County-wide fire service standards of coverage along with related fire service objectives would be helpful in providing an understanding of fire and EMS service levels as well as system gaps that need to be addressed. We encourage the FSWG to move forward with a proposal that is based upon a standard of coverage that will provide the education necessary to obtain each agency, as well as the public's support.

The District remains supportive of the overall concept of the ballot measure and understand that it will transform the Sonoma County Fire Service. We are excited to be a part of this process and we look forward to hearing back on the above issues as we believe they will help frame and design a successful and supportable ballot measure.

Sincerely,

*Brian Proteau*

Brian Proteau  
Board President  
Rancho Adobe Fire District

Cc: Fire Chief Jeff Schach – South County FSWG representative

**From:** Steve Akre <[SteveA@sonomavalleyfire.org](mailto:SteveA@sonomavalleyfire.org)>  
**Sent:** Tuesday, April 4, 2023 9:43 AM  
**To:** Jeff Veliquette <[jveliquette@rafd.org](mailto:jveliquette@rafd.org)>; JSchach <[JSchach@cityofpetaluma.org](mailto:JSchach@cityofpetaluma.org)>  
**Subject:** Re: Rancho Adobe Board letter to the Fire Service Working Group

Good Morning Chief Veliquette and President Proteau,

Thank you for your letter of support to the Fire Service Working Group (FSWG) which also detailed a request and some concerns. On behalf of the FSWG, I wanted to take the opportunity to share some additional information on each of these.

**Representation:** This request has come before us before Chief Veliquette was here. The FSWG is a sub-committee of the SCFCA and the seats on FSWG are appointed by the SCFCA President and are historically assigned by represented body (i.e. SCFCA, SCFDA, Zone reps, etc.). We have not historically assigned seats to an individual agency as this defeats the mission of FSWG to represent all of the fire service. Furthermore, the FSWG did discuss and review representation at the beginning of the year and did not have any recommended changes to present to the SCFCA.

I am hopeful that with both additional communications and meetings with Chief Schach as well as other FSWG representatives that RAFD and Chief Veliquette is getting the information needed to continue to be in a supportive position of our sales tax initiative.

**Governance:** The FSWG agrees that this is a critical piece to this initiative. We are currently working with our attorney and consultants to determine what our best possible options are for governance. We will continue to share information on this as we have updates.

**Distribution Plan:** The FSWG, as indicated in our weekly updates, has been actively working on this by way of engagement meetings with each Zone within Sonoma County. We have completed 4 Zones so far and will finish these stakeholder meetings next week (4/13). This will be a big challenge for all of us in the Fire Service to tackle and come to agreement on. We are certain that there will be much more critical needs (funding) identified and requested than we will have revenue to support. Again, we will continue to keep everyone informed through our weekly updates and follow up meetings.

Standards of Cover: The FSWG is utilizing the Standards of Cover program that RAFFD's Eric Gromala has been instrumental in developing with the IAFF to help determine where the most critical needs are throughout the County, regardless of jurisdictional boundaries. This deployment data will be the foundation for helping to make some of those difficult funding decisions.

Lastly, we strongly encourage RAFFD's continued support and engagement with this process and to reach out whenever needed to Chief Schach or any of the FSWG members. We also look forward to meeting with you Thursday to hear what RAFFD's critical needs are along with the other Zone 9 departments.

Thank you again.

Steve

Steve Akre, FSWG member

President, SCFCA



## Fire Chiefs' Fire Service Working Group

March 31<sup>st</sup>, 2023

**Steve Akre**  
Chief, Sonoma Valley  
County Chiefs' Association  
EMS Representative

**Kelly Bradley**  
Battalion Chief, Wilmar VFC  
VFC Association

**Mark Heine**  
Chief, Sonoma County FPD  
State Chiefs' Association

**Mike Marcucci**  
Unit Chief, Sonoma County  
CAL FIRE

**Jeff Schach**  
Chief, Petaluma FPD  
South County

**Shepley Schroth-Cary**  
Chief, Gold Ridge FPD  
VFC Administrator

**Mike Stornetta**  
President, Fire Fighters of  
Sonoma County, L1401

**Robert Taylor**  
Director, Cloverdale FPD  
Fire Districts' Association

**Marshall Turbeville**  
Chief, NSCFPD  
North County

**Scott Westrope**  
Chief, Santa Rosa  
Cities' Representative

### Objective:

Efficient, Effective, and Sustainable county-wide fire delivery system

To: Sonoma County Fire Chiefs' Association  
Sonoma County Fire Districts' Association  
Sonoma County Fire Fighters Labor Groups and Associations

The FSWG will continue to provide updates at the SCFCA and Districts Assn meetings, and through email blasts when there are significant milestones in this project. Following are some highlights since our previous update:

- **Feasibility Study:** The consultants delivered the final results presentation Thursday. The presentation will be shared at the next Chief's Association Mtg. Topline results are consistent at 65% support. With the potential Jarvis legislation (retroactively requiring a greater than 2/3 vote of support) not polling well, we are well positioned to pass a citizen's-based ballot initiative which would require a simple majority. There will also be an agenda item at the Chief's Association Mtg. to discuss and decide on moving forward with the tax measure. We continue to simultaneously work on the Standards of Cover Draft as well as on potential governance models with our attorney and consultants.
- **Zone Reviews:** Below are the dates for the remaining Zone reviews:
  - 4/6 – 10:00am: Zone 9
  - 4/13 – Zone 7  
11:00am: Zone 3
  - 4/20 – 10:00am: Zone 1: CALFIRE labor  
11:00am: Zone 2: County – PRMD & DEM
- **Fire Ad Hoc & CAO:** The team met with the Fire Ad Hoc (Lynda Hopkins & David Rabbitt) and the new CAO, Christina Rivera. The team shared the current measure status and topline poll results. The Supervisors asked questions and expressed support for the measure. There will be another check-in in 4-6 weeks.
- **LAFCO:** The Gold Ridge SOI and application hearing is on the April 5<sup>th</sup> agenda. Fire Service support for this item is much appreciated.

Please reach out to a FSWG representative if you have any questions.





WEIST LAW

# Continuing Disclosure

RANCHO ADOBE FIRE PROTECTION DISTRICT

Brianna Gonzalez  
Weist Law

[BRIANNA@WEISTLAW.COM](mailto:BRIANNA@WEISTLAW.COM)

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# Introduction

The purpose of this report is to provide information to Electronic Municipal Market Access (EMMA) in order to comply with the provisions contained in the Continuing Disclosure Certificate (the “Disclosure Certificate”) for the Rancho Adobe Fire Protection District (the “District”), Series 2021 Taxable Revenue Bonds (the “Bonds”). The Disclosure Certificate was executed and delivered by the District for the benefit of the Holders and Beneficial Owners of the Bonds and in order to assist the Participating Underwriter in complying with SEC Rule 15c2-12(b)(5).

According to the Disclosure Certificate, to the extent not included in the Audited Financial Statements provided pursuant to the Section 3(a), each Continuing Disclosure Annual Report shall contain Annual Financial Information consisting of the following:

1. An update of the information contained in Table No. 7 & 10 in the Official Statement, if any.
2. The outstanding principal amount of the Bonds and any Parity Obligations as of June 30 of the most recently completed Fiscal Year.
3. A general description of any Parity Obligations and/or Equipment Leases consummated during the most recently completed Fiscal Year.
4. The Debt Service Coverage Calculation for the most recently completed Fiscal Year.
5. The District’s Unfunded Accrued Actuarial Liability as stated in the most recently released CalPERS Actuarial Valuation Reports for each of the District’s pension plans.

# Content of Annual Report

The Fiscal Year 2021/22 Audited Financial Statement of the District is attached hereto as Exhibit A.

THE DISTRICT'S ANNUAL FINANCIAL STATEMENT IS PROVIDED SOLELY TO COMPLY WITH THE SECURITIES EXCHANGE COMMISSION STAFF'S INTERPRETATION OF RULE 15C2-12.

THE BONDS REPRESENT A SPECIAL, LIMITED OBLIGATION OF THE DISTRICT PAYABLE SOLELY FROM AND SECURED BY A PLEDGE OF THE REVENUES DERIVED BY THE DISTRICT FROM THE OPERATIONS OF THE FIRE PROTECTION AND EMERGENCY SERVICES SYSTEM AND CERTAIN FUNDS AND ACCOUNTS HELD UNDER THE INDENTURE. NONE OF THE PROPERTIES OF THE DISTRICT OR FIRE PROTECTION AND EMERGENCY SERVICES SYSTEM ARE SUBJECT TO ANY MORTGAGE OR OTHER LIEN FOR THE BENEFIT OF THE OWNERS OF THE BONDS, AND NEITHER THE FULL FAITH AND CREDIT NOR THE TAXING POWER OF THE DISTRICT, THE COUNTY, THE STATE, OR ANY OTHER POLITICAL SUBDIVISION OR AGENCY OF THE STATE IS PLEDGED TO THE PAYMENT OF THE PRINCIPAL OF OR INTEREST ON THE BONDS. THE OBLIGATION OF THE DISTRICT TO MAKE DEBT SERVICE PAYMENTS ON THE BONDS DOES NOT CONSTITUTE AN OBLIGATION FOR WHICH THE DISTRICT IS OBLIGATED TO LEVY OR PLEDGE ANY FORM OF TAXATION OR FOR WHICH THE DISTRICT HAS LEVIED OR PLEDGED ANY FORM OF TAXATION. NEITHER THE BONDS NOR THE OBLIGATION OF THE DISTRICT TO MAKE DEBT SERVICE PAYMENTS ON THE BONDS UNDER THE INDENTURE CONSTITUTE AN INDEBTEDNESS OF THE DISTRICT, THE STATE OR ANY OF ITS POLITICAL SUBDIVISIONS WITHIN THE MEANING OF ANY CONSTITUTIONAL OR STATUTORY DEBT LIMITATION OR RESTRICTION.

The principal amount of the Bonds outstanding as of June 30, 2022 was \$5,355,000. The Bonds were issued on October 14, 2021 in the aggregate principal amount of \$5,610,000.

The District entered into an Equipment Lease, dated December 29, 2016 by and between the District and American River Bank, for the acquisition of two custom Type 1 Fire Engines manufacturer by Ferrara Fire Apparatus, Inc (the "2016 Parity Obligation").

The principal amount of the 2016 Parity Obligation outstanding as of June 30, 2022 was \$280,792.

There were no additional parity obligations or equipment leases consummated in Fiscal Year 2021-22.



# Debt Service Coverage Calculation

Debt Service Coverage Calculation for fiscal year 2021-22.

## Rancho Adobe Fire District Debt Service Coverage Calculation

	Fiscal Year 2021-22
<b>Revenues</b>	
Property Taxes	\$6,599,905
Investment Earnings	3,540
Intergovernmental Revenue	21,875
Charges for services	1,046,478
Miscellaneous Revenue	18,815
<b>Total Revenue</b>	<b>\$7,973,928</b>
<b>Expenditures</b>	
Salaries and Employee Benefits	\$5,780,467
Services, Supplies and Refunds	864,163
<b>Total Expenditures</b>	<b>\$6,644,630</b>
<b>Net Revenues</b>	<b>\$1,329,298</b>
<b>Debt Service</b>	
2016 Parity Obligation	\$101,799
<b>Total Debt Service</b>	<b>\$101,799</b>
<b>DEBT SERVICE COVERAGE</b>	<b>13.05x</b>

# District's Current UAL

District's Unfunded Actuarial Liability from the most recent CalPERS Report.

Rancho Adobe Fire District  
Pension Funded Status as of 6/30/2022

	Miscellaneous	Safety	PEPRA Safety
Accrued Liability	\$1,675,599	\$22,874,878	\$1,035,298
Market Value of Assets	\$1,210,495	\$18,925,173	\$1,066,207
Unfunded Accrued Liability	\$277,456	\$3,949,705	\$(30,909)
Funded Ratio	81.4%	82.7%	103.0%

# Updates to Table 7

Update to Table 7 of Official Statement.

RANCHO ADOBE FIRE PROTECTION DISTRICT

Assessed Valuations

	<u>Local Secured</u>	<u>Utility</u>	<u>Unsecured</u>	<u>Total</u>
2021-22	\$3,797,486,919	\$162,568	\$70,751,086	\$3,868,400,573

## Updates to Table 10 of Official Statement.

RANCHO ADOBE FIRE DISTRICTPer Parcel Assessed Valuation of Single Family Homes

	No. of <u>Parcels</u>	<u>Assessed Valuation</u>	Average <u>Assessed Valuation</u>	Median <u>Assessed Valuation</u>
Single Family Residential	4,573	\$2,736,234,855	\$598,346	\$521,382

<u>Assessed Valuation</u>	No. of <u>Parcels (1)</u>	% of <u>Total</u>	Cumulative <u>% of Total</u>	Total <u>Valuation</u>	% of <u>Total</u>	Cumulative <u>% of Total</u>
\$0 - \$49,999	34	0.743%	0.743%	\$ 1,286,645	0.047%	0.047%
\$50,000 - \$99,999	259	5.664	6.407	19,577,694	0.715	0.763
\$100,000 - \$149,999	204	4.461	10.868	25,002,719	0.914	1.676
\$150,000 - \$199,999	198	4.330	15.198	34,383,152	1.257	2.933
\$200,000 - \$249,999	231	5.051	20.249	51,893,331	1.897	4.829
\$250,000 - \$299,999	262	5.729	25.979	72,176,973	2.638	7.467
\$300,000 - \$349,999	257	5.620	31.599	83,208,154	3.041	10.508
\$350,000 - \$399,999	251	5.489	37.087	93,915,756	3.432	13.940
\$400,000 - \$449,999	238	5.204	42.292	100,889,116	3.687	17.628
\$450,000 - \$499,999	252	5.511	47.802	119,641,419	4.372	22.000
\$500,000 - \$549,999	227	4.964	52.766	119,051,956	4.351	26.351
\$550,000 - \$599,999	226	4.942	57.708	129,731,966	4.741	31.092
\$600,000 - \$649,999	211	4.614	62.322	131,503,206	4.806	35.898
\$650,000 - \$699,999	193	4.220	66.543	130,030,690	4.752	40.650
\$700,000 - \$749,999	190	4.155	70.698	137,320,862	5.019	45.669
\$750,000 - \$799,999	160	3.499	74.196	123,811,626	4.525	50.194
\$800,000 - \$849,999	145	3.171	77.367	119,603,550	4.371	54.565
\$850,000 - \$899,999	138	3.018	80.385	120,601,534	4.408	58.973
\$900,000 - \$949,999	140	3.061	83.446	129,543,162	4.734	63.707
\$950,000 - \$999,999	115	2.515	85.961	111,960,229	4.092	67.799
\$1,000,000 and greater	<u>642</u>	<u>14.039</u>	100.000	<u>881,101,115</u>	<u>32.201</u>	100.000
	4,573	100.000%		\$2,736,234,855	100.000%	

(1) Improved single family residential parcels. Excludes condominiums and parcels with multiple family units.

# Concluding Statement

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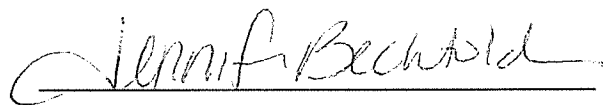
The Fiscal Year 2021/22 Audited Financial Statement of the District is attached hereto as Exhibit A.

This Continuing Disclosure Annual Report was prepared on behalf of the District in accordance with the Disclosure Certificate in order to provide required information to the marketplace as provided for under SEC Rule 15c2-12(b)(5). Such required information may include, but not be limited to, annual financial information, certain operating information, and disclosures concerning specific events.

Weist Law (“Weist Law”) has relied upon information provided by the District which is believed to be reliable without independent verification. The reader understands and agrees that Weist Law is entitled to rely on all information and documents supplied to Weist Law by the District or any of its agents or contractors and other government sources or proxies thereof as being accurate and correct and Weist Law will have no obligation to confirm that such information and documentation is correct, and that Weist Law will have no liability if such information is not correct.

The information contained within this report, has been reviewed, approved and authorized for dissemination to EMMA by the District.

Rancho Adobe Fire Protection District



Jennifer Bechtold, Administrative Manager







# APPROVAL OF MINUTES



# Rancho Adobe Fire Protection District

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## DRAFT

**MINUTES OF THE REGULAR BOARD MEETING  
MARCH 15, 2023 — 7:00 P.M.  
COTATI FIRE STATION - #1 EAST COTATI AVE.  
COTATI, CALIFORNIA**

**I. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE**

President Brian Proteau, called the Regular Board Meeting to order at 7:00 p.m. The agenda for this meeting was posted on March 10, 2023.

Directors Present: Mark Hemmendinger, Michael Gadoua, Bob Moretti, Brian Proteau, Ray Peterson, Sage Howell, Bret Herman (late arrival).

Minutes Conducted by: Jill Melendy

The Pledge of Allegiance was said.

**II. ORAL AND WRITTEN COMMUNICATIONS**

A. Citizen Business/Public Comments on Items not appearing on Agenda

There were no public comments.

B. Correspondence and/or Presentations

There were none.

**III. APPROVAL OF MINUTES**

A. Regular Meeting of February 15, 2023

Motion moved by Mr. Gadoua to approve the minutes of February 15, 2023 and seconded by Mr. Hemmendinger.

Motion Carried: Aye 6 No 0 Abstain 0 Absent 1

**IV. CONSENT CALENDAR**

A. Ratification of Checks Issued

Motion moved by Mr. Hemmendinger to approve the consent calendar and seconded by Mr. Gadoua.

Motion Carried: Aye 6 No 0 Abstain 0 Absent 1

## V. ADMINISTRATIVE COMMUNICATIONS

### A. Firefighter's Union Report

Engineer Ikalani reports they are starting the process of negotiations. Mr. Hemmendinger will discuss with Captain Gromala and Chief along with other committee members and will put out a request for negotiations.

### B. Firefighters' Association Report

Engineer Ikalani announced nominations have opened for the 2023/24 Executive Committee. Voting will occur before the next meeting in April. New terms start May 5th. Engineer McClendon will take the seat of President and all other positions will be up for voting.

### C. Chief's Report

Chief Veliquette reported the following:

- No significant storm damage, minor flooding, trees down, vehicle accidents.
- Type 3 engine on Monterey strike team. OES order sent down 3-4 days ago for preposition for atmospheric river.
- Penngrove remodel set to begin late April. Had kickoff meeting with contractor.
- HVAC project for Cotati and Liberty beginning late March and one weeks' worth of work but delay in obtaining products.
- Temporary housing trailer moving to Penngrove starting April 3rd. Propane and sewer tanks to be connected.
- Crews are preparing for move out at Penngrove station.
- Rough draft of preliminary budget 2023/2024 complete. Received input for spreadsheet and will have to the Finance Committee at the end of March. Will also discuss CalPERS unfunded liability and how that will affect us.
- Logo design for branding and patch. James gave overview of design. Goal is to represent our communities. Three emblems include Liberty Bell representing Liberty Valley, hexagon representing Plaza in front of Cotati Station, hills in background representing the Penngrove and Sonoma Mountain hills.
- Standing item for each meeting will be the status of a potential ballot measure which is petition driven for March 2024. Requires 50% threshold for passing. One-half cent tax approximately \$62 million dollars annually to Sonoma County Fire Service. Fire Service driven and independent of County of Sonoma. Working group is looking to hire contractor for ballot language. Polling happening now and available for review next week.
- They will be hosting a zone meeting (Rancho Adobe is in Zone 9 along with Petaluma and Rohnert Park) on April 6th for one hour. Presentation for Chiefs, elected officials and union representatives with question and answers. Can bring as many, or as few people. Extended invitation to Board President and Union President. Will be in Santa Rosa and possibly Zoom availability.
- Reviewed various training and operations this last month which included storm preparations, some snow and rope rescue.
- Feb Calls for service include 107 medical, 88 good intent, 36 other, 6 fire and 9 false alarms. Sonoma State had 42 calls which 27 were cancellations, 7 medical calls and a couple of carbon monoxide.
- Review of upcoming events and meetings.

D. Director Reports

Mr. Hemmendinger reported that LAFCO meeting met at first of month. There were no protests on Northern Sonoma County Fire District. In April there will be a meeting considering a sphere of influence change needed for Gold Ridge's operating plan approval to incorporate North Bay Fire. He expects it to be a long and contentious meeting.

E. Committee Reports

a. Finance/Budget

Mr. Hemmendinger commented on the increase of overtime costs in February compared to last year. Chief had mentioned there were people on strike teams, people off on Worker's Comp and vacations that led to an increase of overtime. Other than that, spending appears to be on budget and on target.

