

# RANCHO ADOBE FIRE PROTECTION DISTRICT

FINANCIAL STATEMENTS

FOR THE YEARS ENDED

JUNE 30, 2019 AND 2018

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# INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of  
Rancho Adobe Fire Protection District  
Penngrove, California

We have audited the accompanying financial statements of the governmental activities and each major fund of Rancho Adobe Fire Protection District (a special purpose government) as of and for the years ended June 30, 2019 and 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

## **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

## **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.



## Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities of Rancho Adobe Fire Protection District as of June 30, 2019 and 2018, and the respective changes in financial position and, where applicable, cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

## Other Matters

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3-8 and 16-17, schedules of CalPERS on pages 31-34, and roster of board members on page 35 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Goranson and Associates, Inc.*

December 18, 2019  
Santa Rosa, CA

## MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Rancho Adobe Fire Protection District (District) we offer readers of the District's financial statements this narrative overview and analysis of the financial activities of the District for the fiscal years ended June 30, 2019 and 2018. We encourage readers to consider the information presented here in conjunction with the District's financial statements (pages 9-17) and the accompanying notes to the basic financial statements (pages 18-30).

### Financial Highlights

- The assets of the District exceeded its liabilities at the close of the most recent fiscal year by \$2,580,435 (net position). Of this amount, there is \$721,391 in unrestricted net position. At June 30, 2018, assets of the District exceeded its liabilities at the close of the fiscal year by \$2,070,748. Of this amount, there is a surplus of \$33,657 in unrestricted net position.
- The District's total net position increased by \$509,687 for 2019 and decreased by \$(826,561) for 2018. The change for 2019 is due to higher revenue and less expenses. The change for 2018 is due to a major loss on disposal of an asset.
- As of the close of the current fiscal year, the District's governmental funds reported an ending fund balance of \$2,740,562, a net increase of \$272,544 in comparison with June 30, 2018. As of close of the fiscal year ending June 30, 2018, the District's governmental funds reported an ending fund balance of \$2,468,018, a net increase of \$209,842 in comparison with June 30, 2017.
- The District's total long-term liabilities decreased by \$(74,678) during 2019 and increased by \$81,718 in 2018. The major changes were due to a decrease in the net pension liability for 20109, and an increase in compensated absences for 2018.

### Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements. The District's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the basic financial statements themselves.

## MANAGEMENT'S DISCUSSION AND ANALYSIS

**Government-wide financial statements.** The government-wide financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

The statement of net assets present information on all of the District's assets and liabilities, with the difference between two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The statement of activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

The government-wide financial statements can be found on pages 9-11 of this report.

**Fund financial statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The District's funds are governmental funds.

**Governmental funds.** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The District uses governmental funds to account for its activities, which include fire protection services in the district boundaries. The district adopts an annual appropriated budget for its funds. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

The basic governmental fund financial statements can be found on pages 12-17 of this report.

## MANAGEMENT'S DISCUSSION AND ANALYSIS

**Notes to the basic financial statements** - The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the basic financial statements can be found on pages 18-30 of this report.

### Government-wide Financial Analysis

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. In the case of the District, assets exceeded liabilities by \$2,580,435 at the close of the fiscal year and \$2,070,748 for the prior year.

A large portion of the district's net position (85 and 98 percent) reflects its investment in capital assets (e.g. buildings and improvements and equipment). The District uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending.

### Net Assets

	2019	2018
<b>Assets:</b>		
Current and other assets	\$ 2,843,119	\$ 2,509,694
Capital assets	2,200,702	2,328,239
Other assets	392,933	196,672
Total assets	<u>\$ 5,436,754</u>	<u>\$ 5,034,605</u>
<b>Liabilities:</b>		
Long-term liabilities outstanding	\$ 2,801,051	\$ 2,875,729
Liabilities due within one year	55,268	88,128
Total liabilities	<u>\$ 2,856,319</u>	<u>\$ 2,963,857</u>
<b>Net position:</b>		
Invested in capital assets, net of related debt	1,859,044	2,037,091
Unassigned	721,391	33,657
Total net position	<u>\$ 2,580,435</u>	<u>\$ 2,070,748</u>

The balance of the unrestricted net position \$721,391 for 2019 and \$33,657 for 2018 may be used to meet the District's ongoing obligations to citizens and vendors.

