

# Rancho Adobe Fire Protection District

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11000 Main Street  
P. O. Box 1029  
Penngrove, California 94951

Telephone: (707) 795-6011  
Fax: (707) 795-5177  
www.rancho-adobe-fire.org

## **DRAFT**

### **MINUTES OF THE REGULAR BOARD MEETING SEPTEMBER 16, 2009 — 7:00 P.M. COTATI FIRE STATION - #1 EAST COTATI AVE. COTATI, CALIFORNIA**

#### **I. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE**

Chairman, Ed Gee, called the Regular Meeting to order at 7:00 p.m. The agenda for this meeting was posted on September 11, 2009.

##### Roll Call:

Directors Present: Mark Hemmendinger, Michael Caruana, Ed Gee, Bob Dunne, Robert Rippin, Harold Griffith, Brian Proteau (arrived at 7:03 p.m.)

Directors Absent: none

Conducting the Minutes: Jennifer Ober

Pledge of Allegiance said.

#### **II. ORAL AND WRITTEN COMMUNICATIONS**

##### A. Citizen Business/Public Comments on Items not appearing on Agenda

There was no citizen business or comment from the Public.

##### B. Correspondence and/or Presentations

Items of correspondence were located in Board packets.

#### **III. APPROVAL OF MINUTES**

##### A. Regular Meeting of August 19, 2009

Motion moved by Mr. Hemmendinger and seconded by Mr. Dunne.

Motion Carried: Aye   6   No   0   Abstain   0   Absent   1  

#### **IV. CONSENT CALENDAR**

##### A. Ratification of Claims and Journal Vouchers

Motion moved by Mr. Dunne and seconded by Mr. Hemmendinger.

Motion Carried: Aye   7   No   0   Abstain   0   Absent   0

V. ADMINISTRATIVE COMMUNICATIONS

A. Chief's Report

Chief Treanor read from his written report provided to the Board and the Public. He noted the next Long Range Planning Committee Meeting (LRPC) will be held on October 6, 2009 at 1600 hours at station 2.

Mr. Gee asked if the cause of the original fire at 100 Valparaiso was ever determined. Chief Treanor responded that a demolition was performed on the structure and no cause was found at that time. He noted that an arson team from the County was called in to investigate the most recent fire.

B. Director Reports

Mr. Hemmendinger stated that at the last LRPC meeting they looked at the possibility of worsening conditions of the District over the next fiscal year. They also discussed going to the public for increasing the benefit assessment and taking measures to reduce services.

C. Budget Report

Chief Treanor stated that Ms. Ober has been trying to get information from the County to finalize the budget. What we now show is that we ended up with \$202K in our fund balance, of which some of these funds were used to balance the budget. The remaining \$103K will be credited back to our general reserve account. Chief Treanor stated that we are still in an emergency mode and trying to cut wherever we can.

Mr. Hemmendinger asked if we need to take steps this year to make cuts from a service standpoint to get us positioned for next year. Chief Treanor would like to make that evaluation in January and see where we are with six months remaining. Chief Treanor has met with the Union on a meet and confer to hire the cheapest replacement possible when staff is absent. If we can't find a firefighter for station 2 or 3, the firefighter from station 2 would be moved to station 3, and the crews would run short for that day, or until a replacement can be found. The Union understands these are trying times and they seem to support this decision.

D. Firefighters' Association Report

BC Taylor noted that we held a free spaghetti feed on August 28. We served about 125 people and took in \$300 in donations and sold over \$200 in clothing. The attendance was about the same as last year, but the donations were a bit less. Next year we probably won't hold the spaghetti feed on the same night as the Movies in the Park.

E. Support Volunteers

Ms. Dawn Davis commented that 9140 went out to the Valparaiso fire. They have been practicing on the driving, and this Monday they will be taking it out for two more tests.

F. Firefighter's Union Report

There was no report filed.

**VI. UNFINISHED BUSINESS**

A. Discussion on Suspension of Proposition 1A

Chief Treanor reviewed his staff report with the Board. He was invited to participate in a web broadcast last Thursday and received a lot of information, which was highlighted in the staff report.

Mr. Griffith asked what happens if they can't sell the bonds. Chief Treanor does not think it will be a problem to sell the bonds, as this has been done before. It was noted that we may need to hold a special meeting prior to the next Board meeting to have the paperwork completed.

**VII. NEW BUSINESS**

A. Resolution R-2 Adopting a Final Budget for FY 2009/2010

Motion moved by Mr. Proteau and seconded by Mr. Dunne.

Motion Carried: Aye   7   No   0   Abstain   0   Absent   0  

Roll Call:

Caruana - aye  
Hemmendinger - aye  
Griffith - aye  
Rippin - aye  
Gee - aye  
Proteau - aye  
Dunne - aye

B. Resolution R-3 Incorporated Resolution Authorizing Application of Federal Excess Personal Property in Accordance with Title IV, Rural Development Act of 1972

Chief Treanor stated this resolution gives us the ability to take additional property if CAL Fire has it to give. Once we are done with it, it has to be given back, regardless of the condition, noted BC Taylor. This resolution covers any type of equipment.

Motion moved by Mr. Hemmendinger and seconded by Mr. Dunne.

Motion Carried: Aye   7   No   0   Abstain   0   Absent   0  

Roll Call:

Caruana - aye  
Hemmendinger - aye  
Griffith - aye  
Rippin - aye  
Gee - aye  
Proteau - aye  
Dunne - aye

**VIII. ADJOURNMENT**

With no further business to discuss, the Regular Board meeting was adjourned at 7:36 p.m.

Motion moved by Mr. Proteau and seconded by Mr. Caruana.

Motion Carried: Aye   7   No   0   Abstain   0   Absent   0