Finance Committee needs to meet before end of month to discuss budget and with unions and other employee groups where to go with their needs. Should be able to report back on some recommendations on CalPERS evaluation report of unfunded liability. We have received recommendations, will look at alternatives, and summary of what options are available.

Mr. Proteau noted that we will begin to spend down line item 9510-Building Improvements and with two contracts left we will be \$50,000 under the budget on that line item.

b. Negotiations

Mr. Hemmendinger questioned if BC's are discussing amongst themselves what they are going to add or are they waiting to get closer to budget.

Chief Veliquette reports that Mrs. Bechtold reached out to legal counsel to get clarification of Negotiations Committee and if it was subject to the Brown Act. We felt in the negotiation process it was not an open meeting to the public, no minutes were kept. Their recommendation was to disband the Negotiations Committee and have the Board President direct whatever members he would like to be the negotiators for District along with the Fire Chief. Per LCW, they recommend the District reorganize this conceptionally and instead of a committee just have the Board designate three Directors as the District's labor negotiators.

The reason they felt it was a standing committee and not an ad hoc committee was that it had continuing subject matter for the District. Even though negotiations would end but would then start up again. It had an ongoing subject matter.

Mr. Hemmendinger indicates the committee will consist of Mr. Hemmendinger, Mr. Howell, and Mr. Peterson. The Negotiations Committee to be removed off list of committees and will now be a report.

c. Ad-Hoc Legislative

No report filed.

d. Long Range Planning

No meeting held.

e. Ad-Hoc Capital Improvements

Mr. Proteau said pre-construction meeting on past Monday with two contractors on two different projects. Waiting for our contracts to be returned. Once under construction, we will have a monthly report. Can remove this item from the agenda. Will need Board Approval for any potential change orders. Chief confirming that District will use the term “proposed change orders”, agree to proposed change orders and to then bring all to the Board at one time for one action. Will keep Board posted on construction status.

**VI. UNFINISHED BUSINESS**

A. Discussion on Proposed Sales Tax

Chief Veliquette said this is an opportunity for the Board to ask questions for clarity. Looking to include administrative and financial support, training, Administrative Chief Officer support, capital improvements, expansion and mechanical support. Evaluating what is reasonable and what is needed to carry the District forward. The goal is to get this passed so District’s requests are not underrated and we can look towards a stable financial future.

Discussion about distribution system. There are a lot of ways to allocate funds. They are focused now on ballot language for passing the sales tax. The governance piece will come shortly with more involvement. This will certainly change along the way. Mr. Hemmendinger expressed his objection due to ambiguity of measure and questions if District should take part in assessment.

**VII. NEW BUSINESS**

A. Discussion and Approval of Strategic Plan and Goal Setting for 2023 – 2028

Chief Veliquette presented the final copy of 2023-28 Strategic Plan from Goal Setting session noting that this is a living document and the goals should be reviewed and refreshed annually.

Motion moved by Mr. Peterson to approve the Rancho Adobe Fire District Strategic Plan 2023-2028 and seconded by Mr. Hemmendinger.

Motion carried Aye: 7 No: 0 Abstain: 0 Absent: 0

B. Discussion and Approval of Sonoma County Fire Chiefs’ Association Special Membership Assessment

Chief Veliquette recommended District approves contribution to the Sonoma County Fire Chiefs’ special members assessment. Provides seed money to hire consultant to move forward in ballot measure, polling inquires and reviewing ballot language. Numbers were developed to determine cost per agency by a call volume model. RAFD is in the \$5,000 range. Would potentially provide funding that could provide stability to our organization in the foreseeable future.

Discussion about the shortfall from needed \$150,000 which could be an additional assessment in next fiscal year. Mr. Hemmendinger said he is skeptical and not in favor of assessment wanting more people drawn into process. Concerned with distribution plan. Engineer Ikalani noted Union support for Chief in exploring possibilities to help with long term needs. Mr. Peterson suggests providing a letter of Board’s concerns along with assessment. Agree to Chief, Mr. Hemmendinger, and Mr. Proteau express detailed concerns in letter for future of funding distribution and governance method.

*New Business Continued:*

Motion moved by Mr. Gadoua to provide assessment of \$5,000 to Sonoma County Fire Chiefs' Association Special Membership Assessment along with a letter from the Board, seconded by Mr. Howell.

Motion carried: Aye: 7 No: 0 Abstain: 0 Absent: 0

**VIII. DIRECTION ON FUTURE AGENDA ITEMS**

Mr. Hemmendinger requested Board be prepared to present the consultant's report on CalPERS and unfunded liability for discussion and possible action.

**IX. ADJOURNMENT**

With no further business to discuss, the Regular Board meeting was adjourned at 8:33 p.m.

Motion moved by Mr. Herman and seconded by Mr. Howell.

Motion carried: Aye: 7 No: 0 Abstain: 0 Absent: 0

Respectfully submitted,

---

Jill Melendy for Jennifer Bechtold, Board Clerk





# CONSENT CALENDAR



# Rancho Adobe Fire Protection District



11000 Main Street  
P.O. Box 1029  
Penngrove, California 94951

Phone: (707) 795-6011  
Fax: (707) 795-5177  
www.rafd.org

## RATIFICATION OF WARRANTS AND PAYROLL

FOR THE REGULAR MEETING OF APRIL 19, 2023

In accordance with Government Code Section 37208, ratification of the following warrant amounts are presented to the Fire District Board:

Regular Payable Checks:	\$110,104.03
Payroll Checks:	\$ 86,368.49
Total All Disbursements:	\$196,472.52

All individual warrants and warrant registers are available for review by the board members or the public upon request. Payroll registers are confidential and not available for individual review in accordance with State Law.

The necessary internal controls are in place to safeguard the District's in conformance with Generally Accepted Accounting Principles, sound business practices and prudent budgetary principles. Payroll documents and warrants invoices have been reviewed and approved by the appropriate Department Head, Fire Chief and Department Bookkeeper or Accountant before payment.

*Jennifer Bechtold*

Clerk of the Board

*4-13-23*

Date



Rancho Adobe Fire Protection District

Check Detail

March 30, 2023  
Name

Type	Num	Date	Account	Paid Amount
ACH	ACH	03/30/2023	1035 - Summit State Bank - Operating	-2,029.02
			5923 - CALPERS	-2,029.02
ACH	ACH	03/30/2023	1035 - Summit State Bank - Operating	-49,772.34
			5923 - CALPERS	-49,772.34
ACH	ACH	03/30/2023	1035 - Summit State Bank - Operating	-26,277.13
			5923 - CALPERS	-26,277.13
ACH	ACH	03/30/2023	1035 - Summit State Bank - Operating	-4,680.00
			5923 - CALPERS	-4,680.00
Bill Print - Check	5590	03/30/2023	1035 - Summit State Bank - Operating	-3,610.00
Bill	March 2023	03/30/2023	5910 - Full-Time Personnel	-3,610.00
<b>TOTAL CHECKS ISSUED:</b>				<b>86,368.49</b>

Authorized By:

*Teri Valenzuela*  
Print Name

*Mel Miller*  
Print Name

*[Signature]*  
Sign

*Michael Wehman*  
Sign

*Mel Miller*  
Title

*Battalion Chief*  
Title



**Rancho Adobe Fire Protection District**  
**Check Detail**  
March 30, 2023

Bill Pmt -Check	5580	03/30/2023	BURTONS FIRE INC	1035 · Summit State Bank - Operating	-197.85
Bill	Inv# S60024	03/30/2023		6155 · Apparatus Maintenance	-197.85
Bill Pmt -Check	5581	03/30/2023	EMBROIDERY SCREEN PRINTING	1035 · Summit State Bank - Operating	-2,170.00
Bill	Inv# CAESP5025	03/30/2023		6020 · Uniforms	-2,170.00
Bill Pmt -Check	5582	03/30/2023	FIRE SAFETY SUPPLY	1035 · Summit State Bank - Operating	-205.85
Bill	Multiple Inv's	03/30/2023		6140 · Equipment Maintenance	-205.85
Bill Pmt -Check	5583	03/30/2023	IMAGE TREND	1035 · Summit State Bank - Operating	-1,092.73
Bill	Inv# 141789	03/30/2023		6889 · Computer Software and Equipment	-1,092.73
Bill Pmt -Check	5584	03/30/2023	KYOCERA DOCUMENT SOLUTIONS NOR	1035 · Summit State Bank - Operating	-185.34
Bill	Inv# 5024331960	03/30/2023		6820 · Rent/Lease Equipment	-185.34
Bill Pmt -Check	5585	03/30/2023	LIEBERT CASSIDY WHITMORE	1035 · Summit State Bank - Operating	-162.50
Bill	Inv#237926/237239	03/30/2023		6610 · Legal Services	-162.50
				7120 · Training Expense	-1,925.00
					-2,087.50

**Rancho Adobe Fire Protection District**  
**Check Detail**  
March 30, 2023

34

Bill Pmt -Check	5586	03/30/2023	PG&E	1035 · Summit State Bank - Operating	
Bill	Mult Accts	03/30/2023		7320 · Utilities	<u>-1,971.84</u>
Bill Pmt -Check	5587	03/30/2023	R.P. EQUIPMENT	1035 · Summit State Bank - Operating	
Bill	Inv#5008/5004/5003	03/30/2023		6155 · Apparatus Maintenance	<u>-2,384.68</u>
Bill Pmt -Check	5588	03/30/2023	ROBERTS MECHANICAL & ELECTRICAL, INC.	1035 · Summit State Bank - Operating	
Bill	Inv# 39622	03/30/2023		6180 · Building Maintenance	<u>-299.28</u>
Bill Pmt -Check	5589	03/30/2023	VISION SERVICE PLAN	1035 · Summit State Bank - Operating	
Bill	ID: 30084013	03/30/2023		5934 · Vision Insurance	<u>-410.10</u>
					<u>-410.10</u>

**TOTAL CHECKS ISSUED: 11,005.17**

Authorized By:

    *John Venatore*      
Print Name  
    Mike Wehman      
Print Name

    *[Signature]*      
Sign  
    *[Signature]*      
Sign

    *Mike Carter*      
Title  
    Battalion Chief      
Title



Rancho Adobe Fire Protection District  
Check Detail

March 23, 2023  
Name

Type	Num	Date	Account	Paid Amount
ACH	ACH	03/23/2023	RAY PAULA 1035 · Summit State Bank - Operating	
			5936 · Retiree Insurance	-900.00
				-900.00
Bill Pmt -Check	5551	03/23/2023	AMERICAN RIVER BENEFIT ADMINISTRATORS 1035 · Summit State Bank - Operating	
Bill	April 2023	03/23/2023	5933 · Life Insurance	-347.10
				-347.10
Bill Pmt -Check	5552	03/23/2023	AT&T 1035 · Summit State Bank - Operating	
Bill	9391035608/5607	03/23/2023	6040 · Communications	-210.70
				-210.70
Bill Pmt -Check	5553	03/23/2023	BILL ADAMS 1035 · Summit State Bank - Operating	
Bill	April - June 2023	03/23/2023	5936 · Retiree Insurance	-900.00
				-900.00
Bill Pmt -Check	5554	03/23/2023	CYPRESS DENTAL ADMINISTRATORS 1035 · Summit State Bank - Operating	
Bill	April 2023	03/23/2023	5932 · Dental Insurance	-2,541.60
				-2,541.60
Bill Pmt -Check	5555	03/23/2023	dmi NETWORKING 1035 · Summit State Bank - Operating	
Bill	Inv#56391	03/23/2023	6889 · Computer Software and Equipment	-950.00
				-950.00

**Rancho Adobe Fire Protection District**  
**Check Detail**  
March 23, 2023

36

Bill Pmt -Check	5556	03/23/2023	DUANE L. HARRIS	1035 · Summit State Bank - Operating	
Bill	April - June 2023	03/23/2023		5936 · Retiree Insurance	
					-900.00
Bill Pmt -Check	5557	03/23/2023	FISHMAN SUPPLY CO	1035 · Summit State Bank - Operating	
Bill	Multi Inv's	03/23/2023		6080 · Household Expense	
					-704.14
Bill Pmt -Check	5558	03/23/2023	H AND S ASSOCIATES	1035 · Summit State Bank - Operating	
Bill	Inv# 1335	03/23/2023		6590 · Contracted FM Services	
					-1,312.50
Bill Pmt -Check	5559	03/23/2023	IT HUB	1035 · Summit State Bank - Operating	
Bill	Inv#5211/5195	03/23/2023		6889 · Computer Software and Equipment	
					-10,008.95
Bill Pmt -Check	5560	03/23/2023	KAISER PERMANENTE	1035 · Summit State Bank - Operating	
Bill	April 2023	03/23/2023		5930 · Health Insurance	
					-29,153.00
Bill Pmt -Check	5561	03/23/2023	KYOCERA DOCUMENT SOLUTIONS 2	1035 · Summit State Bank - Operating	
Bill	Inv#55E1720754	03/23/2023		6820 · Rent/Lease Equipment	
					-27.65
Bill Pmt -Check	5562	03/23/2023	LARRY MARTINEZ	1035 · Summit State Bank - Operating	
Bill	April - June 2023	03/23/2023		5936 · Retiree Insurance	
					-900.00
					-900.00

**Rancho Adobe Fire Protection District**  
**Check Detail**  
March 23, 2023

Bill Pmt -Check	5563	03/23/2023	LN CURTIS & SONS	1035 · Summit State Bank - Operating	
Bill	Inv#679859/683909	03/23/2023		6022 · Safety Clothing	-375.59
				9560 · New Equipment - Apparatus	-6,955.67
					<u>-7,331.26</u>
Bill Pmt -Check	5564	03/23/2023	MATHESON TRI-GAS INC.	1035 · Summit State Bank - Operating	
Bill	Inv#0027392730	03/23/2023		6260 · Medical Supplies	-628.22
					<u>-628.22</u>
Bill Pmt -Check	5565	03/23/2023	MHN	1035 · Summit State Bank - Operating	
Bill	Inv# PRM-079565	03/23/2023		5930 · Health Insurance	-358.72
					<u>-358.72</u>
Bill Pmt -Check	5566	03/23/2023	NAPA AUTO	1035 · Summit State Bank - Operating	
Bill	Inv#173283/168409	03/23/2023		6155 · Apparatus Maintenance	-55.43
					<u>-55.43</u>
Bill Pmt -Check	5567	03/23/2023	NICK BARBIERI TRUCKING INC.	1035 · Summit State Bank - Operating	
Bill	Inv#0003044-IN	03/23/2023		7201 · Fuel	-2,614.94
					<u>-2,614.94</u>
Bill Pmt -Check	5568	03/23/2023	NORTHGATE GARAGE DOORS	1035 · Summit State Bank - Operating	
Bill	Inv# 29330	03/23/2023		6180 · Building Maintenance	-900.00
					<u>-900.00</u>

**Rancho Adobe Fire Protection District**  
**Check Detail**  
March 23, 2023

Bill Pmt -Check	5569	03/23/2023	OPPERMAN & SON	1035 · Summit State Bank - Operating	
Bill	Inv# 01P61919	03/23/2023		6155 · Apparatus Maintenance	-435.98
Bill Pmt -Check	5570	03/23/2023	PENNGROVE WATER CO	1035 · Summit State Bank - Operating	
Bill	Acct#P-549/P-554	03/23/2023		7320 · Utilities	-388.53
Bill Pmt -Check	5571	03/23/2023	PERMIT SONOMA ACCOUNTING	1035 · Summit State Bank - Operating	
Bill	Inv#0334793	03/23/2023		6155 · Apparatus Maintenance	-886.00
Bill Pmt -Check	5572	03/23/2023	PG&E	1035 · Summit State Bank - Operating	
Bill	Mult Accts	03/23/2023		7320 · Utilities	-2,592.60
Bill Pmt -Check	5573	03/23/2023	R.P. EQUIPMENT	1035 · Summit State Bank - Operating	
Bill	Mult Inv's	03/23/2023		6155 · Apparatus Maintenance	-1,613.00
Bill Pmt -Check	5574	03/23/2023	ROBERTS MECHANICAL & ELECTRICAL, INC.	1035 · Summit State Bank - Operating	
Bill	Inv# 39497/39498	03/23/2023		6140 · Equipment Maintenance	-471.47
				6180 · Building Maintenance	-914.13
					-1,385.60

**Rancho Adobe Fire Protection District**  
**Check Detail**  
March 23, 2023

Bill Pmt -Check	5575	03/23/2023	SILVERADO AVIONICS	1035 · Summit State Bank - Operating	-6,656.89
Bill	Inv#2528	03/23/2023		6045 · Pagers & Radios	-6,656.89
Bill Pmt -Check	5576	03/23/2023	SONOMA COUNTY FIRE CHIEFS ASSOCIATION	1035 · Summit State Bank - Operating	-5,000.00
Bill	Dues 2023/Sp. Assmt	03/23/2023		6461 · Operational Expense	-5,000.00
				6280 · Memberships	-400.00
					-5,400.00
Bill Pmt -Check	5577	03/23/2023	STANDARD INSURANCE COMPANY	1035 · Summit State Bank - Operating	-841.00
Bill	April 2023	03/23/2023		5931 · Disability Insurance	-841.00
Bill Pmt -Check	5578	03/23/2023	UMPQUA BANK	1035 · Summit State Bank - Operating	-17,972.77
Bill	February Visa	03/23/2023		Umpqua Bank Credit Card	-17,972.77
Bill Pmt -Check	5579	03/23/2023	WELLS FARGO VENDOR FIN SERVICES	1035 · Summit State Bank - Operating	-182.28
Bill	Inv# 5024045201	03/23/2023		6820 · Rent/Lease Equipment	-182.28
					-182.28

Authorized By:

**TOTAL CHECKS ISSUED: 99,098.86**

*Teri Lavigne*  
\_\_\_\_\_  
Print Name

*Andy Taylor*  
\_\_\_\_\_  
Print Name

*[Signature]*  
\_\_\_\_\_  
Sign

*[Signature]*  
\_\_\_\_\_  
Sign

*Mike Chen*  
\_\_\_\_\_  
Title

*Battalion Chief*  
\_\_\_\_\_  
Title





UMPQUA BANK

BL ACCT 00002716-10000000
RANCHO ADOBE FIRE DIST
Account Number: ####-####-####-6068
Page 1 of 6



Account Summary

Table with 2 columns: Description and Amount. Includes Billing Cycle, Days In Billing Cycle, Previous Balance, Purchases, Cash, Balance Transfers, Special, Credits, Payments, Other Charges, Finance Charges.

NEW BALANCE \$27,188.77

Credit Summary

Table with 2 columns: Description and Amount. Includes Total Credit Line, Available Credit Line, Available Cash, Amount Over Credit Line, Amount Past Due, Disputed Amount.

Account Inquiries

- Call us at: (866) 777-9013
Lost or Stolen Card: (866) 839-3485
Go to www.umpquabank.com
Write us at PO BOX 35142 - LB1181, SEATTLE, WA 98124-5142

Payment Summary

Table with 2 columns: Description and Amount. Includes NEW BALANCE, MINIMUM PAYMENT, PAYMENT DUE DATE.

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Corporate Activity

Table with 5 columns: Trans Date, Post Date, Reference Number, Transaction Description, Amount. Includes TOTAL CORPORATE ACTIVITY \$17,972.77.

Cardholder Account Summary

Table with 5 columns: Description, Payments & Other Credits, Purchases & Other Charges, Cash Advances, Total Activity.

Cardholder Account Detail

Table with 6 columns: Trans Date, Post Date, Plan Name, Reference Number, Description, Amount. Includes transactions for PPLN01, VZWRLSS\*MY VZ VB P, COMCAST CALIFORNIA, AMZN Mktg, MISSION LINEN.

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

UMPQUA BANK
PO BOX 35142 - LB1181
SEATTLE WA 98124-5142



Account Number
####-####-#### 6068

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Table with 4 columns: Closing Date, New Balance, Total Minimum Payment Due, Payment Due Date.