At the end of the current fiscal year, the District is able to report positive balances in all categories of net assets.

## MANAGEMENT'S DISCUSSION AND ANALYSIS

**Governmental activities** - Governmental activities increased the Districts net position by \$509,687 for 2019 and decreased by \$(826,561) for 2018. This increase is a result of net income in the governmental activities.

### Changes in Net Assets

	2019	2018
Revenues:		
Program revenues:		
Public safety - fire protection	\$ 935,433	\$ 870,338
General revenues:		
Property taxes	4,019,762	3,633,879
Investment income and other	7,906	(548,486)
Total revenues	4,963,101	3,955,731
Expenses:		
Public safety - fire protection	4,453,414	4,782,292
Change in net assets	509,687	(826,561)
Net assets - beginning of the year	2,070,748	2,897,309
Net assets - end of the year	\$ 2,580,435	\$ 2,070,748

### Financial Analysis of the Government's Funds

As noted earlier, the District uses fund accounting to ensure and demonstrate compliance with finance-related requirements.

### Governmental Funds

The focus of the District's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the District's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the District's governmental funds reported ending fund balances of \$2,740,562, a net increase of \$272,544 in comparison with the prior year. As of June 30, 2018, the District's governmental funds reported ending fund balances of \$2,468,018, a net increase of \$209,842 in comparison with the prior year.



## MANAGEMENT'S DISCUSSION AND ANALYSIS

### **Governmental Funds, continued**

The general fund is the chief operating fund of the District. At the end of June 30, 2019 and 2018, unreserved fund balance of the general fund was \$2,740,562 and \$2,468,018, respectively.

As a measure of the general fund's liquidity, it may be useful to compare unreserved fund balance to total fund expenditures. Unreserved fund balance represents 58 and 57 percent of total general fund expenditures which were \$4,690,557 and \$4,297,742 for June 30, 2019 and 2018, respectively.

### **General Fund Budgetary Highlights**

The only material difference between the original budget and the final amended budget is a change for increased strike team revenue and expenditures.

### **Capital Assets**

**Capital assets** - The District's investment in capital assets, as of June 30, 2019 and 2018, amounts to \$2,200,702 and \$2,328,239 (net of accumulated depreciation), respectively. This investment in capital assets includes equipment, buildings and improvements.

Additional information on the District's capital assets can be found on Note 1 on page 21 and Note 5 on pages 24-25 of this report.

### **Debt Administration**

At the end of the fiscal year the District had total long-term obligations of \$375,751 for 2019 and \$374,634 for 2018 in compensated absences, \$388,947 for 2019 and \$441,368 for 2018 in notes payable, and \$1,939,628 for 2019 and \$2,059,727 for 2018 in net pension liability for a total of \$2,801,051 for 2019 and 2,875,729 for 2018. During the fiscal year, the District's long-term debt decreased by \$(74,678) for 2019 and increased by \$81,718 for 2018.

## MANAGEMENT'S DISCUSSION AND ANALYSIS

### **Economic Factors and Next Year's Budgets and Rates**

The following factors were considered in preparing the District's budget for the fiscal year ending June 30, 2019.

- Property tax revenues – the county anticipates no change in tax collection levels. The budget is adjusted accordingly
- Amount of intergovernmental revenue anticipated based on contracts.
- Equipment purchases planned for fiscal year.

### **Request for Information**

The financial report is designed to provide a general overview of the District's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Rancho Adobe Fire Protection District, 11000 Main Street, Penngrove, California.

