

Rancho Adobe Fire Protection District

11000 Main Street
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Penngrove, California 94951

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www.ranchofire.com

***This meeting will be held in person and the Board of Directors respectfully asks all participants to please arrive with a mask and continue to wear a mask throughout the duration of meeting. Social distancing practices will be upheld.**

**NOTICE & AGENDA OF THE REGULAR BOARD MEETING
DECEMBER 15, 2021 — 6:30 P.M.
COTATI FIRE STATION - #1 EAST COTATI AVE.
COTATI, CALIFORNIA**

Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call Jennifer Bechtold, Board Clerk, at 707-795-6011 for assistance so the necessary arrangements can be made.

I. CLOSED SESSION (WILL BE HELD AT 6:30 P.M.)

- A. Pursuant to Government Code §54957.6, the Board will hold a closed session for the following reason: CONFERENCE WITH LABOR NEGOTIATORS. District Subcommittee: Mark Hemmendinger, Brian Proteau, Carla Grube
Employee Organization: Fire Chief Contract

II. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

To speak on any item under discussion by the Board on this agenda, you may do so upon receiving recognition from the Chair. Time limitations on public testimony may be imposed at the discretion of the Chair in conformity with Board Meeting Policy Provisions 5010.100-5010.103 and 5010.110.

III. BOARD REORGANIZATION

- A. Election of Chairman and Vice-Chairman, and Passing of Gavel to New Chair
B. Appointment of Board Secretary/Clerk
C. Appointment of Fiscal Officer
D. Appointments to Committees and Charges to Meet Regularly:
1. Budget/Finance Committee: Chief, Fiscal Officer and 3 Directors *(meeting as necessary, but at least quarterly)*
2. Negotiation Committee: 3 Directors *(meeting as necessary)*
3. Equipment Committee: 2 Directors to serve on committee otherwise composed of staff members *(meeting as necessary, but at least once quarterly)*
4. Legislative Committee: Chief, Board Chairman *(meeting as necessary)*
5. Chief's Evaluation Committee: 3 Directors *(meeting as necessary)*
6. Long Range Planning Committee: 3 Directors to serve on committee otherwise composed of staff and members of the public *(meeting as necessary)*
E. Confirm Calendar of Meetings for 2022: Third Wednesday of Every Month: January 19, February 16, March 16, April 20, May 18, June 15, July 20, August 17, September 21, October 19, November 16, December 21(?)

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VI. ORAL AND WRITTEN COMMUNICATIONS

- A. Citizen Business/Public Comments on Items not appearing on Agenda — *Public is advised to limit discussion to one presentation per individual. Please observe the time limit of 4 minutes. Please state your name and address for the record before making your presentation.*
NOTE: *Any item raised by a member of the public which does not appear on the agenda but which may require Board action shall be referred to District staff for investigation and disposition unless the item requires action to be taken by the Board at the meeting during which it was raised and constitutes an emergency, or the need to take such action arose after the posting of the agenda within the meaning of Government Code Section 54954.2(b).*
- B. Correspondence and/or Presentations

V. APPROVAL OF MINUTES

- A. Regular Meeting of November 17, 2021

VI. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If the Board or the public desires discussion, that item will be removed from the Consent Calendar and will be considered separately.

- A. Ratification of Claims and Journal Vouchers

VII. ADMINISTRATIVE COMMUNICATIONS

- A. Chief's Report
B. Director Reports
C. Committee Reports
 a. Finance/Budget
 b. Negotiations
 c. Equipment
 d. Legislative
 e. Chief's Evaluation
 f. Long Range Planning
 g. Capital Improvements
D. Firefighters' Association Report
E. Firefighter's Union Report

VIII. UNFINISHED BUSINESS

- A. Discussion and Action on Reserve Policy (*3rd Reading*)
B. Discussion on Purchase of Body Armor

IX. NEW BUSINESS

- A. Discussion and Approval of FY 2020/2021 Audit
B. Discussion and Approval of Easement Agreement with Petaluma Valley Groundwater Sustainability Agency
C. Discussion and Approval of Contract for Services with Ridgeline Municipal Strategies
D. Discussion on Interim Chief's Appointment
E. Discussion of Purchase of Chief's Vehicle
F. Discussion on Results of Long Range Planning Committee Meeting

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X. DIRECTION ON FUTURE AGENDA ITEMS

XI. ADJOURNMENT

Certificate of Posting of the Agenda: I declare under penalty of perjury under the laws of the State of California that I am employed by the Rancho Adobe Fire District and that I caused this agenda to be posted on the bulletin boards at Station 1 (Cotati), Station 2 (Penngrove), Station 3 (Liberty), Cotati City Hall and the Penngrove U.S. Post Office on December 10, 2021.

Jennifer Bechtold, Clerk of the Board