\$ [Amount Enclosed]

BL ACCT 00002716-10000000
RANCHO ADOBE FIRE DIST
PO BOX 1029
PENNGROVE CA 94951



MAKE CHECK PAYABLE TO:

UMPQUA BANK COMMERCIAL CARD OPS
PO BOX 35142 - LB1181
SEATTLE WA 98124-5142

IMPORTANT INFORMATION

Finance Charge Calculation Methods and Computation of Average Daily Balance Subject to Finance Charge: The Finance Charge Calculation Method applicable to your account for Cash Advances and Credit Purchases of goods and services that you obtain through the use of your card is specified on the front side of this statement and explained below:

Method A - Average Daily Balance (including current transactions): The Finance Charge on purchases begins on the date the transaction posted to your account. The Finance Charge on Cash Advances begins on the date you obtained the cash advance, or the first day of the billing cycle within which it is posted to your account, whichever is later. There is no grace period.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of your account. To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method E - Average Daily Balance (excluding current transactions): To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances if Method E is specified as applicable to cash advances) reflected on your monthly statement, you must pay the New Balance shown on your monthly statement on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day and subtract any payments, credits, non-accruing fees, and unpaid finance charges. We do not add in any new purchases or cash advances. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method G - Average Daily Balance (including current transactions): To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances, if Method G is specified as applicable to cash advances) reflected on your monthly statement and, on any new purchases (and if applicable, cash advances) appearing on your next monthly statement, you must pay the New Balance, shown on your monthly statement, on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Payment Crediting and Credit Balance: Payments received at the location specified on the front of the statement after the phrase "MAKE CHECK PAYABLE TO" will be credited to the account specified on the payment coupon as of the date of receipt. Payments received at a different location or payments that do not conform to the requirements set forth on or with the periodic statement (e.g. missing payment stub, payment envelope other than as provided with your statement, multiple checks or multiple coupons in the same envelope) may be subject to delay in crediting, but shall be credited within five days of receipt. If there is a credit balance due on your account, you may request in writing, a full refund. Submit your request to the Account Inquiries address on the front of this statement.

By sending your check, you are authorizing the use of the information on your check to make a one-time electronic debit from the account on which the check is drawn. This electronic debit, which may be posted to your account as early as the date your check is received, will be only for the amount of your check. The original check will be destroyed and we will retain the image in our records. If you have questions please call the customer service number on the front of this billing statement.

Closing Date: The closing date is the last day of the billing cycle; all transactions received after the closing date will appear on your next statement.

Annual Fee: If your account has been assessed an annual fee, you may avoid paying this annual fee by sending written notification of termination within 30 days following the mailing date of this bill. Submit your request to the Account Inquiries address on the front of this statement. You may use your card(s) during this 30 day period but immediately thereafter must send your card(s), which you have cut in half, to this same address.

Negative Credit Reports: You are hereby notified that a negative credit report reflecting on your credit record may be submitted to a credit reporting agency if you fail to fulfill the terms of your credit obligations.

BILLING RIGHTS SUMMARY

In Case of Errors or Inquiries About Your Bill: If you suspect there is an error on your account or you need information about a transaction on your bill, send your written inquiry to the Account Inquiries address on the front of this statement within 60 days of the date of the statement containing the transaction in question. You may telephone us, however a written request is required to preserve your rights.

In your letter, give us the following information:

- Your name and account number.
The dollar amount of the suspected error.
Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

Please provide a legal document evidencing your name change, such as a court document. Please use blue or black ink to complete form

NAME CHANGE

Last
First Middle

ADDRESS CHANGE

Street

City State ZIP Code

Home Phone ( ) - Business Phone ( ) -

Cell Phone ( ) - E-mail Address

SIGNATURE REQUIRED TO AUTHORIZE CHANGES

Signature



Cardholder Account Detail Continued					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
03/01	03/03	PPLN01	24275393061048724861622	147-Penngrove Station M 707-6649200 CA	\$240.00
03/09	03/10	PPLN01	24755423068270688884419	PRIMO WATER FL 800-7285508 FL	\$127.83
03/11	03/12	PPLN01	24692163070100682046471	VZWRLSS*APOCC VISB 800-922-0204 FL	\$155.81
03/11	03/12	PPLN01	24692163070100682046489	VZWRLSS*APOCC VISB 800-922-0204 FL	\$142.60
03/11	03/12	PPLN01	24692163070100571556234	COMCAST CALIFORNIA 800-COMCAST CA	\$245.99
03/15	03/16	PPLN01	24692163074103640538684	VZWRLSS*APOCC VISB 800-922-0204 FL	\$204.20
03/15	03/16	PPLN01	24492153075027916814804	BAY ALARM COMPANY 925-808-4311 CA	\$227.22
03/20	03/20	PPLN01	24692163079107230995068	GOOGLE *YouTube TV g.co/helppay# CA	\$94.98
03/20	03/21	PPLN01	24941663079206012797763	RECOLOGY SONOMA MARIN 415-875-1000 CA	\$240.12
03/20	03/21	PPLN01	24941663079206012797771	RECOLOGY SONOMA MARIN 415-875-1000 CA	\$201.48
03/20	03/21	PPLN01	24941663079206012781254	RECOLOGY SONOMA MARIN 415-875-1000 CA	\$113.33
03/22	03/23	PPLN01	24492153082027997245671	MISSION LINEN 805-963-1841 CA	\$128.87
03/23	03/24	PPLN01	24055233083812422968189	ATT* BILL PAYMENT 800-331-0500 TX	\$373.24
03/28	03/28	PPLN01	24692163087100256250823	COMCAST CALIFORNIA 800-COMCAST CA	\$276.82
03/30	03/30	PPLN01	24692163089101733903586	COMCAST CALIFORNIA 800-COMCAST CA	\$276.83

Cardholder Account Summary					
MIKE WEIHMAN ##### 6100		Payments & Other Credits \$0.00	Purchases & Other Charges \$4,109.62	Cash Advances \$0.00	Total Activity \$4,109.62

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
03/13	03/14	PPLN01	24034543072001413033630	76 - PETALUMA 88 INC PETALUMA CA	\$54.00
03/19	03/20	PPLN01	24055233079091008094597	WILCO FARM STORE PETALUMA CA	\$85.38
03/19	03/20	PPLN01	24034543078002098882550	76 - PETALUMA 88 INC PETALUMA CA	\$49.30
03/20	03/22	PPLN01	24332393080000016211691	LIFE ASSIST INC 916-6353822 CA	\$3,764.99
03/21	03/22	PPLN01	24332393081000016377046	LIFE ASSIST INC 916-6353822 CA	\$30.49
03/23	03/24	PPLN01	24332393083000016540963	LIFE ASSIST INC 916-6353822 CA	\$8.46
03/24	03/26	PPLN01	24431063083200915000031	COASTAL VALLEYSEMSAGENCY 707-565-6508 CA	\$117.00

Cardholder Account Summary					
JAMES DEURLOO ##### 6118		Payments & Other Credits \$0.00	Purchases & Other Charges \$363.44	Cash Advances \$0.00	Total Activity \$363.44

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
03/06	03/07	PPLN01	24034543065000628469265	76 - PETALUMA 88 INC PETALUMA CA	\$21.99
03/08	03/08	PPLN01	24431063067083753165953	AMAZON.COM*HG5RU1A40 AMZN AMZN.COM/BILL WA	\$94.32
03/09	03/10	PPLN01	24431063068200915500047	COASTAL VALLEYSEMSAGENCY 707-565-6508 CA	\$117.00
03/15	03/16	PPLN01	24055233075091008075590	WILCO FARM STORE PETALUMA CA	\$13.13
03/26	03/27	PPLN01	24431063085200915200019	COASTAL VALLEYSEMSAGENCY 707-565-6508 CA	\$117.00

Cardholder Account Summary					
STRIKE TEAM # 1 ##### 6142		Payments & Other Credits \$0.00	Purchases & Other Charges \$3,264.52	Cash Advances \$0.00	Total Activity \$3,264.52

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
03/12	03/14	PPLN01	24122543072744002196200	ARCO#82977SALINAS AMPM SALINAS CA	\$122.79
03/13	03/14	PPLN01	24034543072001414328047	76 - SEI 37985 MOSS LANDING CA	\$100.32
03/12	03/14	PPLN01	24445003072100270480724	BB DINER SALINAS #64 SALINAS CA	\$79.09

**Cardholder Account Detail Continued**

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
03/14	03/14	PPLN01	24492153073868837586761	YELP-GRUBHUBPIZZAFAC SEAMLESS.COM NY	\$92.94
03/13	03/15	PPLN01	24013393073001523444945	IN N OUT BURGER 312 SEASIDE CA	\$32.67
03/13	03/15	PPLN01	24765013073010000317932	HAIKU HAWAIIAN BBQ SALINAS CA	\$66.34
03/14	03/16	PPLN01	24755423074150747146319	HAMPTON INNS SALINAS CA	\$399.60
03/14	03/16	PPLN01	24755423074150747146467	HAMPTON INNS SALINAS CA	\$399.60
03/15	03/16	PPLN01	24801973075839009722125	GARLIC FARM CENTER GILROY CA	\$90.00
03/15	03/16	PPLN01	24801973075839009721879	GARLIC FARM CENTER GILROY CA	\$100.00
03/14	03/16	PPLN01	24692163074103658939550	TST* Brew City Burgers Gilroy CA	\$56.21
03/14	03/16	PPLN01	24013393074001576750536	MOUNTAIN MIKES PIZZA DBA PACIFIC GROVE CA	\$52.17
03/15	03/17	PPLN01	24692163075104423634541	TST* Bbq 152 Gilroy CA	\$87.82
03/15	03/17	PPLN01	24755423075640754939126	LONDON BRIDGE PUB MONTEREY CA	\$145.81
03/17	03/19	PPLN01	24793383076000927854943	Hilton Hotels 800-4357435 CA	\$466.20
03/17	03/19	PPLN01	24793383076000929644946	Hilton Hotels 800-4357435 CA	\$466.20
03/16	03/19	PPLN01	24316053076548883745916	SHELL OIL 10007923005 GILROY CA	\$91.39
03/17	03/19	PPLN01	24692163076105450038257	CHEVRON 0212047 COTATI CA	\$175.00
03/17	03/19	PPLN01	24692163076105450038273	CHEVRON 0212047 COTATI CA	\$24.92
03/16	03/19	PPLN01	24037243076900013487098	CHAMA NATIVA USA STEAKHOU GILROY CA	\$120.00
03/16	03/19	PPLN01	24765183076030025482071	SAPPORO MONTEREY CA	\$95.45

**Cardholder Account Summary**

<b>TIM CALDWELL</b> #### ## 2629	<b>Payments &amp; Other Credits</b> \$150.00-	<b>Purchases &amp; Other Charges</b> \$204.85	<b>Cash Advances</b> \$0.00	<b>Total Activity</b> \$54.85
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**Cardholder Account Detail**

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
03/06	03/07	PPLN01	24493983065206148200021	MAGNUM ELECTRONICS INC 3027349250 DE	\$123.78
02/04	03/20		74692163078106986477798	CREDIT VOUCHER	\$150.00-
03/24	03/26	PPLN01	24011343083000035753855	SQ *LAGUNITAS BREWING COM Petaluma CA SP FIRERPS.COM HTTPSFIRERPSC PA	\$81.07

**Cardholder Account Summary**

<b>ANDY TAYLOR</b> #### ## 4028	<b>Payments &amp; Other Credits</b> \$0.00	<b>Purchases &amp; Other Charges</b> \$3,509.06	<b>Cash Advances</b> \$0.00	<b>Total Activity</b> \$3,509.06
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**Cardholder Account Detail**

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
03/03	03/03	PPLN01	24492153062869049240497	GRAMMARLY COWCDC0V GRAMMARLY.COM CA	\$139.95
03/10	03/12	PPLN01	24943013070010184079256	THE HOME DEPOT #0641 ROHNERT PARK CA	\$43.31
03/10	03/12	PPLN01	24943003070898220122655	COSTCO GAS #0659 ROHNERT PARK CA	\$87.92
03/13	03/14	PPLN01	24692163072102375642259	BUSINESS.APPLE.COM 800-275-2273 CA	\$2.99
03/14	03/15	PPLN01	24330653073900013300033	EMERGENCY EQUIPMENT MANAG PETALUMA CA	\$262.50
03/16	03/17	PPLN01	24000973075570000680835	THE UPS STORE 2795 707-4802800 CA	\$37.38
03/18	03/19	PPLN01	24431063077081307927934	FASTRAK CSC 415-486-8655 CA	\$25.00
03/17	03/19	PPLN01	24034543076001848685596	76 - UNITED PACIFIC 5426 COTATI CA	\$86.00
03/23	03/24	PPLN01	24034543082002545680619	76 - PETALUMA 88 INC PETALUMA CA	\$50.84
03/28	03/29	PPLN01	24000973087621803466611	THE UPS STORE 2795 707-4802800 CA	\$16.86
03/28	03/29	PPLN01	24692163087100596886989	SQ *CENTRAL MARIN FIRE DE gosq.com CA	\$215.00
03/28	03/30	PPLN01	24755423088160888833447	FIRE SAFETY SUPPLY SANTA SANTA ROSA CA	\$2,517.50
03/29	03/30	PPLN01	24692163088101531731842	LOWES #01901* COTATI CA	\$21.86
03/29	03/30	PPLN01	24011343088000015560580	COCHARUN.COM HTTPSCOCHARUN NJ	\$1.95

**Cardholder Account Summary**

<b>JENNIFER BECHTOLD</b> #### ## 4408	<b>Payments &amp; Other Credits</b> \$0.00	<b>Purchases &amp; Other Charges</b> \$1,075.87	<b>Cash Advances</b> \$0.00	<b>Total Activity</b> \$1,075.87
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**Cardholder Account Detail**

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
03/01	03/01	PPLN01	24492163060000013190267	GETSTREAMLINE.COM WEB WWW.GETSTREAM CA	\$200.00
03/19	03/20	PPLN01	24692163078106999553531	GoToCom*GoToMeeting goto.com MA	\$144.00
03/25	03/26	PPLN01	24058613084976267666494	HARRIS AND HARRIS 312-2512300 IL	\$159.00

Cardholder Account Detail Continued					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
03/28	03/28	PPLN01	24492163087000015604660	OPENLANG.BIZ HTTPSOPENLANG CA	\$1.95
03/30	03/31	PPLN01	24769333090120907126539	LIGHTHOUSE UNIFORMS INC 206-2825600 WA	\$570.92

Cardholder Account Summary					
MORGAN DEJONG ##### 0982		Payments & Other Credits \$0.00	Purchases & Other Charges \$266.84	Cash Advances \$0.00	Total Activity \$266.84

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
03/18	03/19	PPLN01	24055233078091008090729	WILCO FARM STORE PETALUMA CA	\$32.84
03/19	03/20	PPLN01	24431063078200915500037	COASTAL VALLEYSEMSAGENCY 707-565-6508 CA	\$117.00
03/25	03/26	PPLN01	24431063084200915100020	COASTAL VALLEYSEMSAGENCY 707-565-6508 CA	\$117.00

Cardholder Account Summary					
ERIC GROMALA ##### 1484		Payments & Other Credits \$0.00	Purchases & Other Charges \$117.00	Cash Advances \$0.00	Total Activity \$117.00

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
03/13	03/14	PPLN01	24431063072200915900035	COASTAL VALLEYSEMSAGENCY 707-565-6508 CA	\$117.00

Cardholder Account Summary					
HERB WANDEL ##### 4009		Payments & Other Credits \$0.00	Purchases & Other Charges \$10,098.95	Cash Advances \$0.00	Total Activity \$10,098.95

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
02/28	03/01	PPLN01	24801973059608667602618	FRIEDMANS HOME IMPROVEME PETALUMA CA	\$30.48
03/02	03/03	PPLN01	24692163062104380611750	PEETS #20602 COTATI CA	\$28.95
03/03	03/05	PPLN01	24692163062105008063175	LOWES #01901* COTATI CA	\$131.06
03/03	03/05	PPLN01	24692163062105035420497	CHEVRON 0212047 COTATI CA	\$99.74
03/09	03/10	PPLN01	24692163068109476228769	CHEVRON 0212047 COTATI CA	\$65.06
03/09	03/10	PPLN01	24445003069600103669737	LES SCHWAB TIRES #0624 ROHNERT PARK CA	\$2,825.22
03/09	03/12	PPLN01	24453513069030014437866	ACE ELECTRIC SERVICE ROHNERT PARK CA	\$376.05
03/13	03/15	PPLN01	24071053073939137464834	CITY OF COTATI CASHIER 707-6653631 CA	\$625.95
03/13	03/15	PPLN01	24071053073939137464842	CITY OF COTATI CASHIER 707-6653631 CA	\$371.64
03/16	03/17	PPLN01	24692163075104678962001	CHEVRON 0212047 COTATI CA	\$91.11
03/20	03/21	PPLN01	24769333080120806534181	LIGHTHOUSE UNIFORMS INC 206-2825600 WA	\$698.20
03/20	03/22	PPLN01	24323003080200402300019	JEFF'S TWIN OAKS GARAGE 707-795-4803 CA	\$3,104.98
03/21	03/23	PPLN01	24717053081170818667228	PACE SUPPLY CORPORATION SANTA ROSA CA	\$363.80
03/22	03/23	PPLN01	24692163081108889609022	CHEVRON 0212047 COTATI CA	\$86.38
03/25	03/26	PPLN01	24801973085608820471545	FRIEDMANS HOME IMPROVEME SANTA ROSA CA	\$788.02
03/27	03/28	PPLN01	24692163086102898675970	LOWES #01901* COTATI CA	\$271.74
03/27	03/28	PPLN01	24692163086100046875401	LOWES #01901* COTATI CA	\$89.07
03/30	03/31	PPLN01	24943013089004000042910	INDUSTRIAL CARTING SANTA ROSA CA	\$51.50

Cardholder Account Summary										
JEFF VELIQUETTE #### #### #### 8935			Payments & Other Credits \$0.00	Purchases & Other Charges \$407.02	Cash Advances \$0.00	Total Activity \$407.02				
Cardholder Account Detail										
Trans Date	Post Date	Plan Name	Reference Number	Description						Amount
03/07	03/09	PPLN01	24164073067105182305769	STAPLES 00113530 800-3333330 CA						\$145.96
03/08	03/09	PPLN01	24137463068001529737804	USPS PO 0559220601 PENNGROVE CA						\$20.58
03/14	03/16	PPLN01	24427333074120001336723	PETALUMA VALERO PETALUMA CA						\$100.00
03/28	03/29	PPLN01	24692163087100824374832	CHEVRON 0212047 COTATI CA						\$140.48
Finance Charge Summary / Plan Level Information										
Plan Name	Plan Description	FCM <sup>1</sup>	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance	
<b>Purchases</b>										
PPLN01 001	PURCHASE	E	\$0.00	0.06024%(D)	21.9900%	\$0.00	\$0.00	0.0000%	\$27,188.77	
<b>Cash</b>										
CPLN01 001	CASH	A	\$0.00	0.06572%(D)	23.9900%	\$0.00	\$0.00	0.0000%	\$0.00	
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 31			
** includes cash advance and foreign currency fees							APR = Annual Percentage Rate			
<sup>1</sup> FCM = Finance Charge Method										
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.										