RANCHO ADOBE FIRE PROTECTION DISTRICT  
STATEMENTS OF NET POSITION  
JUNE 30, 2019 and 2018

	2019	2018
<b>ASSETS</b>		
Cash and investments	\$ 2,661,508	\$ 2,222,058
Accounts receivable, government agency	181,611	287,636
Total current assets	2,843,119	2,509,694
Capital assets (net of accumulated depreciation):		
Building and improvements	276,027	209,122
Equipment	1,924,675	2,119,117
Total capital assets	2,200,702	2,328,239
Deferred Inflows	392,933	196,672
Total assets	\$ 5,436,754	\$ 5,034,605
<b>LIABILITIES</b>		
Current liabilities		
Accounts payable and accrued expenses	\$ 5,832	\$ 41,676
Current portion of note payable	49,436	46,452
Total current liabilities	55,268	88,128
Long-term liabilities:		
Note payable	388,947	441,368
Compensated absences	375,751	374,634
Deferred revenue	96,725	-
Subtotal	861,423	816,002
Deferred outflows		
Net pension liability	1,939,628	2,059,727
Total long term liabilities	2,801,051	2,875,729
Total liabilities	2,856,319	2,963,857
<b>NET POSITION</b>		
Invested in capital assets, net of related debt	1,859,044	2,037,091
Unassigned	721,391	33,657
Total net position	2,580,435	2,070,748
Total liabilities and net position	\$ 5,436,754	\$ 5,034,605

The accompanying notes are integral part of these financial statements

RANCHO ADOBE FIRE PROTECTION DISTRICT  
STATEMENTS OF ACTIVITIES  
FOR THE YEARS ENDED JUNE 30, 2019 and 2018

<b>Program Expenses</b>	<u>2019</u>	<u>2018</u>
Public safety - fire protection		
Salaries and employee benefits	\$ 3,601,839	\$ 4,009,859
Services and supplies	615,807	521,894
Interest	14,280	16,097
Depreciation	<u>221,488</u>	<u>234,443</u>
Total program expenses	<u>4,453,414</u>	<u>4,782,293</u>
 <b>Program Revenues</b>		
Intergovernmental revenue	909,235	795,895
Donations	75	10,350
Other charges for services	<u>26,123</u>	<u>64,093</u>
Total program revenues	<u>935,433</u>	<u>870,338</u>
Net program revenues (expenses)	<u>(3,517,981)</u>	<u>(3,911,955)</u>
 <b>General revenues</b>		
Property taxes	4,019,762	3,633,879
Loss on sale of an asset	-	(551,853)
Investment earnings	<u>7,906</u>	<u>3,367</u>
Total general revenues	<u>4,027,668</u>	<u>3,085,393</u>
 Change in net position	509,687	(826,561)
 Net position, beginning of year	<u>2,070,748</u>	<u>2,897,309</u>
 Net position, end of year	<u>\$ 2,580,435</u>	<u>\$ 2,070,748</u>

The accompanying notes are integral part of these financial statements

RANCHO ADOBE FIRE PROTECTION DISTRICT  
STATEMENTS OF CASH FLOWS  
FOR THE YEARS ENDED JUNE 30, 2019 and 2018

	<u>2019</u>	<u>2018</u>
CASH FLOWS FROM OPERATING ACTIVITIES:		
Cash received from government, grants, program revenue	\$ 4,841,585	\$ 4,095,412
Cash paid to vendors and employees	(4,266,653)	(4,442,158)
Investment income received	<u>7,906</u>	<u>3,367</u>
Net cash provided (used) by operations	582,838	(343,379)
CASH FLOWS FROM INVESTING ACTIVITIES:		
(Purchase)/disposal of equipment	(93,951)	544,551
CASH FLOWS FROM FINANCING ACTIVITIES:		
Net change on note payable	<u>(49,437)</u>	<u>(48,541)</u>
NET CHANGE IN CASH	439,450	152,631
CASH, beginning of year	<u>2,222,058</u>	<u>2,069,427</u>
CASH, end of year	<u>\$ 2,661,508</u>	<u>\$ 2,222,058</u>
RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES:		
Change in net assets	\$ 509,687	\$ (826,561)
Adjustments to reconcile change in net assets to cash from operations		
Depreciation and amortization	221,488	234,443
(Increase) decrease in:		
Receivables	106,025	(47,887)
Deferred inflows	(196,261)	209,350
Increase (decrease) in:		
Accounts payable and accrued expenses	(34,727)	105,691
Deferred outflows	<u>(23,374)</u>	<u>(18,415)</u>
Total cash provided (used) by operations	<u>\$ 582,838</u>	<u>\$ (343,379)</u>