# **ADMINISTRATIVE COMMUNICATIONS**



# **BUDGET REPORTS**





RANCHO ADOBE FIRE PROTECTION DISTRICT  
YEAR TO DATE BUDGET REPORT  
March 31, 2023

REVENUES - OPERATING BUDGET

SUB-OBJ.	DESCRIPTION	BUDGETED FOR FY '22 - '23'	MARCH REVENUES	FY REVENUE TO 3/31/23	BALANCE REMAINING	BALANCE REMAINING (%)
1000	Property Taxes	\$ 4,235,000.00		\$ 2,263,740.97	\$ 1,971,259.03	46.55%
1001	CY Direct Charges	\$ 2,212,000.00	\$ -	\$ 1,204,331.16	\$ 1,007,668.84	45.55%
1007	CY Direct Charges-July	\$ -	\$ -	\$ -	\$ -	
1008	RDA Increment - Credited amount of ad valorem taxes to Petaluma and Cotati redevelopment districts	\$ 192,000.00	\$ -	\$ (386,366.29)	\$ 578,366.29	301.23%
1011	Property Tax Administration Fee	\$ (35,000.00)	\$ -	\$ -	\$ (35,000.00)	100.00%
1014	RDA Increment	\$ -	\$ -	\$ 2,236.62	\$ (2,236.62)	
1015	RDA Pass-Through	\$ -	\$ -	\$ 254,628.09	\$ (254,628.09)	
1016	RDA Allocation	\$ -	\$ -	\$ 33,553.00	\$ (33,553.00)	
1017	Residual Property Tax (RDA Escrow Acct)	\$ -	\$ -	\$ -	\$ -	
1018	Property Tax - RDA Asset Distribution	\$ -	\$ -	\$ 235,277.54	\$ (235,277.54)	
1020	CY Supplemental Tax	\$ 105,000.00	\$ -	\$ 32,234.91	\$ 72,765.09	69.30%
1040	Unsecured Property Taxes	\$ 130,000.00	\$ -	\$ 125,163.93	\$ 4,836.07	3.72%
1042	Cost Reimbursement - Collect	\$ -	\$ -	\$ -	\$ -	
1044	Unsecured Property Taxes - July	\$ -	\$ -	\$ -	\$ -	
1060	Property Taxes - PY Secured	\$ -	\$ -	\$ -	\$ -	
1061	PY Direct Charges	\$ 15,000.00	\$ -	\$ 14,767.36	\$ 232.64	1.55%
1080	Property Taxes	\$ -	\$ -	\$ -	\$ -	
1100	Property Taxes - PY Unsecured	\$ -	\$ -	\$ -	\$ -	
1120	Property Tax Receivable	\$ -	\$ -	\$ -	\$ -	
	<b>TOTAL PROPERTY TAXES</b>	<b>\$ 6,854,000.00</b>	<b>\$ -</b>	<b>\$ 3,779,567.29</b>	<b>\$ 3,074,432.71</b>	<b>44.86%</b>
1700	Interest on Pooled Cash	\$ 4,000.00	\$ 11,913.00	\$ 40,130.56	\$ (36,130.56)	-903.26%
1701	Interest Earned (on early payments of Prop. Taxes)		\$ -	\$ -	\$ -	
	<b>TOTAL USE OF PROPERTY</b>	<b>\$ 4,000.00</b>	<b>\$ 11,913.00</b>	<b>\$ 40,130.56</b>	<b>\$ (36,130.56)</b>	<b>-903.26%</b>
2081	State - Highway Rentals	\$ -	\$ -	\$ -	\$ -	
2404	State Reimbursements	\$ -	\$ -	\$ 83.15	\$ (83.15)	
2440	HOPTR	\$ 22,000.00	\$ -	\$ 3,114.31	\$ 18,885.69	85.84%
2500	State - Other (Grant Revenue)	\$ -	\$ -	\$ -	\$ -	
2589	State Refunds - Strike Teams	\$ 350,000.00	\$ -	\$ 512,010.08	\$ (162,010.08)	-46.29%
	<b>TOTAL INTERGOV. REVENUES</b>	<b>\$ 372,000.00</b>	<b>\$ -</b>	<b>\$ 515,207.54</b>	<b>\$ (143,207.54)</b>	<b>-38.50%</b>
3600	Misc. charges for Services - Fire Marshal Services	\$ 4,000.00	\$ 3,850.00	\$ 21,211.83	\$ (17,211.83)	-430.30%
3601	Finance Charges/Late Fees	\$ 4,000.00	\$ -	\$ 4,332.48	\$ (332.48)	-8.31%
3641	Fire Services - Casino Contract	\$ 180,048.00	\$ -	\$ 115,024.00	\$ 65,024.00	36.11%
3661	Fire Control Services - Cost Recovery	\$ 20,000.00	\$ 987.14	\$ 19,253.07	\$ 746.93	3.73%
3665	Ambulance Service	\$ 17,000.00	\$ -	\$ 33,600.16	\$ (16,600.16)	-97.65%
3670	Weed Abatement	\$ 4,000.00	\$ -	\$ 21,836.00	\$ (17,836.00)	-445.90%
3682	City Contracts (RP Auto Aid)	\$ 37,500.00	\$ -	\$ 20,164.87	\$ 17,335.13	46.23%
3700	Copy file fee	\$ 500.00	\$ 15.00	\$ 155.00	\$ 345.00	69.00%
3980	Revenue Applicable to PY	\$ -	\$ -	\$ -	\$ -	
	<b>TOTAL CHARGES FOR SERVICES</b>	<b>\$ 267,048.00</b>	<b>\$ 4,852.14</b>	<b>\$ 235,577.41</b>	<b>\$ 31,470.59</b>	<b>11.78%</b>
4000	Unspent Funds from Previous Fiscal Year	\$ -	\$ -	\$ -	\$ -	0.00%
4010	Transfer to/from Reserves	\$ -	\$ -	\$ -	\$ -	0.00%
4040	Misc. Revenue	\$ 10,000.00	\$ 4,896.00	\$ 24,674.65	\$ (14,674.65)	-146.75%
4100	Workers' compensation reimbursement	\$ -	\$ 9,238.26	\$ 32,216.35	\$ (32,216.35)	
4102	Donations or reimbursements	\$ -	\$ -	\$ 338.28	\$ (338.28)	
4109	Refunded Checks, outdated warrants	\$ -	\$ -	\$ -	\$ -	
	<b>TOTAL MISC. REVENUES</b>	<b>\$ 10,000.00</b>	<b>\$ 14,134.26</b>	<b>\$ 57,229.28</b>	<b>\$ (47,229.28)</b>	<b>-472.29%</b>
	<b>REVENUE TOTAL:</b>	<b>\$ 7,507,048.00</b>	<b>\$ 30,899.40</b>	<b>\$ 4,627,712.08</b>	<b>\$ 2,879,335.92</b>	<b>38.36%</b>

RANCHO ADOBE FIRE PROTECTION DISTRICT  
YEAR TO DATE BUDGET REPORT

EXPENDITURES - OPERATING BUDGET

SUB-OBJ.		BUDGETED FOR FY '22 - '23'	MARCH EXPENSE	FY EXPENSE TO 3/31/23	BALANCE REMAINING	BALANCE REMAINING (%)
5910	Perm. Positions	3,100,000.00	245,017.13	2,251,780.63	\$ 848,219.37	27.36%
5911	Extra help: part time employees, non-benefited. Paid hourly	386,000.00	9,419.00	233,465.89	\$ 152,534.11	39.52%
5912	Overtime	651,000.00	89,824.37	585,731.96	\$ 65,268.04	10.03%
5914	FLSA	95,000.00	5,634.77	64,321.40	\$ 30,678.60	32.29%
5918	BLS Ambulance Staff	4,000.00	0.00	4,575.00	\$ (575.00)	-14.38%
5922	FICA	5,300.00	55.34	2,152.07	\$ 3,147.93	59.39%
5923	PERS contributions, Employee + Employer paid contributions	550,000.00	47,586.02	462,683.27	\$ 87,316.73	15.88%
5924	Medicare	61,100.00	4,770.19	44,774.42	\$ 16,325.58	26.72%
5930	Health Insurance	607,000.00	29,511.72	460,258.40	\$ 146,741.60	24.17%
5931	Disability Insurance	11,000.00	841.00	8,410.00	\$ 2,590.00	23.55%
5932	Dental Insurance	32,000.00	2,372.16	24,639.85	\$ 7,360.15	23.00%
5933	Life Insurance	5,000.00	347.10	3,413.15	\$ 1,586.85	31.74%
5934	Vision Insurance	5,000.00	382.76	3,663.56	\$ 1,336.44	26.73%
5935	Unemployment Insurance	6,000.00	23.74	4,082.02	\$ 1,917.98	31.97%
5936	Retiree Health Insurance	16,200.00	3,600.00	16,200.00	\$ -	0.00%
5940	Workers' Compensation	190,000.00	0.00	209,008.23	\$ (19,008.23)	-10.00%
	<b>TOTAL WAGES/BENEFITS:</b>	<b>\$ 5,724,600.00</b>	<b>\$ 439,385.30</b>	<b>\$ 4,379,159.85</b>	<b>\$ 1,345,440.15</b>	<b>23.50%</b>
6020	Uniforms including paid and volunteers staff pants, shirts, station boots, badges, collar pins, name tags and business cards	32,000.00	2,903.15	9,341.82	\$ 22,658.18	70.81%
6022	Safety Clothing: turnouts, including boots	90,000.00	750.39	4,808.07	\$ 85,191.93	94.66%
6040	Communications including telephone, cable, internet, cell phones	25,000.00	3,488.31	20,631.93	\$ 4,368.07	17.47%
6045	Pagers and Radios	51,000.00	6,656.89	30,041.77	\$ 20,958.23	41.09%
6060	Food - at extended responses, approved meetings, examinations and trainings.	3,000.00	421.46	566.98	\$ 2,433.02	81.10%
6080	Household expenses - Fishman Supply; detergent, towels etc.	13,000.00	991.70	8,810.72	\$ 4,189.28	32.23%
6100	Liability Insurance	213,291.00	0.00	215,094.91	\$ (1,803.91)	-0.85%
6140	Equipment Maintenance: Office equipment and tool repair.	12,000.00	677.32	4,016.32	\$ 7,983.68	66.53%
6150	Bad Debt Expense (write off of old cost recovery invoices)	11,000.00	0.00	7,082.13	\$ 3,917.87	35.62%
6155	Apparatus Maintenance	60,000.00	7,038.32	23,707.81	\$ 36,292.19	60.49%
6165	SCBA Maintenance	3,500.00	0.00	4,169.83	\$ (669.83)	-19.14%
6180	Building Maintenance - routine facility & grounds maintenance including repairs to maintain buildings and grounds. New projects ie. Construction to be considered for possible fixed asset expense 8510	24,000.00	4,030.57	26,569.02	\$ (2,569.02)	-10.70%
6260	Medical / Lab supply - O2, latex gloves, etc.	35,000.00	5,265.04	16,354.38	\$ 18,645.62	53.27%
6261	ALS Medical Expense	10,000.00	0.00	0.00	\$ 10,000.00	100.00%
6280	Memberships and Professional Assoc. Fees: FDAC, SCFDA, SCFCA, CCAI, Costco, Cotati Chamber of Commerce.	12,000.00	400.00	10,996.67	\$ 1,003.33	8.36%
6400	Office Supplies: regular supplies such as paper, printer cartridges etc.	3,200.00	969.18	2,603.66	\$ 596.34	18.64%
6401	Office Expense - Inventory such as desktop/laptop computer purchases, printers, etc.	9,000.00	0.00	261.65	\$ 8,738.35	97.09%
6410	Postage and shipping	2,000.00	290.96	1,429.16	\$ 570.84	28.54%
6430	Printing Services	1,000.00	292.00	292.00	\$ 708.00	70.80%
6461	Operational Expenses	8,000.00	6,824.32	4,983.88	\$ 3,016.12	37.70%
6463	FPO Expenses - public education materials	3,800.00	228.00	4,137.89	\$ (337.89)	-8.89%
6500	Prof/Special Services - Payroll Fees	5,000.00	1,462.00	5,586.16	\$ (586.16)	-11.72%
6526	Dispatch Services - REDCOM	22,000.00	0.00	17,329.42	\$ 4,670.58	21.23%
6587	LAFCO	7,500.00	0.00	10,970.00	\$ (3,470.00)	-46.27%
6590	Contracted FM Services	\$ 15,000.00	1,312.50	19,337.50	\$ (4,337.50)	-28.92%
6596	CQI Expense	\$ 10,000.00	0.00	0.00	\$ 10,000.00	100.00%
6605	Hiring Expenses	\$ 6,000.00	0.00	3,885.00	\$ 2,115.00	35.25%
6610	Legal Services	\$ 5,000.00	162.50	9,576.50	\$ (4,576.50)	-91.53%
6630	Annual Audit	\$ 7,950.00	0.00	8,445.00	\$ (495.00)	-6.23%
6635	Bank and Credit Card Fees	\$ 300.00	77.86	346.19	\$ (46.19)	-15.40%
6650	Health Services	\$ 8,000.00	0.00	1,868.00	\$ 6,132.00	76.65%
6654	Wellness Program	\$ 6,000.00	538.62	688.62	\$ 5,311.38	88.52%
6800	Public Legal Notices - publishing fees (ordinances, budget/Prop IV limit, elections, etc.)	\$ 700.00	0.00	1,555.00	\$ (855.00)	-122.14%
6820	Rent / Lease Equipment	\$ 7,500.00	635.27	5,635.52	\$ 1,864.48	24.86%

**RANCHO ADOBE FIRE PROTECTION DISTRICT  
YEAR TO DATE BUDGET REPORT**

SUB-OBJ.	DESCRIPTION	BUDGETED FOR FY '22 - 23'	MARCH EXPENSE	FY EXPENSE TO 3/31/23	BALANCE REMAINING	BALANCE REMAINING (%)
6823	Rental hydrants/Water - hydrant use within Sonoma County Water Agency jurisdiction	\$ 700.00	0.00	0.00	\$ 700.00	100.00%
6880	Small tools: maintenance tools, hardware etc.	\$ 6,000.00	227.84	3,512.95	\$ 2,487.05	41.45%
6881	Safety Equipment: SCBA's, hose, nozzles etc.	\$ 40,000.00	6,955.67	22,948.97	\$ 17,051.03	42.63%
6889	Computer Software	\$ 64,000.00	12,254.67	45,534.44	\$ 18,465.56	28.85%
7000	Any Board related expense not otherwise accounted for (I.e., Special District Dinners)	\$ 500.00	0.00	720.00	\$ (220.00)	-44.00%
7005	Election Expense - as determined by the County Elections Office	\$ -	0.00	0.00	\$ -	0.00%
7120	In-Service Training - required and continuing education for all personnel and Directors	\$ 45,000.00	1,425.00	21,816.31	\$ 23,183.69	51.52%
7201	Gas and Oil	\$ 65,000.00	4,060.19	50,015.03	\$ 14,984.97	23.05%
7300	Transportation and Travel to training out of County, use of personal vehicle for District errands.	\$ 5,000.00	0.00	5,499.27	\$ (499.27)	-9.99%
7320	Utilities - PG&E, garbage, water, sewage	\$ 53,000.00	5,817.14	44,413.52	\$ 8,586.48	16.20%
	<b>TOTAL SUPPLIES AND SERVICES:</b>	<b>\$ 1,001,941.00</b>	<b>\$ 76,156.87</b>	<b>\$ 675,584.00</b>	<b>\$ 326,357.00</b>	<b>32.57%</b>
7910	Long Term Loan - Princ.	\$ 55,807.00	0.00	41,668.48	\$ 14,138.52	25.33%
7930	Long Term Loan - Interest	\$ 7,910.00	0.00	6,119.12	\$ 1,790.88	22.64%
7940	Pension Obligation Bond - Principal	\$ 255,000.00	0.00	252,890.90	\$ 2,109.10	0.83%
7945	Pension Obligation Bond - Interest	\$ 130,694.00	0.00	130,611.88	\$ 82.12	0.06%
	<b>TOTAL LONG TERM DEBT:</b>	<b>\$ 449,411.00</b>	<b>\$ -</b>	<b>\$ 431,290.38</b>	<b>\$ 18,120.62</b>	<b>4.03%</b>
8510	Buildings Improvements	\$ 217,000.00	0.00	\$ -	\$ 217,000.00	100.00%
8511	New Capital Equipment	\$ -	0.00	\$ 789.00	\$ (789.00)	#DIV/0!
8540	Durable Medical Equipment	\$ -	0.00	\$ -	\$ -	#DIV/0!
8560	New Equipment - Apparatus	\$ -	0.00	\$ -	\$ -	#DIV/0!
8561	Equipment New - Office	\$ -	0.00	\$ -	\$ -	#DIV/0!
	<b>TOTAL EQUIPMENT:</b>	<b>\$ 217,000.00</b>	<b>\$ -</b>	<b>\$ 789.00</b>	<b>\$ 216,211.00</b>	<b>99.64%</b>

Recap Report	BUDGETED FOR FY '22 - 23'	MARCH TOTAL	FY TO 3/31/23	BALANCE REMAINING	BALANCE REMAINING (%)
<b>OPERATING REVENUES</b>	<b>\$ 7,507,048.00</b>	<b>\$ 30,899.40</b>	<b>\$ 4,627,712.08</b>	<b>\$ 2,879,335.92</b>	<b>38.36%</b>
<b>OPERATING EXPENDITURES</b>					
Wages/Benefits	\$ 5,724,600.00	\$ 439,385.30	\$ 4,379,159.85	\$ 1,345,440.15	23.50%
Supplies and Services	\$ 1,001,941.00	\$ 76,156.87	\$ 675,584.00	\$ 326,357.00	32.57%
Long Term Debt	\$ 449,411.00	\$ -	\$ 431,290.38	\$ 18,120.62	4.03%
Equipment	\$ 217,000.00	\$ -	\$ 789.00	\$ 216,211.00	99.64%
<b>Totals</b>	<b>\$ 7,392,952.00</b>	<b>\$ 515,542.17</b>	<b>\$ 5,486,823.23</b>	<b>\$ 1,906,128.77</b>	<b>25.78%</b>
<b>Revenues Less Expenditures</b>			<b>\$ (859,111.15)</b>		

RANCHO ADOBE FIRE PROTECTION DISTRICT  
 YEAR TO DATE BUDGET REPORT

**CAPITAL IMPROVEMENTS BUDGET**

SUB-OBJ.		BUDGETED FOR FY '22 - '23'	MARCH EXPENSE	FY EXPENSE TO 3/31/23	BALANCE REMAINING	BALANCE REMAINING (%)
9510	Buildings Improvements	\$ 1,195,000.00	0.00	\$ 16,247.36	\$ 1,178,752.64	98.64%
9511	New Capital Equipment	\$ -	0.00	\$ -	\$ -	#DIV/0!
9540	Durable Medical Equipment	\$ -	0.00	\$ -	\$ -	#DIV/0!
9560	New Equipment - Apparatus	\$ 820,000.00	0.00	\$ 717,000.87	\$ 102,999.13	12.56%
9561	Equipment New - Office	\$ -	0.00	\$ -	\$ -	#DIV/0!
	<b>TOTAL EQUIPMENT:</b>	<b>\$ 2,015,000.00</b>	<b>\$ -</b>	<b>\$ 733,248.23</b>	<b>\$ 1,281,751.77</b>	<b>63.61%</b>

CURRENT ASSETS	
Summit State Bank Operating Account:	\$ 79,080.52
Summit State Bank ICS Account:	\$ 1,458,662.38
Summit State Bank Payroll Account:	\$ 14,377.64
CDARS:	\$ 3,033,820.09
Petty Cash:	\$ 200.00
<b>Total:</b>	<b>\$ 4,586,140.63</b>
Remaining Capital Reserve Fund:	\$ 1,183,641.77
Remaining Operating Reserve Fund:	\$ 3,402,498.86

## Rancho Adobe Fire Protection District Trial Balance As of March 31, 2023

	Mar 31, 23	
	Debit	Credit
1010 · County of Sonoma	0.00	
1030 · Wells Fargo Checking Account	0.00	
1035 · Summit State Bank - Operating	79,080.52	
1036 · Summit State Bank - ICS	1,458,662.38	
1037 · Summit State Bank - Payroll	14,377.64	
1038 · CDARS	3,033,820.09	
1090 · Petty Cash	200.00	
107 · Accounts Receivable	4,034.00	
12000 · Undeposited Funds	0.00	
325 · Deferred Outflows	9,200,694.00	
145 · Deferred Inflow		3,987,593.00
170 · Land	74,634.00	
171 · Buildings and Improvements	755,665.64	
172 · Equipment	3,848,634.88	
178 · Accum. Depreciation - Building		576,580.69
179 · Accum. Depreciation - Equipment		1,754,906.53
195 · Due From Operating Fund	1,916,890.00	
99999 · Prior Period Adjustment	0.00	
200 · Accounts Payable	0.00	
Chase Visa	0.00	
Umpqua Bank Credit Card	0.00	
2710 · Deferred Revenue		86,879.18
327 · Deferred Outflows-Liability Acc		5,928,260.00
336 · Capital One Loan		0.07
337 · Accrued Interest Payable		2,129.35
338 · Capital Lease - Current		55,806.47
339 · Accrued Vacation - Current	0.00	
350 · Accrued Payroll	0.00	
300 · Compensated Absences		545,622.48
340 · Bonds Payable - Current		252,891.00
342 · Notes Payable - Long Term		333,267.78
345 · Bonds Payable - Noncurrent		5,357,109.00
355 · Due To Capital Improvement Fund		1,916,890.00
744 · Net Pension Liability		6,214,613.00
30000 · Opening Balance Equity	904,952.26	
320 · Unreserved-Undesignated FD Bal	8,200,779.76	
330 · Operational Reserves		2,155,346.00
331 · New Equipment- Other Reserves	0.00	
332 · SCBA Reserves	0.00	
333 · PPE Reserves	0.00	
334 · Capital Reserves		1,916,890.00
10 · Taxes:1000 · Property Taxes		2,263,740.97
10 · Taxes:1001 · CY Direct Charges		1,204,331.16
10 · Taxes:1008 · RDA Increment	386,366.29	
10 · Taxes:1014 · Property Taxes - RDA Increment		2,236.62
10 · Taxes:1015 · RDA Pass-Through		254,628.09
10 · Taxes:1016 · RDA Allocation		33,553.00
10 · Taxes:1018 · RDA Asset Distribution		235,277.54
10 · Taxes:1020 · CY Supplemental Tax		32,234.91
10 · Taxes:1040 · Unsecured Property Taxes		125,163.93
10 · Taxes:1061 · PY Direct Charges		14,767.36
17 · Use of Money/Property:1700 · Interest on Cash		40,130.56
20 · Intergovernmental Revenues:2404 · State Reimbursements		83.15
20 · Intergovernmental Revenues:2440 · HOPTR		3,114.31
20 · Intergovernmental Revenues:2589 · State Refunds-Strike Team		512,010.08
30 · Charges/Fees for Services:3600 · Fire Marshal Services		21,211.83
30 · Charges/Fees for Services:3601 · Finance Charge/Late Fee		4,332.48
30 · Charges/Fees for Services:3641 · Fire Services - Casino Contract		115,024.00
30 · Charges/Fees for Services:3661 · Cost Recovery		19,253.07
30 · Charges/Fees for Services:3665 · Ambulance Service		33,600.16
30 · Charges/Fees for Services:3670 · Weed Abatement		21,836.00
30 · Charges/Fees for Services:3682 · Rohnert Park Auto Aid		20,164.87
30 · Charges/Fees for Services:3700 · Copy Fee		155.00
40 · Miscellaneous Revenues:4040 · Misc. Revenue		24,674.65

Rancho Adobe Fire Protection District

Trial Balance

As of March 31, 2023

	Mar 31, 23	
	Debit	Credit
40 · Miscellaneous Revenues:4100 · Workers Comp. Reimbursement		32,216.35
40 · Miscellaneous Revenues:4102 · Donations or Reimbursements		338.28
50 · Salaries and Benefits:5910 · Full-Time Personnel	2,251,780.63	
50 · Salaries and Benefits:5911 · Part-Time Staffing	233,465.89	
50 · Salaries and Benefits:5912 · Overtime	585,731.96	
50 · Salaries and Benefits:5914 · FLSA	64,321.40	
50 · Salaries and Benefits:5918 · BLS Staff	4,575.00	
50 · Salaries and Benefits:5922 · Social Security Payroll Taxes	2,152.07	
50 · Salaries and Benefits:5923 · CalPERS	462,683.27	
50 · Salaries and Benefits:5924 · Medicare	44,774.42	
50 · Salaries and Benefits:5930 · Health Insurance	460,258.40	
50 · Salaries and Benefits:5931 · Disability Insurance	8,410.00	
50 · Salaries and Benefits:5932 · Dental Insurance	24,639.85	
50 · Salaries and Benefits:5933 · Life Insurance	3,413.15	
50 · Salaries and Benefits:5934 · Vision Insurance	3,663.56	
50 · Salaries and Benefits:5935 · Unemployment Insurance	4,082.02	
50 · Salaries and Benefits:5936 · Retiree Insurance	16,200.00	
50 · Salaries and Benefits:5940 · Workers Compensation	209,008.23	
60 · Supplies & Services:6020 · Uniforms	9,341.82	
60 · Supplies & Services:6022 · Safety Clothing	4,808.07	
60 · Supplies & Services:6040 · Communications	20,631.93	
60 · Supplies & Services:6045 · Pagers & Radios	30,041.77	
60 · Supplies & Services:6060 · Food	566.98	
60 · Supplies & Services:6080 · Household Expense	8,810.72	
60 · Supplies & Services:6100 · Property & Liability Insurance	215,094.91	
60 · Supplies & Services:6140 · Equipment Maintenance	4,016.32	
60 · Supplies & Services:6150 · Bad Debt Expense	7,082.13	
60 · Supplies & Services:6155 · Apparatus Maintenance	23,707.81	
60 · Supplies & Services:6165 · SCBA Maintenance	4,169.83	
60 · Supplies & Services:6180 · Building Maintenance	26,569.02	
60 · Supplies & Services:6260 · Medical Supplies	16,354.38	
60 · Supplies & Services:6280 · Memberships	10,996.67	
60 · Supplies & Services:6400 · Office Supplies	2,603.66	
60 · Supplies & Services:6401 · Office Expense - Inventory	261.65	
60 · Supplies & Services:6410 · Postage and Shipping	1,429.16	
60 · Supplies & Services:6430 · Printing Services	292.00	
60 · Supplies & Services:6461 · Operational Expense	4,983.88	
60 · Supplies & Services:6463 · FPO Expense	4,137.89	
60 · Supplies & Services:6500 · Payroll Fees	5,586.16	
60 · Supplies & Services:6526 · Dispatch Service-Redcom	17,329.42	
60 · Supplies & Services:6587 · LAFCO	10,970.00	
60 · Supplies & Services:6590 · Contracted FM Services	19,337.50	
60 · Supplies & Services:6605 · Hiring Expense	3,885.00	
60 · Supplies & Services:6610 · Legal Services	9,576.50	
60 · Supplies & Services:6630 · Annual Audit Charges	8,445.00	
60 · Supplies & Services:6635 · Bank Fees	346.19	
60 · Supplies & Services:6650 · Health Services	1,868.00	
60 · Supplies & Services:6654 · Wellness Program	688.62	
60 · Supplies & Services:6800 · Public Legal Notices	1,555.00	
60 · Supplies & Services:6820 · Rent/Lease Equipment	5,635.52	
60 · Supplies & Services:6880 · Small Tools Expense	3,512.95	
60 · Supplies & Services:6881 · Safety Equipment	22,948.97	
60 · Supplies & Services:6889 · Computer Software and Equipment	45,534.44	
60 · Supplies & Services:7000 · Board Expense	720.00	
60 · Supplies & Services:7120 · Training Expense	21,816.31	
60 · Supplies & Services:7201 · Fuel	50,015.03	
60 · Supplies & Services:7300 · Transportation & Travel	5,499.27	
60 · Supplies & Services:7320 · Utilities	44,413.52	
75 · Other Charges:7910 · Long Term Loan-Principal	41,668.48	
75 · Other Charges:7930 · Long Term Loan-Interest	6,119.12	
75 · Other Charges:7940 · Pension Obligation Bond - Prin.	252,890.90	
75 · Other Charges:7945 · Pension Obligation Bond - Int.	130,611.88	
85 · Capital Assets:8510 · Building Improvements	0.00	
85 · Capital Assets:8511 · New Capital Equipment	789.00	

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04/12/23  
Cash Basis

**Rancho Adobe Fire Protection District**  
**Trial Balance**  
**As of March 31, 2023**

	Mar 31, 23	
	Debit	Credit
85 · Capital Assets:8560 · New Equipment - Apparatus	0.00	
95 · Capital Improvements - Assets:9510 · Building Improvements	16,247.36	
95 · Capital Improvements - Assets:9560 · New Equipment - Apparatus	717,000.87	
<b>TOTAL</b>	<b><u>36,098,862.92</u></b>	<b><u>36,098,862.92</u></b>





Rancho Adobe Fire Protection District  
Profit & Loss by Class  
March 2023

Ordinary Income/Expense	Capital Improvements	Operating	TOTAL
Income			
17 · Use of Money/Property			
1700 · Interest on Cash	0.00	11,913.00	11,913.00
Total 17 · Use of Money/Property	0.00	11,913.00	11,913.00
30 · Charges/Fees for Services			
3600 · Fire Marshal Services	0.00	3,850.00	3,850.00
3661 · Cost Recovery	0.00	987.14	987.14
3700 · Copy Fee	0.00	15.00	15.00
Total 30 · Charges/Fees for Services	0.00	4,852.14	4,852.14
40 · Miscellaneous Revenues			
4040 · Misc. Revenue	0.00	4,896.00	4,896.00
4100 · Workers Comp. Reimbursement	0.00	9,238.26	9,238.26
Total 40 · Miscellaneous Revenues	0.00	14,134.26	14,134.26
Total Income	0.00	30,899.40	30,899.40
Gross Profit	0.00	30,899.40	30,899.40
Expense			
50 · Salaries and Benefits			
5910 · Full-Time Personnel	0.00	245,017.13	245,017.13
5911 · Part-Time Personnel	0.00	9,419.00	9,419.00
5912 · Overtime	0.00	89,824.37	89,824.37
5914 · FLSA	0.00	5,634.77	5,634.77
5922 · Social Security Payroll Taxes	0.00	55.34	55.34
5923 · CalPERS	0.00	47,586.02	47,586.02
5924 · Medicare	0.00	4,770.19	4,770.19
5930 · Health Insurance	0.00	29,511.72	29,511.72
5931 · Disability Insurance	0.00	841.00	841.00
5932 · Dental Insurance	0.00	2,372.16	2,372.16
5933 · Life Insurance	0.00	347.10	347.10
5934 · Vision Insurance	0.00	382.76	382.76
5935 · Unemployment Insurance	0.00	23.74	23.74
5936 · Retiree Insurance	0.00	3,600.00	3,600.00
Total 50 · Salaries and Benefits	0.00	439,385.30	439,385.30
60 · Supplies & Services			
6020 · Uniforms	0.00	2,903.15	2,903.15
6022 · Safety Clothing	0.00	750.39	750.39
6040 · Communications	0.00	3,488.31	3,488.31
6045 · Pagers & Radios	0.00	6,656.89	6,656.89
6060 · Food	0.00	421.46	421.46
6080 · Household Expense	0.00	991.70	991.70

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04/12/23

Cash Basis

# Rancho Adobe Fire Protection District Profit & Loss by Class

March 2023

	Capital Improvements	Operating	TOTAL
6140 · Equipment Maintenance	0.00	677.32	677.32
6155 · Apparatus Maintenance	0.00	7,038.32	7,038.32
6180 · Building Maintenance	0.00	4,030.57	4,030.57
6260 · Medical Supplies	0.00	5,265.04	5,265.04
6280 · Memberships	0.00	400.00	400.00
6400 · Office Supplies	0.00	969.18	969.18
6410 · Postage and Shipping	0.00	290.96	290.96
6430 · Printing Services	0.00	292.00	292.00
6461 · Operational Expense	0.00	6,824.32	6,824.32
6463 · FPO Expense	0.00	228.00	228.00
6500 · Payroll Fees	0.00	1,462.00	1,462.00
6590 · Contracted FM Services	0.00	1,312.50	1,312.50
6610 · Legal Services	0.00	162.50	162.50
6635 · Bank Fees	0.00	77.86	77.86
6654 · Wellness Program	0.00	538.62	538.62
6820 · Rent/Lease Equipment	0.00	635.27	635.27
6880 · Small Tools Expense	0.00	227.84	227.84
6881 · Safety Equipment	0.00	6,955.67	6,955.67
6889 · Computer Software and Equipment	0.00	12,254.67	12,254.67
7120 · Training Expense	0.00	1,425.00	1,425.00
7201 · Fuel	0.00	4,060.19	4,060.19
7320 · Utilities	0.00	5,817.14	5,817.14
<b>Total 60 · Supplies &amp; Services</b>	<b>0.00</b>	<b>76,156.87</b>	<b>76,156.87</b>
<b>95 · Capital Improvements - Assets</b>			
9560 · New Equipment - Apparatus	0.00	0.00	0.00
<b>Total 95 · Capital Improvements - Assets</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Expense</b>	<b>0.00</b>	<b>515,542.17</b>	<b>515,542.17</b>
<b>Net Ordinary Income</b>	<b>0.00</b>	<b>-484,642.77</b>	<b>-484,642.77</b>
<b>Net Income</b>	<b>0.00</b>	<b>-484,642.77</b>	<b>-484,642.77</b>

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**Rancho Adobe Fire Protection District**  
**Balance Sheet Prev Year Comparison**  
As of March 31, 2023

	Mar 31, 23	Mar 31, 22	\$ Change	% Change
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
1035 · Summit State Bank - Operating	79,080.52	61,185.36	17,895.16	29.3%
1036 · Summit State Bank - ICS	1,458,662.38	2,658,610.63	-1,199,948.25	-45.1%
1037 · Summit State Bank - Payroll	14,377.64	20,397.53	-6,019.89	-29.5%
1038 · CDARS	3,033,820.09	2,000,000.00	1,033,820.09	51.7%
1090 · Petty Cash	200.00	200.00	0.00	0.0%
<b>Total Checking/Savings</b>	<b>4,586,140.63</b>	<b>4,740,393.52</b>	<b>-154,252.89</b>	<b>-3.3%</b>
<b>Accounts Receivable</b>				
107 · Accounts Receivable	4,034.00	0.00	4,034.00	100.0%
<b>Total Accounts Receivable</b>	<b>4,034.00</b>	<b>0.00</b>	<b>4,034.00</b>	<b>100.0%</b>
<b>Other Current Assets</b>				
325 · Deferred Outflows	9,200,694.00	0.00	9,200,694.00	100.0%
<b>Total Other Current Assets</b>	<b>9,200,694.00</b>	<b>0.00</b>	<b>9,200,694.00</b>	<b>100.0%</b>
<b>Total Current Assets</b>	<b>13,790,868.63</b>	<b>4,740,393.52</b>	<b>9,050,475.11</b>	<b>190.9%</b>
<b>Fixed Assets</b>				
145 · Deferred Inflow	-3,987,593.00	5,070,887.06	-9,058,480.06	-178.6%
170 · Land	74,634.00	74,634.00	0.00	0.0%
171 · Buildings and Improvements	755,665.64	755,665.64	0.00	0.0%
172 · Equipment	3,848,634.88	3,502,895.21	345,739.67	9.9%
178 · Accum. Depreciation - Building	-576,580.69	-723,250.93	146,670.24	20.3%
179 · Accum. Depreciation - Equipment	-1,754,906.53	-1,376,547.66	-378,358.87	-27.5%
<b>Total Fixed Assets</b>	<b>-1,640,145.70</b>	<b>7,304,283.32</b>	<b>-8,944,429.02</b>	<b>-122.5%</b>
<b>Other Assets</b>				
195 · Due From Operating Fund	1,916,890.00	0.00	1,916,890.00	100.0%
<b>Total Other Assets</b>	<b>1,916,890.00</b>	<b>0.00</b>	<b>1,916,890.00</b>	<b>100.0%</b>
<b>TOTAL ASSETS</b>	<b>14,067,612.93</b>	<b>12,044,676.84</b>	<b>2,022,936.09</b>	<b>16.8%</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
<b>Other Current Liabilities</b>				
2710 · Deferred Revenue	86,879.18	86,879.18	0.00	0.0%
327 · Deferred Outflows-Liability Acc	5,928,260.00	5,928,260.00	0.00	0.0%
336 · Capital One Loan	0.07	0.07	0.00	0.0%
337 · Accrued Interest Payable	2,129.35	5,832.00	-3,702.65	-63.5%
338 · Capital Lease - Current	55,806.47	49,319.87	6,486.60	13.2%
<b>Total Other Current Liabilities</b>	<b>6,073,075.07</b>	<b>6,070,291.12</b>	<b>2,783.95</b>	<b>0.1%</b>
<b>Total Current Liabilities</b>	<b>6,073,075.07</b>	<b>6,070,291.12</b>	<b>2,783.95</b>	<b>0.1%</b>
<b>Long Term Liabilities</b>				
300 · Compensated Absences	545,622.48	526,502.48	19,120.00	3.6%
340 · Bonds Payable - Current	252,891.00	0.00	252,891.00	100.0%
342 · Notes Payable - Long Term	333,267.78	285,613.47	47,654.31	16.7%
345 · Bonds Payable - Noncurrent	5,357,109.00	0.00	5,357,109.00	100.0%
355 · Due To Capital Improvement Fund	1,916,890.00	0.00	1,916,890.00	100.0%
744 · Net Pension Liability	6,214,613.00	0.00	6,214,613.00	100.0%
<b>Total Long Term Liabilities</b>	<b>14,620,393.26</b>	<b>812,115.95</b>	<b>13,808,277.31</b>	<b>1,700.3%</b>
<b>Total Liabilities</b>	<b>20,693,468.33</b>	<b>6,882,407.07</b>	<b>13,811,061.26</b>	<b>200.7%</b>
<b>Equity</b>				
30000 · Opening Balance Equity	-904,952.26	2,521,455.80	-3,426,408.06	-135.9%
320 · Unreserved-Undesignated FD Bal	-8,200,779.76	-763,778.42	-7,437,001.34	-973.7%
330 · Operational Reserves	2,155,346.00	3,590,000.00	-1,434,654.00	-40.0%

**Rancho Adobe Fire Protection District**  
**Balance Sheet Prev Year Comparison**  
**As of March 31, 2023**

	<u>Mar 31, 23</u>	<u>Mar 31, 22</u>	<u>\$ Change</u>	<u>% Change</u>
334 - Capital Reserves	1,916,890.00	482,236.00	1,434,654.00	297.5%
Net Income	-1,592,359.38	-667,643.61	-924,715.77	-138.5%
Total Equity	<u>-6,625,855.40</u>	<u>5,162,269.77</u>	<u>-11,788,125.17</u>	<u>-228.4%</u>
TOTAL LIABILITIES & EQUITY	<u>14,067,612.93</u>	<u>12,044,676.84</u>	<u>2,022,936.09</u>	<u>16.8%</u>

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## Rancho Adobe Fire Protection District Profit & Loss Prev Year Comparison March 2023

	Mar 23	Mar 22	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
17 · Use of Money/Property				
1700 · Interest on Cash	11,913.00	13.43	11,899.57	88,604.4%
<b>Total 17 · Use of Money/Property</b>	<b>11,913.00</b>	<b>13.43</b>	<b>11,899.57</b>	<b>88,604.4%</b>
20 · Intergovernmental Revenues				
2589 · State Refunds-Strike Team	0.00	179,179.46	-179,179.46	-100.0%
<b>Total 20 · Intergovernmental Revenues</b>	<b>0.00</b>	<b>179,179.46</b>	<b>-179,179.46</b>	<b>-100.0%</b>
30 · Charges/Fees for Services				
3600 · Fire Marshal Services	3,850.00	0.00	3,850.00	100.0%
3661 · Cost Recovery	987.14	450.56	536.58	119.1%
3665 · Ambulance Service	0.00	15,641.54	-15,641.54	-100.0%
3700 · Copy Fee	15.00	60.00	-45.00	-75.0%
<b>Total 30 · Charges/Fees for Services</b>	<b>4,852.14</b>	<b>16,152.10</b>	<b>-11,299.96</b>	<b>-70.0%</b>
40 · Miscellaneous Revenues				
4040 · Misc. Revenue	4,896.00	0.00	4,896.00	100.0%
4100 · Workers Comp. Reimbursement	9,238.26	0.00	9,238.26	100.0%
<b>Total 40 · Miscellaneous Revenues</b>	<b>14,134.26</b>	<b>0.00</b>	<b>14,134.26</b>	<b>100.0%</b>
<b>Total Income</b>	<b>30,899.40</b>	<b>195,344.99</b>	<b>-164,445.59</b>	<b>-84.2%</b>
<b>Gross Profit</b>	<b>30,899.40</b>	<b>195,344.99</b>	<b>-164,445.59</b>	<b>-84.2%</b>
<b>Expense</b>				
50 · Salaries and Benefits				
5910 · Full-Time Personnel	245,017.13	208,529.22	36,487.91	17.5%
5911 · Part-Time Staffing	9,419.00	21,963.00	-12,544.00	-57.1%
5912 · Overtime	89,824.37	43,663.11	46,161.26	105.7%
5914 · FLSA	5,634.77	7,237.42	-1,602.65	-22.1%
5918 · BLS Staff	0.00	3,492.00	-3,492.00	-100.0%
5922 · Social Security Payroll Taxes	55.34	312.48	-257.14	-82.3%
5923 · CalPERS	47,586.02	39,731.03	7,854.99	19.8%
5924 · Medicare	4,770.19	4,111.68	658.51	16.0%
5930 · Health Insurance	29,511.72	24,833.98	4,677.74	18.8%
5931 · Disability Insurance	841.00	783.00	58.00	7.4%
5932 · Dental Insurance	2,372.16	2,202.72	169.44	7.7%
5933 · Life Insurance	347.10	312.39	34.71	11.1%
5934 · Vision Insurance	382.76	765.52	-382.76	-50.0%
5935 · Unemployment Insurance	23.74	102.21	-78.47	-76.8%
5936 · Retiree Insurance	3,600.00	4,500.00	-900.00	-20.0%
<b>Total 50 · Salaries and Benefits</b>	<b>439,385.30</b>	<b>362,539.76</b>	<b>76,845.54</b>	<b>21.2%</b>
60 · Supplies & Services				
6020 · Uniforms	2,903.15	2,328.22	574.93	24.7%
6022 · Safety Clothing	750.39	7,482.65	-6,732.26	-90.0%
6040 · Communications	3,488.31	2,649.03	839.28	31.7%
6045 · Pagers & Radios	6,656.89	21,915.82	-15,258.93	-69.6%
6060 · Food	421.46	0.00	421.46	100.0%
6080 · Household Expense	991.70	1,521.56	-529.86	-34.8%
6140 · Equipment Maintenance	677.32	0.00	677.32	100.0%
6155 · Apparatus Maintenance	7,038.32	5,150.91	1,887.41	36.6%
6180 · Building Maintenance	4,030.57	1,958.91	2,071.66	105.8%
6260 · Medical Supplies	5,265.04	0.00	5,265.04	100.0%
6280 · Memberships	400.00	0.00	400.00	100.0%
6400 · Office Supplies	969.18	330.89	638.29	192.9%
6410 · Postage and Shipping	290.96	17.92	273.04	1,523.7%
6430 · Printing Services	292.00	0.00	292.00	100.0%
6461 · Operational Expense	6,824.32	-831.89	7,656.21	920.3%
6463 · FPO Expense	228.00	228.00	0.00	0.0%
6500 · Payroll Fees	1,462.00	315.40	1,146.60	363.5%
6590 · Contracted FM Services	1,312.50	525.00	787.50	150.0%

## Rancho Adobe Fire Protection District Profit & Loss Prev Year Comparison

04/12/23

Cash Basis

March 2023

	Mar 23	Mar 22	\$ Change	% Change
6605 · Hiring Expense	0.00	3,145.00	-3,145.00	-100.0%
6610 · Legal Services	162.50	4,621.52	-4,459.02	-96.5%
6635 · Bank Fees	77.86	18.08	59.78	330.6%
6650 · Health Services	0.00	115.00	-115.00	-100.0%
6654 · Wellness Program	538.62	0.00	538.62	100.0%
6820 · Rent/Lease Equipment	635.27	418.99	216.28	51.6%
6880 · Small Tools Expense	227.84	0.00	227.84	100.0%
6881 · Safety Equipment	6,955.67	455.64	6,500.03	1,426.6%
6889 · Computer Software and Equipment	12,254.67	4,940.34	7,314.33	148.1%
7120 · Training Expense	1,425.00	3,274.41	-1,849.41	-56.5%
7201 · Fuel	4,060.19	3,849.74	210.45	5.5%
7300 · Transportation & Travel	0.00	-730.23	730.23	100.0%
7320 · Utilities	5,817.14	4,268.45	1,548.69	36.3%
<b>Total 60 · Supplies &amp; Services</b>	<b>76,156.87</b>	<b>67,969.36</b>	<b>8,187.51</b>	<b>12.1%</b>
<b>85 · Capital Assets</b>				
8510 · Building Improvements	0.00	10,025.51	-10,025.51	-100.0%
<b>Total 85 · Capital Assets</b>	<b>0.00</b>	<b>10,025.51</b>	<b>-10,025.51</b>	<b>-100.0%</b>
<b>95 · Capital Improvements - Assets</b>				
9560 · New Equipment - Apparatus	0.00	0.00	0.00	0.0%
<b>Total 95 · Capital Improvements - Assets</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total Expense</b>	<b>515,542.17</b>	<b>440,534.63</b>	<b>75,007.54</b>	<b>17.0%</b>
<b>Net Ordinary Income</b>	<b>-484,642.77</b>	<b>-245,189.64</b>	<b>-239,453.13</b>	<b>-97.7%</b>
<b>Net Income</b>	<b>-484,642.77</b>	<b>-245,189.64</b>	<b>-239,453.13</b>	<b>-97.7%</b>

# NEW BUSINESS





**CALMUNI UAL  
POLICY  
COMPLIANCE  
ANALYSIS**



2023

# UAL POLICY COMPLIANCE ANALYSIS

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## PENSION POLICY COMPLIANCE ANALYSIS

### INTRODUCTION

California Municipal Advisors (CalMuni Advisors) has produced this Pension Policy Compliance Analysis in accordance with the Pension Management Policy adopted by the Rancho Adobe Fire Protection District (the “District”) on May 19, 2021 (the “Policy”).

The stated overarching goals and objectives of the Policy are as follows:

- Establish, attain, and maintain targeted pension plan funding levels.
- Provide sufficient assets to permit the payment of all benefits under the California Public Employees’ Retirement System (CalPERS) District pension plans (the “Pension Plans”).
- Seek to manage and control future contribution volatility to the extent reasonably possible
- Strive to make Annual Discretionary Payments to accelerate Unfunded Accrued Liability (UAL) pay-down, reduce interest costs, and stabilize future payments.
- Maintain the District’s sound financial position and creditworthiness.
- Provide guidance in making annual budget decisions.
- Create sustainable and fiscally sound future budgets.
- Demonstrate prudent financial management practices.
- Ensure that pension funding decisions protect both current and future stakeholders.
- Create transparency as to how and why the Pensions Plans are funded.

The Policy establishes the following District intentions:

- Maintain a Target Funded Ratio of 95%;
- Each year pre-pay the entire annual UAL payment by July 31<sup>st</sup> (rather than monthly);
- Utilize available excess reserves, one-time revenues and fund surpluses to pre-pay UAL;
- Consideration the possibility of financing capital improvement projects and major equipment purchases, and then using corresponding reserves to pre-pay UAL; and
- Establish a Pension Rate Stabilization Fund (115 Trust).

CalMuni Advisors has performed an in-depth review of the Pension Plans and the corresponding UAL, and have compared our findings with the stated goals, objectives and intentions set forth in the Policy. This Pension Policy Compliance Analysis documents the results of the review and provides recommendations that the District can take to reduce its future UAL costs, in accordance with the best practices related to UAL management and the District's adopted Policy, which individually are:

- Make Additional Discretionary Payments (ADPs) of approximately \$640,000 to maintain Policy Target compliance at 95% Funded and generate approximately \$1.4 million in savings;

- Eliminate negative amortization for the 2022 UAL (estimated to save the District approximately \$593,000); and
- Consider financing \$1,325,000 in capital projects and utilize the available monies to make ADPs sufficient to achieve the 95% Funded Target (estimated to save the District approximately \$1.1 million) while also making a contribution to a 115 Trust.

*While CalMuni Advisors strives to provide the best analysis possible, this report utilizes forward-looking assumptions based on information made available to CalMuni Advisors at the time the analysis was prepared. Subsequent changes in the information provide and/or the investment performance or actuarial information may impact the recommendations of this report.*

**DISTRICT’S PENSION PLANS AND UNFUNDED ACCRUED LIABILITY**

The District provides pension benefits to its employees and retirees through three Pension Plans with CalPERS. As of 06/30/2021 (the most recent official information available as of the date of this Pension Policy Compliance Analysis), the Pension Plans had a total accrued liability (the amount necessary, as of the valuation date, to fund all earned pension benefits for current employees, retirees, and beneficiaries) of approximately \$25.4 million, held approximately \$21.2 million in assets, and its Pension Plans ranged between 81% and 103% funded. Overall, the Pension Plans were 83.5% funded, as summarized in Table 1 below.

**Table 1  
Rancho Adobe Fire Protection District  
Pension Plans Summary**

Plan Name	Total Accrued Liability	Market Value of Assets	Unfunded Accrued Liability	% Funded
Miscellaneous	\$1,487,951	\$1,210,495	\$277,456	81.4%
Safety	\$22,874,878	\$18,925,173	\$3,949,705	82.7%
PEPRA Safety	\$1,035,298	\$1,066,207	(\$30,909)	103.0%
<b>TOTAL</b>	<b>\$25,398,127</b>	<b>\$21,201,875</b>	<b>\$4,196,252</b>	<b>83.5%</b>

*Source: CalPERS Actuarial Valuation Reports as of June 30, 2021*

In October 2021, subsequent to the date of the latest CalPERS report, the District issued taxable revenue Bonds (the “Pension Bonds”) in the amount of approximately \$5.6 million which allowed it to pay down the UAL. With the UAL refunding and the additional discretionary payment, the District eliminated the existing UAL and going forward only needed to make payments on the Pension Bonds.

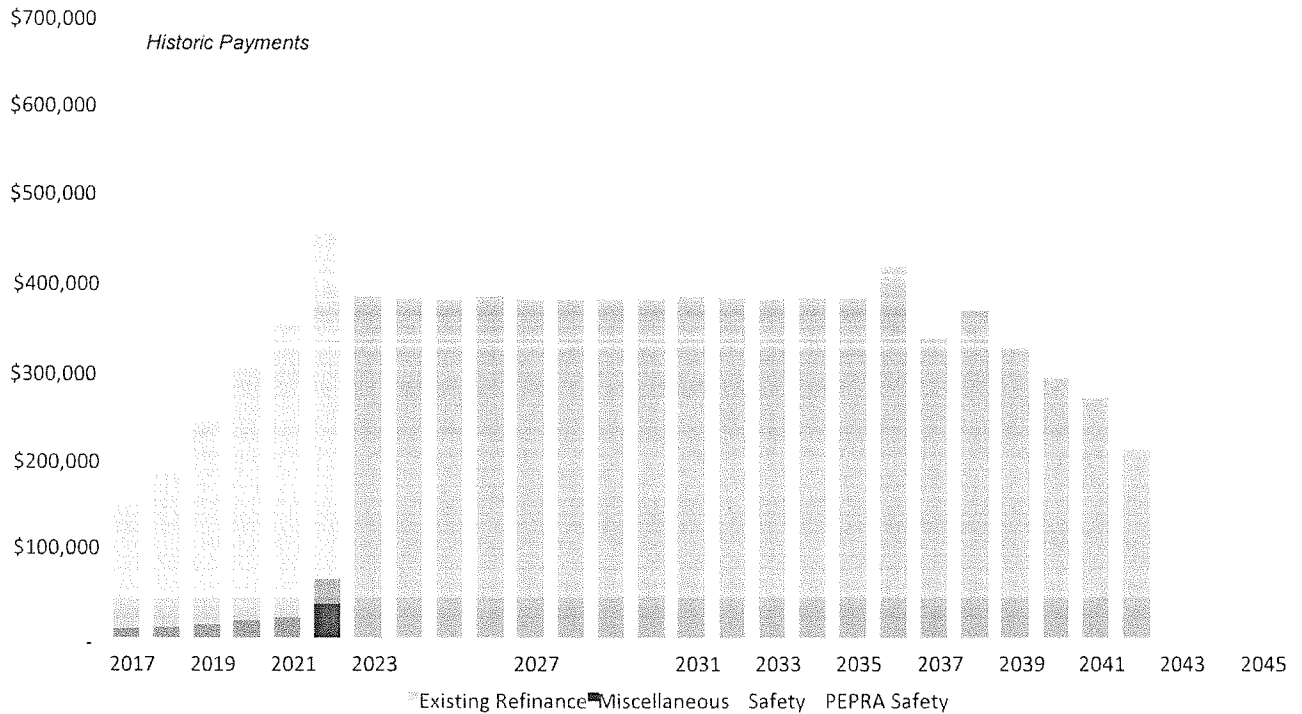
Since the Pension Bonds interest rate is significantly lower than the interest rate charged by CalPERS, the refunding allowed the District to generate approximately \$2.18 million in cash flow savings.

Because the Pension Bonds net proceeds and the additional discretionary contribution made by the District presently (as of the 06/30/2021 valuation date) exceed the outstanding UAL balances as of 06/30/2021, all three of the District plans became overfunded.

The overfunded pension plan balances earn interest at the CalPERS' rate of return and are available to offset future UAL increases.

Graph 1 below shows the UAL and Pension Bond amortization schedule as of the 06/30/2021 valuation date.

**Graph 1**  
**Rancho Adobe Fire Protection District**  
**Current UAL and Pension Bond Amortization Schedule**

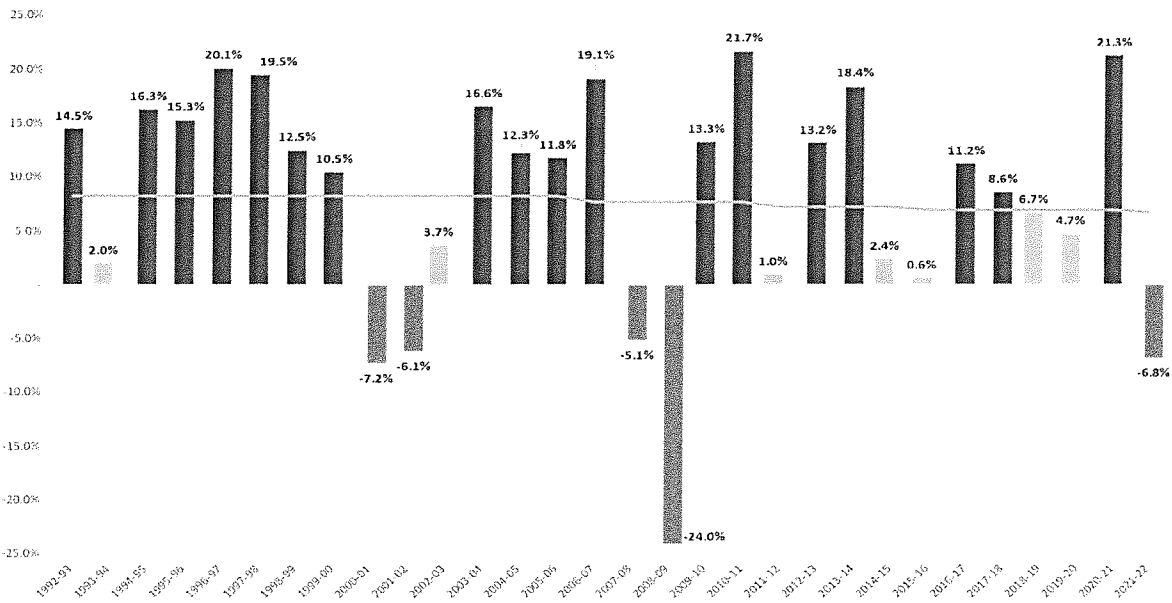


Source: CalPERS Actuarial Valuation Reports as of June 30, 2021, and Pension Bonds Amortization Schedule

**CALPERS INVESTMENT PERFORMANCE FOR FYE 2022**

In August 2022, CalPERS announced its FYE 2022 investment loss estimate of 6.1%, which later was updated to 7.4% (for this report we use 6.1% because CalPERS will likely use 6.1% for this year’s actuarial valuation reports and pick up the balance of the loss in next year’s actuarial report). This is the fifth time in the last 30 years that CalPERS had an investment loss, which translates into a 17% annual likelihood of an investment loss in a fiscal year. However, this was the first investment loss that CalPERS has incurred since FYE 2009. Graph 2 below shows the history of CalPERS' annual investment returns.

**Graph 2**  
**History of CalPERS Annual Investment Returns**  
**FYE 1993-2022**



Source: CalPERS

The historical average annual investment returns as reported by CalPERS are as follows:

- 5 years: 6.9%
- 10 years: 8.0%
- 20 years: 7.5%
- 30 years: 8.3%

The average returns indicate that historically CalPERS has mostly been able to achieve the long-term investment target rate of 6.8% (the current discount rate). CalPERS has been lowering the target rate over the last several decades. It appears that the current target rate favorably corresponds to the past performance. However, past performance is not a guarantee of future results.

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## IMPACT OF CALPERS' INVESTMENT LOSS ON THE DISTRICT

To assess the impact of CalPERS' investment performance on the funded status of pension plans, it is important to remember that in order to maintain an unchanged funded ratio, among other things, CalPERS needs to achieve an investment gain equal to the discount rate, which is currently 6.8%. Any time that the investment returns are below the discount rate, the funded level of the pension plans decreases and additional UAL is created.

Conversely, whenever the investment returns are above the discount rate, the UAL amount is reduced, and correspondingly, the funded level increases. With the 6.1% investment loss, the full funding shortfall impact is 12.9% (the sum of the 6.1% investment loss and 6.8% discount rate). This shortfall translates into approximately \$4.8 million of new UAL for the District. For the overfunded plans, some of the new UAL is offset by the excess funds held as of 06/30/2021.

Table 2 below shows the 2022 investment loss impact estimates for each of the District's Pension Plans.

**Table 2**  
**Rancho Adobe Fire Protection District**  
**Estimated 2022 Investment Loss Impact**

<b>Plan Name</b>	<b>Estimated 2022 New UAL</b>
Miscellaneous	\$205,368
Safety	\$3,176,726
PEPRA Safety	\$159,754
<b>TOTAL</b>	<b>\$3,541,848</b>

*Source: California Municipal Advisors*

The investment loss impact is estimated based on the FYE 2021 market value of assets within each pension plan multiplied by 12.9%. CalPERS may make additional adjustments and reconciliations to account for actual vs. projected plan experience and any methodology changes.

In order for this investment loss impact to be reversed in future years, CalPERS would need to earn investment returns above and beyond the 6.8% discount rate hurdle and then apply such excess returns to offset the UAL.

While prior experience indicates that investment market downturns similar to what took place in FYE 2022 are followed by market recoveries, CalPERS' prior investment returns history indicates that a quick elimination of the 2022 UAL is unlikely, and the District may want to consider additional steps to reduce the long-term interest costs associated with the new UAL. Suggested pension cost reduction strategies are discussed below.



**DISTRICT'S ESTIMATED FYE 2022 PENSION PLAN FUNDED LEVELS**

CalPERS will publish the 06/30/2022 actuarial reports for the District in or around August 2023. The reports will reflect any changes that have taken place during the fiscal year, including the 6.1% investment loss, the District's and its employees' contributions, benefit payments to plan beneficiaries, and any adjustments made by CalPERS to reconcile the actual vs. projected plan experience and to account for any actuarial methodology changes.

While the reconciliation and methodology adjustments are unknown at this time, CalMuni has developed an estimate of the investment loss change and certain other changes, which are summarized in Table 3 below.

**Table 3  
Rancho Adobe Fire Protection District  
2022 Pension Plan Funded Level Estimate**

Description	Miscellaneous	Safety	PEPRA Safety	Total
<b>Market Value of Assets</b>				
2021 Balance	\$1,553,797	\$23,899,304	\$1,135,729	\$26,588,830
Normal Cost Contribution	\$14,866	\$395,280	\$100,691	\$510,838
UAL Payment	\$23,337	\$331,197	\$1,986	\$356,520
UAL Discretionary Payment	-	-	-	-
Investment Gain / (Loss)	(\$205,368)	(\$3,176,726)	(\$159,754)	(\$3,541,848)
Benefit Payment	(\$71,796)	(\$623,675)	-	(\$695,471)
<b>2022 Balance</b>	<b>\$1,314,836</b>	<b>\$21,449,055</b>	<b>\$1,078,652</b>	<b>\$23,914,339</b>
<b>115 Trust Fund Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Unfunded Accrued Liability</b>				
2021 Balance	(\$65,846)	(\$1,024,426)	(\$100,431)	(\$1,190,703)
UAL Payment	(\$23,337)	(\$331,197)	(\$1,986)	(\$356,520)
Interest	(\$6,064)	(\$92,182)	(\$6,964)	(\$105,211)
UAL Discretionary Payment	-	-	-	-
Investment (Gain) / Loss	\$205,368	\$3,176,726	\$159,754	\$3,541,848
<b>2022 Balance</b>	<b>\$110,121</b>	<b>\$1,728,920</b>	<b>\$50,373</b>	<b>\$1,889,414</b>
<b>Pension Plan 2022 Funded Level</b>	<b>92.3%</b>	<b>92.5%</b>	<b>95.5%</b>	<b>92.7%</b>

*It should be emphasized that the amounts calculated in Table 3 are estimates only and can only be finalized once CalPERS publishes the 06/30/2022 actuarial reports.*

The Normal Cost contributions, UAL payments, and benefit payments estimates were generated by CalPERS. The investment gain / loss and UAL interest estimates were generated by CalMuni.

It is estimated that the District's Miscellaneous and Safety and PEPR Safety plans were approximately 92.3%, 92.5%, and 95.5% funded as of 06/30/2022, respectively, before any additional adjustments that could be made by CalPERS.

The District's adopted Policy establishes a target plan funded level of 95.0%. As demonstrated in Table 3, with the addition of the new 2022 UAL the District is projected to drop below the 95.0% target objective. The Policy also recognizes the goal of ultimately achieving and maintaining a fully funded status of 100% (with the difference between 95.0% and 100.0% being managed through a Section 115 Trust).

#### **AMORTIZATION OF NEW UAL**

The new 2022 UAL will be amortized over a 20-year period with a 5-year ramp-up. The first payment will be due in FYE 2025 (July 2024).

The amortization schedule is based on the estimated 2022 UAL base balances shown in Table 2 above, reduced by the subsequent overfunding balances from the Pension Bonds and the additional discretionary payment. It is estimated that approximately \$1.1 million of net new UAL balances will result in an additional \$1.3 million in interest cost for the District over the 20-year amortization period.

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Graph 3 illustrates how these amortization payments will impact the District's UAL repayment structure.

**Graph 3**  
**Rancho Adobe Fire Protection District**  
**UAL Repayment with 2022 Projected Base Amortization and Pension Bonds Amortization Schedule**

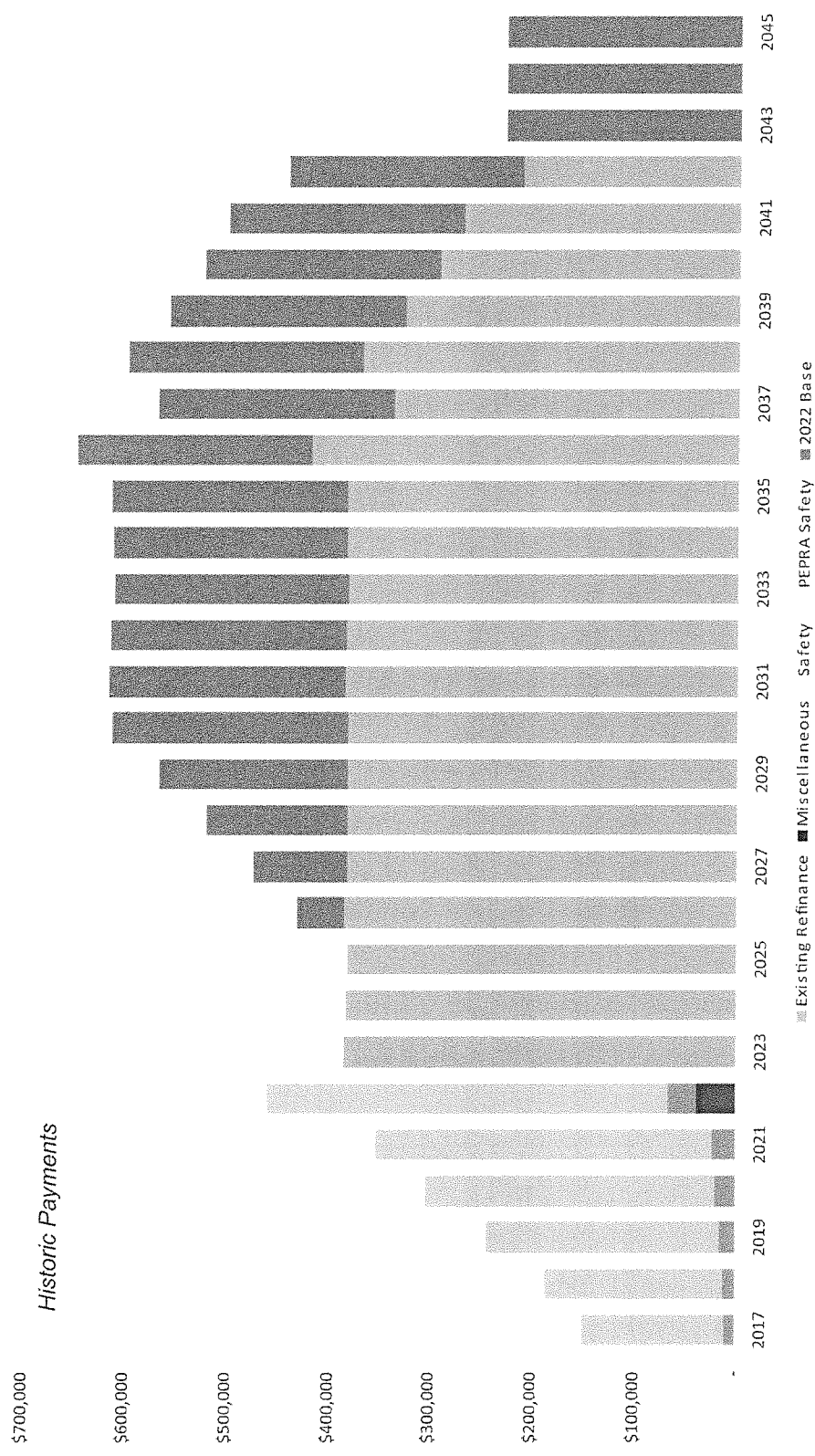


Table 4 provides the annual detailed estimate of the existing UAL amortization, the Pension Bonds repayment, and the new UAL amortization schedule.

**Table 4**  
**Rancho Adobe Fire Protection District**  
**Estimated UAL Amortization Schedule**

FYE	Miscellaneous			Safety			PEPRA Safety			GRAND TOTALS		
	Existing UAL	2022 UAL	Total	Existing UAL	2022 UAL	Total	Existing UAL	2022 UAL	Total	Existing UAL	2022 UAL	Total
2023	-	\$356,149	\$356,149	-	\$24,569	\$24,569	-	\$4,975	\$4,975	-	\$385,693	\$385,693
2024	-	\$355,196	\$355,196	-	\$24,503	\$24,503	-	\$4,962	\$4,962	-	\$384,661	\$384,661
2025	-	\$353,665	\$353,665	-	\$24,397	\$24,397	-	\$4,941	\$4,941	-	\$383,003	\$383,003
2026	-	\$2,700	\$355,900	\$42,389	\$24,551	\$66,940	\$1,235	\$4,972	\$6,207	\$46,323	\$385,424	\$431,747
2027	-	\$5,400	\$352,767	\$84,777	\$24,335	\$109,112	\$2,470	\$4,928	\$7,398	\$92,647	\$382,031	\$474,677
2028	-	\$8,100	\$353,514	\$127,166	\$24,387	\$151,553	\$3,705	\$4,939	\$8,644	\$138,970	\$382,840	\$521,810
2029	-	\$10,799	\$353,534	\$169,554	\$24,388	\$193,943	\$4,940	\$4,939	\$9,879	\$185,294	\$382,862	\$568,155
2030	-	\$13,499	\$353,016	\$211,943	\$24,353	\$236,295	\$6,175	\$4,932	\$11,107	\$231,617	\$382,301	\$613,918
2031	-	\$13,499	\$356,572	\$211,943	\$24,598	\$236,541	\$6,175	\$4,981	\$11,156	\$231,617	\$386,151	\$617,768
2032	-	\$13,499	\$354,961	\$211,943	\$24,487	\$236,480	\$6,175	\$4,959	\$11,134	\$231,617	\$384,407	\$616,024
2033	-	\$13,499	\$352,838	\$211,943	\$24,340	\$236,283	\$6,175	\$4,929	\$11,104	\$231,617	\$382,107	\$613,725
2034	-	\$13,499	\$354,319	\$211,943	\$24,442	\$236,385	\$6,175	\$4,950	\$11,125	\$231,617	\$383,711	\$615,328
2035	-	\$13,499	\$354,908	\$211,943	\$24,483	\$236,426	\$6,175	\$4,958	\$11,133	\$231,617	\$384,349	\$615,966
2036	-	\$13,499	\$387,049	\$211,943	\$26,700	\$238,643	\$6,175	\$5,407	\$11,582	\$231,617	\$419,157	\$650,774
2037	-	\$13,499	\$313,348	\$211,943	\$21,616	\$232,917	\$6,175	\$4,378	\$10,553	\$231,617	\$339,342	\$570,959
2038	-	\$13,499	\$341,258	\$211,943	\$23,541	\$235,484	\$6,175	\$4,767	\$10,942	\$231,617	\$369,567	\$601,184
2039	-	\$13,499	\$304,045	\$211,943	\$20,974	\$232,917	\$6,175	\$4,248	\$10,423	\$231,617	\$329,267	\$560,884
2040	-	\$13,499	\$272,279	\$211,943	\$18,783	\$230,726	\$6,175	\$3,804	\$9,979	\$231,617	\$294,865	\$526,483
2041	-	\$13,499	\$250,350	\$211,943	\$17,270	\$229,213	\$6,175	\$3,497	\$9,672	\$231,617	\$271,118	\$502,735
2042	-	\$13,499	\$197,084	\$211,943	\$13,596	\$225,539	\$6,175	\$2,753	\$8,928	\$231,617	\$213,434	\$445,051
2043	-	\$13,499	-	\$211,943	-	\$211,943	\$6,175	\$6,175	\$6,175	\$231,617	-	\$231,617
2044	-	\$13,499	-	\$211,943	-	\$211,943	\$6,175	\$6,175	\$6,175	\$231,617	-	\$231,617
2045	-	\$13,499	-	\$211,943	-	\$211,943	\$6,175	\$6,175	\$6,175	\$231,617	-	\$231,617
<b>Total</b>	-	\$247,988	\$6,915,740	\$3,814,971	\$460,314	\$4,275,286	\$111,151	\$93,219	\$204,370	\$4,169,111	\$7,226,286	\$11,395,396

The debt service allocation to each Pension Plan is made based on the UAL balances that were paid down through the Pension Bonds (see Table 5 below).

**Table 5**  
**Rancho Adobe Fire Protection District**  
**Debt Service Allocation**

Plan Name	UAL Paydown	%
Miscellaneous	\$4,974,131	92.34%
Safety	\$343,302	6.37%
PEPRA Safety	\$69,522	1.29%
<b>TOTAL</b>	<b>\$5,386,955</b>	<b>100.00%</b>

Source: California Municipal Advisors

The 2022 UAL amortization is estimated based on the net UAL balance for each plan.

#### **PENSION COST OPTIMIZATION STRATEGIES**

The Policy provides guidance on how the District should approach managing future UAL.

In addition to following the historical practice of prepaying the annual UAL payments by July 31 of each year (rather than paying monthly), there are four pension cost optimization strategies described in the Policy that the District may want to implement to lower its future UAL costs:

- **Strategy A:** Additional Discretionary Payments
- **Strategy B:** Eliminate Negative Amortization
- **Strategy C:** Consider using CIP Reserves
- **Strategy D:** Make Discretionary Contributions to a 115 Trust

#### **Strategy A: Additional Discretionary Payments**

Based upon CalMuni's analysis, the District can anticipate new bases in the 2022 actuarial report totaling approximately \$1.9 million. In order to remain at the 95% funded level for each Pension Plan, the District would need to make an ADP to the Miscellaneous plan of approximately \$39,000 and to the Safety plan of approximately \$600,000 to remain in compliance with the Policy. The District may also want to amend the Policy to reflect a lower target funded level.

Payments of these amounts would leave approximately \$1.25 million in outstanding UAL across the District's plans (See Table 6 below)

**Table 6**  
**Rancho Adobe Fire Protection District**  
**Additional Discretionary Payments to achieve Funding Target**

Plan Name	ADP	Remaining Balance	Funded %
Miscellaneous	\$38,873	\$71,248	95.0%
Safety	\$601,205	\$1,127,715	95.0%
PEPRA Safety	-	\$50,373	95.5%
<b>TOTAL</b>	<b>\$640,078</b>	<b>\$1,249,336</b>	<b>95.0%</b>

Source: California Municipal Advisors

In the case of ADPs, the District is not required to pay the full \$640,000 to make a contribution to its Pension Plans. If the District has a smaller amount available to make an ADP that will provide long-term savings but would not be sufficient to achieve the 95% target funded level.

**Making the \$640,000 Additional Discretionary Payments on the 2022 Base would result in the District maintaining it's 95% funded target and generate savings of approximately \$1.4 million over the 20-year UAL repayment period.**

**Strategy B: Eliminate Negative Amortization**

One of the key factors that has contributed to the historical growth of UAL and associated pension costs for agencies covered by CalPERS is the negative amortization within pension plans.

The standard CalPERS practice does not require agencies to make any payments on new UAL for the first two years. After that the new UAL is amortized over a 20-year term with a 5-year ramp-up period to the full payment amount.

During the ramp-up period, the payments increase by 20% of the full payment amount each year. In other words, the first year's payment amount is only 20% of the full payment, the second year's payment amount is 40% of the full payment, etc.

However, the new UAL starts accruing interest at 6.8% (the discount rate) as soon as it is added to the plan.

Thus, the CalPERS standard UAL amortization practice results in negative amortization for each pension plan that does not take proactive steps.

Negative amortization occurs whenever the debt payment for any period is less than the interest charged over that period so that the outstanding balance of the debt increases.

In each year when the District's UAL payments on any given actuarial UAL base are less than the interest accrued on that base, the base's balance increases. In the following year, the interest is accrued on the higher balance.

Under the current CalPERS amortization rules, each agency finds itself in the negative amortization situation for the first four years after new UAL is incurred. In year 5, the required payment amount is just slightly higher than the interest amount for the year, which translates into essentially an interest-only payment. It is only in year 6 that the UAL starts being paid down.

This leads to significantly higher interest costs for the CalPERS member agencies.

Elimination of negative amortization is a recommended practice. It is achieved by making Additional Discretionary Payments (ADPs) in the first couple of years following the creation of new UAL to cover accrued interest.

The ADP amount is calculated by multiplying the new UAL amount by 6.8%. These payments can be made as early as in the 13<sup>th</sup> and 25<sup>th</sup> months following the end of the fiscal year in which the new UAL was created. For the 2022 actuarial UAL base, such ADPs can be made as early as in July 2023 and July 2024.

To make these payments, the District needs to contact its CalPERS actuary 2-3 weeks prior to making the payments. The District needs to inform the actuary that it would like to make an ADP to cover the interest on the 2022 Investment Loss base and to instruct the actuary to apply the ADP to the 2022 Investment Loss base.

The actuary will then set up a receivable in the system that will allow the District to make the payment through the District's MyCalPERS portal.

These actions should be taken after July 1, 2023 (after the fiscal year is closed) and need to be repeated in subsequent years as well.

With the District's 2022 estimated new net UAL balances of approximately \$110,000 for the Miscellaneous Plan, \$1.7 million for the Safety Plan, and \$50,000 for the PEPRA Safety Plan, the ADPs are estimated to be as following:

- Miscellaneous: \$9,500 in July of 2023 and 2024
- Safety: \$149,000 in July of 2023 and 2024
- PEPRA Safety: \$4,500 in July of 2023 and 2024

**The implementation of this strategy is projected to save the District approximately \$593,000 over the 20-year UAL repayment period, as shown in Table 6 below.**

Given the large amounts associated with the implementation of this strategy, we recommend that the District continues to monitor the investment market performance and make adjustments as warranted if there is a significant market recovery.

**Table 6**  
**Rancho Adobe Fire Protection District**  
**Negative Amortization Elimination Detail**

FYE	Current calPERS Amortization			Revised Amortization			Difference				
	Miscellaneous	Safety	PEPRA Safety	Miscellaneous	Safety	PEPRA Safety	Miscellaneous	Safety	PEPRA Safety	Total	
2023	-	-	-	\$9,474	\$148,747	\$4,334	-	(\$9,474)	(\$148,747)	(\$4,334)	(\$162,555)
2024	-	-	-	\$9,474	\$148,747	\$4,334	-	(\$9,474)	(\$148,747)	(\$4,334)	(\$162,555)
2025	-	-	-	\$9,474	\$148,747	\$4,334	-	(\$6,774)	(\$106,359)	(\$3,099)	(\$116,232)
2026	\$2,700	\$42,389	\$1,235	\$9,474	\$148,747	\$4,334	-	(\$4,074)	(\$63,970)	(\$1,864)	(\$69,908)
2027	\$5,400	\$84,777	\$2,470	\$9,474	\$148,747	\$4,334	-	(\$1,375)	(\$21,582)	(\$629)	(\$23,585)
2028	\$8,100	\$127,166	\$3,705	\$9,474	\$148,747	\$4,334	-	\$1,325	\$20,807	\$606	\$22,739
2029	\$10,799	\$169,554	\$4,940	\$9,474	\$148,747	\$4,334	-	\$4,025	\$63,196	\$1,841	\$69,062
2030	\$13,499	\$211,943	\$6,175	\$9,474	\$148,747	\$4,334	-	\$4,025	\$63,196	\$1,841	\$69,062
2031	\$13,499	\$211,943	\$6,175	\$9,474	\$148,747	\$4,334	-	\$4,025	\$63,196	\$1,841	\$69,062
2032	\$13,499	\$211,943	\$6,175	\$9,474	\$148,747	\$4,334	-	\$4,025	\$63,196	\$1,841	\$69,062
2033	\$13,499	\$211,943	\$6,175	\$9,474	\$148,747	\$4,334	-	\$4,025	\$63,196	\$1,841	\$69,062
2034	\$13,499	\$211,943	\$6,175	\$9,474	\$148,747	\$4,334	-	\$4,025	\$63,196	\$1,841	\$69,062
2035	\$13,499	\$211,943	\$6,175	\$9,474	\$148,747	\$4,334	-	\$4,025	\$63,196	\$1,841	\$69,062
2036	\$13,499	\$211,943	\$6,175	\$9,474	\$148,747	\$4,334	-	\$4,025	\$63,196	\$1,841	\$69,062
2037	\$13,499	\$211,943	\$6,175	\$9,474	\$148,747	\$4,334	-	\$4,025	\$63,196	\$1,841	\$69,062
2038	\$13,499	\$211,943	\$6,175	\$9,474	\$148,747	\$4,334	-	\$4,025	\$63,196	\$1,841	\$69,062
2039	\$13,499	\$211,943	\$6,175	\$9,474	\$148,747	\$4,334	-	\$4,025	\$63,196	\$1,841	\$69,062
2040	\$13,499	\$211,943	\$6,175	\$9,474	\$148,747	\$4,334	-	\$4,025	\$63,196	\$1,841	\$69,062
2041	\$13,499	\$211,943	\$6,175	\$9,474	\$148,747	\$4,334	-	\$4,025	\$63,196	\$1,841	\$69,062
2042	\$13,499	\$211,943	\$6,175	\$9,474	\$148,747	\$4,334	-	\$4,025	\$63,196	\$1,841	\$69,062
2043	\$13,499	\$211,943	\$6,175	\$9,474	\$148,747	\$4,334	-	\$4,025	\$63,196	\$1,841	\$69,062
2044	\$13,499	\$211,943	\$6,175	\$9,474	\$148,747	\$4,334	-	\$4,025	\$63,196	\$1,841	\$69,062
2045	\$13,499	\$211,943	\$6,175	\$9,474	\$148,747	\$4,334	-	\$4,025	\$63,196	\$1,841	\$69,062
<b>Total</b>	<b>\$242,988</b>	<b>\$3,814,971</b>	<b>\$111,151</b>	<b>\$208,432</b>	<b>\$3,272,439</b>	<b>\$95,344</b>	<b>\$3,576,216</b>	<b>\$34,556</b>	<b>\$542,532</b>	<b>\$15,807</b>	<b>\$592,895</b>



Graph 4 illustrates how the elimination of the negative amortization impacts the UAL repayment schedule.

**Graph 4**  
**Rancho Adobe Fire Protection District**  
**UAL Repayment with 2022 Projected Base Acceleration and Pension Bonds Amortization Schedule**

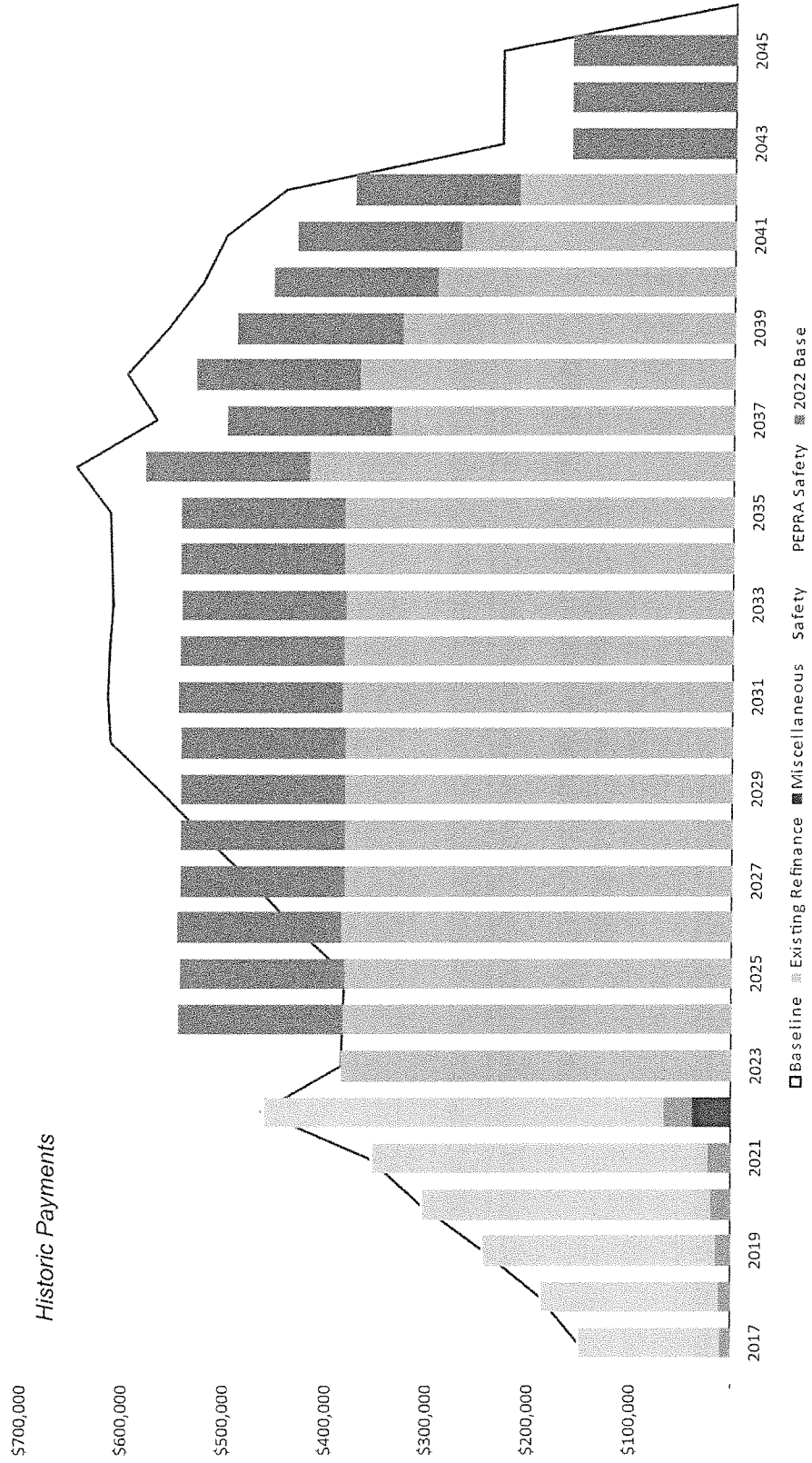


Table 7 provides the annual detailed estimate of the existing UAL payments, the Pension Bond payments, and the new UAL amortization schedule factoring in the elimination of the negative amortization.

**Table 7**  
**Rancho Adobe Fire Protection District**  
**Estimated UAL Amortization Schedule with Base Acceleration**

FYE	Miscellaneous			Safety			PEPRA Safety			GRAND TOTALS			
	Existing UAL	2022 UAL	Debt Service	Existing UAL	2022 UAL	Debt Service	Existing UAL	2022 UAL	Debt Service	Existing UAL	2022 UAL	Debt Service	Total
2023	-	-	\$356,149	-	-	\$24,569	-	-	\$4,975	\$4,975	\$4,975	-	\$385,693
2024	-	\$9,474	\$355,196	-	\$148,747	\$24,503	-	\$4,334	\$4,962	\$4,962	\$9,296	-	\$547,216
2025	-	\$9,474	\$353,665	-	\$148,747	\$24,397	-	\$4,334	\$4,941	\$4,941	\$9,275	-	\$545,558
2026	-	\$9,474	\$355,900	-	\$148,747	\$24,551	-	\$4,334	\$4,972	\$4,972	\$9,306	-	\$547,979
2027	-	\$9,474	\$352,767	-	\$148,747	\$24,335	-	\$4,334	\$4,928	\$4,928	\$9,262	-	\$544,586
2028	-	\$9,474	\$353,514	-	\$148,747	\$24,387	-	\$4,334	\$4,939	\$4,939	\$9,272	-	\$545,395
2029	-	\$9,474	\$353,534	-	\$148,747	\$24,388	-	\$4,334	\$4,939	\$4,939	\$9,273	-	\$545,417
2030	-	\$9,474	\$353,016	-	\$148,747	\$24,353	-	\$4,334	\$4,932	\$4,932	\$9,266	-	\$544,856
2031	-	\$9,474	\$356,572	-	\$148,747	\$24,598	-	\$4,334	\$4,981	\$4,981	\$9,315	-	\$548,706
2032	-	\$9,474	\$354,961	-	\$148,747	\$24,487	-	\$4,334	\$4,959	\$4,959	\$9,293	-	\$546,962
2033	-	\$9,474	\$352,838	-	\$148,747	\$24,340	-	\$4,334	\$4,929	\$4,929	\$9,263	-	\$544,663
2034	-	\$9,474	\$354,319	-	\$148,747	\$24,442	-	\$4,334	\$4,950	\$4,950	\$9,284	-	\$546,266
2035	-	\$9,474	\$354,908	-	\$148,747	\$24,483	-	\$4,334	\$4,958	\$4,958	\$9,292	-	\$546,904
2036	-	\$9,474	\$387,049	-	\$148,747	\$26,700	-	\$4,334	\$5,407	\$5,407	\$9,741	-	\$581,712
2037	-	\$9,474	\$313,348	-	\$148,747	\$21,616	-	\$4,334	\$4,378	\$4,378	\$8,711	-	\$501,897
2038	-	\$9,474	\$341,258	-	\$148,747	\$23,541	-	\$4,334	\$4,767	\$4,767	\$9,101	-	\$552,122
2039	-	\$9,474	\$304,045	-	\$148,747	\$20,974	-	\$4,334	\$4,248	\$4,248	\$8,581	-	\$491,822
2040	-	\$9,474	\$272,279	-	\$148,747	\$18,783	-	\$4,334	\$3,804	\$3,804	\$8,138	-	\$457,421
2041	-	\$9,474	\$250,350	-	\$148,747	\$17,270	-	\$4,334	\$3,497	\$3,497	\$7,831	-	\$433,673
2042	-	\$9,474	\$197,084	-	\$148,747	\$13,596	-	\$4,334	\$2,753	\$2,753	\$7,087	-	\$375,989
2043	-	\$9,474	-	-	\$148,747	-	-	\$4,334	-	-	\$4,334	-	\$162,555
2044	-	\$9,474	-	-	\$148,747	-	-	\$4,334	-	-	\$4,334	-	\$162,555
2045	-	\$9,474	-	-	\$148,747	-	-	\$4,334	-	-	\$4,334	-	\$162,555
<b>Total</b>	-	\$208,432	\$6,672,752	\$6,881,184	\$3,272,439	\$460,314	\$3,732,754	\$95,344	\$93,219	\$188,563	\$3,576,216	\$7,226,286	\$10,802,501

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**Strategy C: Capital Project Considerations**

The District anticipates having approximately \$1.35 million in capital projects in the 2023-24 fiscal year and has sufficient reserves available to fund those projects. Recognizing that UAL carries a 6.8% interest cost while outstanding, the District should consider how to optimize the use of capital funds. While the capital markets are anticipated to continue to fluctuate through the course of the calendar year, interest rates that the District could get to finance projects are anticipated to be well below 6.8%.

While each project will need to be analyzed in more detail to determine financing viability, a preliminary analysis suggests that there would be significant savings generated for the District were it to borrow sufficient funds to pay for the projects.

Table 8 provides the annual detailed comparison between the cash flows associated with UAL and a 15-year financing of a \$1.3 million capital project. By utilizing the capital dollars to pay off UAL or make contributions to the 115 Trust and financing the capital projects with tax-exempt obligations, this analysis suggests that the District could save more than \$1.1 million which can be seen in Table 8 below.

If the District is interested in further analysis on this strategy, CalMuni Advisors is available to assist with any related financial analyses and financing.

**Table 8**  
**Rancho Adobe Fire Protection District**  
**Capital Financing Alternatives**

Capital Financing		Date	UAL Cost	Capital Project	Savings
UAL Period	20	2023	-	-	-
Capital Financing Period	15	2024	-	\$118,516	(\$118,516)
Tax-Exempt Rate	3.500%	2025	-	\$118,516	(\$118,516)
Financed Amount	\$1,325,000	2026	\$32,486	\$118,516	(\$86,031)
Cost of Issuance	\$20,000	2027	\$64,971	\$118,516	(\$53,545)
		2028	\$97,457	\$118,516	(\$21,060)
		2029	\$129,942	\$118,516	\$11,426
		2030	\$162,428	\$118,516	\$43,911
		2031	\$162,428	\$118,516	\$43,911
		2032	\$162,428	\$118,516	\$43,911
		2033	\$162,428	\$118,516	\$43,911
		2034	\$162,428	\$118,516	\$43,911
		2035	\$162,428	\$118,516	\$43,911
		2036	\$162,428	\$118,516	\$43,911
		2037	\$162,428	\$118,516	\$43,911
		2038	\$162,428	\$118,516	\$43,911
		2039	\$162,428	-	\$162,428
		2040	\$162,428	-	\$162,428
		2041	\$162,428	-	\$162,428
		2042	\$162,428	-	\$162,428
		2043	\$162,428	-	\$162,428
		2044	\$162,428	-	\$162,428
		2045	\$162,428	-	\$162,428
		2046	-	-	-
		2047	-	-	-
		2048	-	-	-
		2049	-	-	-
		2050	-	-	-
<b>Total</b>			<b>\$2,923,696</b>	<b>\$1,777,743</b>	<b>\$1,145,952</b>

**Strategy D: Make Discretionary Contributions to a 115 Trust**

After making ADPs to achieve the 95% Funded Target and eliminating the negative amortization, the new 2022 UAL would still have an associated interest cost of approximately \$1.1 million, which will be incurred over the 20-year amortization term.

To further lower the UAL interest costs while maintaining the Pension Plan funded levels at or above the 95% target, the District may want to consider making discretionary contributions to a 115 Trust to offset its UAL balances. This decision should be made in the context of the overall District's fiscal situation, including reserve balances, capital improvement projects, cash flow management, District Board's vision and direction, future 115 investment performance, etc.

115 Trusts allow the District to invest assets in higher risk profiles than are allowed under the general government code providing increased opportunity for investment growth. In turn, these assets are committed to paying pension costs and cannot be utilized for other purposes. This trade-off between funds being sequestered and the opportunity for increased investment returns is advantageous to the District if utilized in a proactive manner to mitigate the difference between the 95% Policy Target and the District's obligation to fulfill 100% of the obligation to its employees.

While it is not required to have sufficient assets to fully offset UAL liabilities, it is considered best practice to have sufficient funds to do so, but these funds should be distributed between the CalPERS plans and a 115 Trust in order to reduce the chance of "super funding." The following estimated additional discretionary contributions would bring the Pension Plan funded levels to a 100% target.

- Miscellaneous: \$71,000
- Safety: \$1,125,000
- PEPRSA Safety: \$50,000

While those totals would see the District's UAL fully covered, any contributions that the District would make to a 115 Trust would begin building the reserve and provide for additional long-term resilience and flexibility in managing the District's UAL.

### **Combining Strategies**

When considering how to combine these efforts to maximize the benefits to the District, CalMuni Advisors has created the following scenario that seeks to balance short-term costs with long-term benefit.

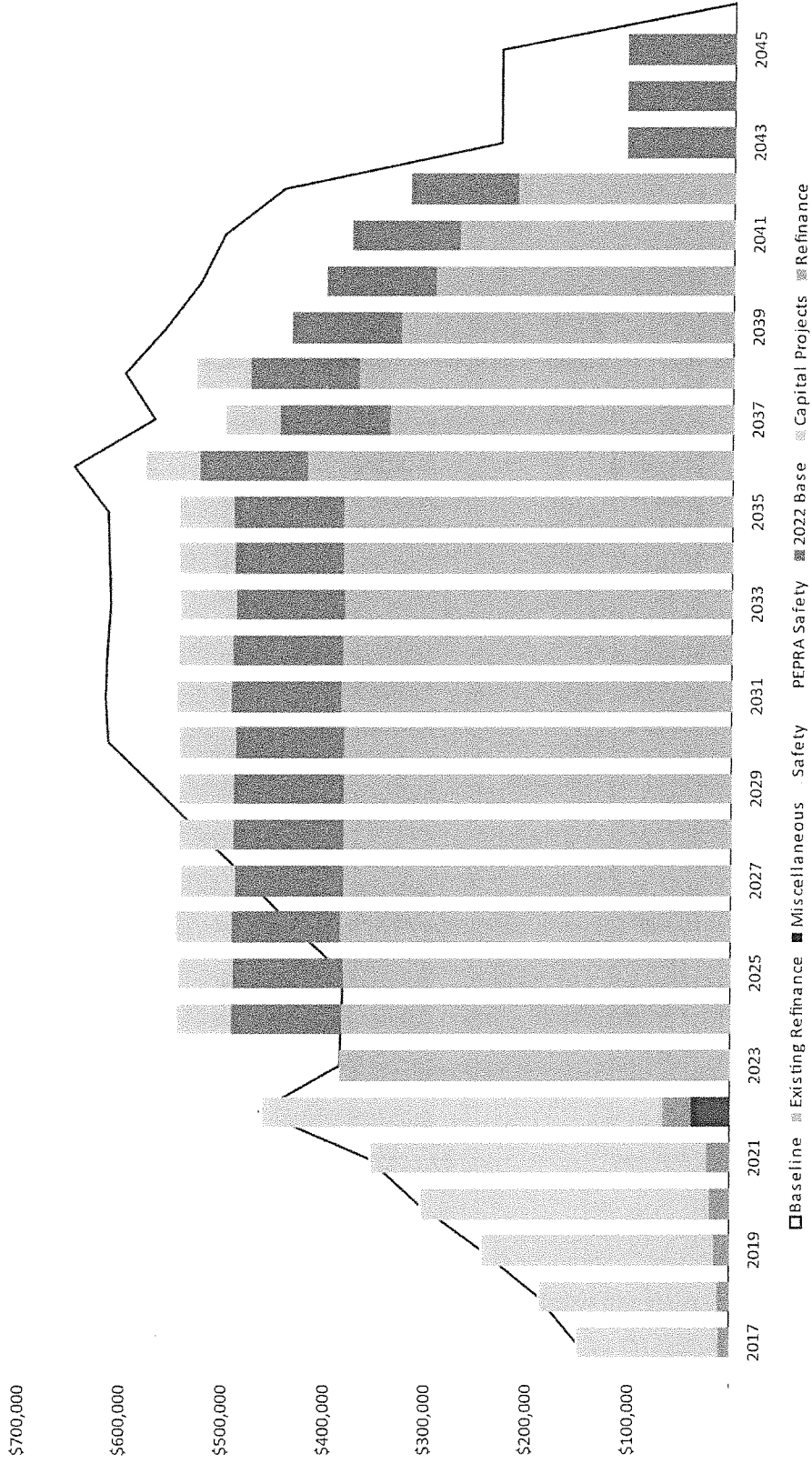
Strategy A: Contribute \$50,000 as ADPs

Strategy B: Fully Accelerate the remaining New Base

Strategy C: Finance approximately 45% of the CIP projects (\$590,000)

The results of this strategy, given current market assumptions would result in approximately \$1.0 million in savings, maintain a 95% Funded Target for all plans by making an ADP of \$640,000 (\$50,000 from the ADP, and \$590,000 from the CIP financing). Graph 5 illustrates how the utilizing this combined strategy impacts the UAL repayment schedule.

**Graph 5**  
**Rancho Adobe Fire Protection District**  
**UAL Repayment with 2022 Capital Project Financing, Projected Base Acceleration**  
**and Pension Bond Amortization Schedule\***



\* Capital Projects amortization amounts reflect only the amounts paid to CalPERS directly to reduce UAL.

Table 9 provides the annual detailed estimate of the existing UAL payments, the Pension Bond payments, and the accelerated UAL amortization schedule, the 15-year amortization of the Capital financing, and the resulting savings from the current baseline.

**Table 9**  
**Rancho Adobe Fire Protection District**  
**Optimized UAL Management for 2022**

FYE	Baseline	Existing UAL	All Plans			Total	Savings
			2022 UAL	Debt Service	Capital Projects		
2023	\$385,693	-	-	\$385,693	-	\$385,693	-
2024	\$384,661	-	\$107,486	\$384,661	\$54,707	\$546,853	(\$162,193)
2025	\$383,003	-	\$107,486	\$383,003	\$54,707	\$545,196	(\$162,193)
2026	\$431,747	-	\$107,486	\$385,424	\$54,707	\$547,616	(\$115,869)
2027	\$474,677	-	\$107,486	\$382,031	\$54,707	\$544,223	(\$69,546)
2028	\$521,810	-	\$107,486	\$382,840	\$54,707	\$545,032	(\$23,222)
2029	\$568,155	-	\$107,486	\$382,862	\$54,707	\$545,054	\$23,101
2030	\$613,918	-	\$107,486	\$382,301	\$54,707	\$544,493	\$69,425
2031	\$617,768	-	\$107,486	\$386,151	\$54,707	\$548,343	\$69,425
2032	\$616,024	-	\$107,486	\$384,407	\$54,707	\$546,600	\$69,425
2033	\$613,725	-	\$107,486	\$382,107	\$54,707	\$544,300	\$69,425
2034	\$615,328	-	\$107,486	\$383,711	\$54,707	\$545,904	\$69,425
2035	\$615,966	-	\$107,486	\$384,349	\$54,707	\$546,542	\$69,425
2036	\$650,774	-	\$107,486	\$419,157	\$54,707	\$581,349	\$69,425
2037	\$570,959	-	\$107,486	\$339,342	\$54,707	\$501,534	\$69,425
2038	\$601,184	-	\$107,486	\$369,567	\$54,707	\$531,760	\$69,425
2039	\$560,884	-	\$107,486	\$329,267	-	\$436,753	\$124,131
2040	\$526,483	-	\$107,486	\$294,865	-	\$402,351	\$124,131
2041	\$502,735	-	\$107,486	\$271,118	-	\$378,604	\$124,131
2042	\$445,051	-	\$107,486	\$213,434	-	\$320,920	\$124,131
2043	\$231,617	-	\$107,486	-	-	\$107,486	\$124,131
2044	\$231,617	-	\$107,486	-	-	\$107,486	\$124,131
2045	\$231,617	-	\$107,486	-	-	\$107,486	\$124,131
<b>Total</b>	<b>\$11,395,396</b>	<b>-</b>	<b>\$2,364,692</b>	<b>\$7,226,286</b>	<b>\$820,599</b>	<b>\$10,411,576</b>	<b>\$983,820</b>

The District could finance 100% of its capital projects and generate additional savings. The additional \$735,000 could be placed into a 115 Trust in order to achieve a 98% Funded Status (including the Trust) and would protect the Pension Plans from market fluctuations into the future.

Additionally, while this strategy contemplates \$50,000 for APDs, any additional amounts paid as an ADP (Strategy A) would enhance the overall savings over the 20-year UAL repayment period and are not restricted to the amounts suggested in this report.



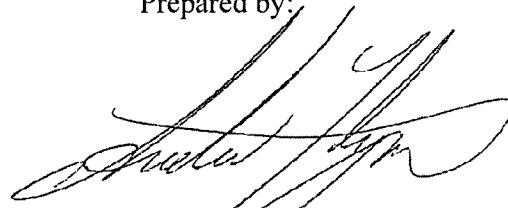
## CONCLUSION

Proactive pension liability management practices are essential for keeping the District's future UAL balances and the associated interest costs under control.

Individually, each action provides long-term value to the District. Additional Discretionary Payments in FY 2023-24 totaling \$640,000 would ensure that the District remains at the 95% Funded Target and would generate approximately \$1.4 million in savings. The elimination of the negative amortization is estimated to save the District approximately \$593,000 over the 20-year amortization term. Should the District choose to employ Strategy C (i.e., financing CIP projects with tax-exempt debt and using reserves to make discretionary payments), it is estimated that the District can save an additional \$1,146,000. Finally, additional discretionary contributions to a 115 Trust could help offset the UAL interest costs even more and provide the District resources to proactively manage future UAL.

CalMuni Advisors appreciates the opportunity to serve the District. If you have any questions about this Pension Policy Compliance Analysis or suggested strategies, do not hesitate to contact us.

Prepared by:



Andrew Flynn  
Managing Director  
(415) 310-1255  
aflynn@calmuniadvisors.com