The accompanying notes are integral part of these financial statements

RANCHO ADOBE FIRE PROTECTION DISTRICT  
BALANCE SHEETS  
GOVERNMENTAL FUNDS  
JUNE 30, 2019 and 2018

	<u>2019</u>	<u>2018</u>
<b>ASSETS</b>		
Cash and investments	\$ 2,661,508	\$ 2,222,058
Accounts receivable	<u>181,611</u>	<u>287,636</u>
Total assets	<u><u>2,843,119</u></u>	<u><u>2,509,694</u></u>
 <b>LIABILITIES and FUND BALANCE</b>		
<b>Liabilities</b>		
Accounts payable and accrued expenses	5,832	41,676
Deferred revenue	<u>96,725</u>	<u>-</u>
Total liabilities	<u><u>102,557</u></u>	<u><u>41,676</u></u>
 <b>Fund balance</b>		
Unreserved	<u>2,740,562</u>	<u>2,468,018</u>
Total liabilities and fund balances	<u><u>\$ 2,843,119</u></u>	<u><u>\$ 2,509,694</u></u>

The accompanying notes are integral part of these financial statements

RANCHO ADOBE FIRE PROTECTION DISTRICT  
RECONCILIATIONS OF THE GOVERNMENTAL FUNDS BALANCE SHEET  
TO THE STATEMENT OF NET POSITION  
JUNE 30, 2019 and JUNE 30, 2018

	2019	2018
Fund balances - total government funds	\$ 2,740,562	\$ 2,468,018
Amount reported for governmental activities in the statement of net assets is different because:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental funds.	2,200,702	2,328,239
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds.		
Compensated absences	(375,751)	(374,634)
Note payable	(438,383)	(487,820)
Deferred inflows	392,933	196,672
Deferred outflows	(1,939,628)	(2,059,727)
Net position of governmental activities	\$ 2,580,435	\$ 2,070,748

The accompanying notes are integral part of these financial statements

RANCHO ADOBE FIRE PROTECTION DISTRICT  
STATEMENTS OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCE  
GOVERNMENTAL FUNDS  
FOR THE YEARS ENDED JUNE 30, 2019 and 2018

	2019	2018
<b>Revenues:</b>		
Property taxes	\$ 4,019,762	\$ 3,633,879
Investment earnings	7,906	3,367
Intergovernmental revenue	909,235	795,895
Donations	75	10,350
Charges for services and miscellaneous	26,123	64,093
Total revenues	4,963,101	4,507,584
<b>Expenditures:</b>		
Current:		
Salaries and employee benefits	4,011,033	3,707,828
Services and supplies	615,807	525,276
Debt Service:		
Principal	49,437	48,541
Interest	14,280	16,097
Total expenditures	4,690,557	4,297,742
Net change in fund balances	272,544	209,842
Fund balance, beginning of year	2,468,018	2,258,176
Fund balance, end of year	\$ 2,740,562	\$ 2,468,018

The accompanying notes are integral part of these financial statements



RANCHO ADOBE FIRE PROTECTION DISTRICT  
 RECONCILIATIONS OF STATEMENT OF REVENUES, EXPENDITURES AND  
 CHANGES IN FUND BALANCE OF GOVERNMENTAL FUNDS TO  
 STATEMENT OF ACTIVITIES  
 FOR THE YEARS ENDED JUNE 30, 2019 and 2018

Amount reported for governmental activities in the statement of activities is different because:	2019	2018
Net change in fund balance - governmental funds	\$ 272,544	\$ 209,842
<p>Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.</p>		
Current year depreciation	(221,488)	(234,443)
Loss on disposal of capital assets	-	(551,853)
<p>Governmental funds report debt service payments as expenditures, however, those expenditures are not included in the statement of activities, but rather as a change in the statement of financial position</p>		
	49,437	48,541
Change in current year deferred inflows and outflows	408,078	(413,663)
<p>Change in compensated absences reported in the statement of activities does not require the use of current financial resources and, therefore, is not reported as expenditures in governmental funds.</p>		
	1,116	115,015
Change in net assets of governmental activities	\$ 509,687	\$ (826,561)

The accompanying notes are integral part of these financial statements

RANCHO ADOBE FIRE PROTECTION DISTRICT  
 STATEMENTS OF REVENUE, EXPENDITURE AND CHANGES IN FUND BALANCE  
 BUDGET TO ACTUAL  
 GENERAL FUND  
 FOR THE YEARS ENDED JUNE 30, 2019 and 2018

	2019			Variance Positive (Negative)
	Budgeted Amounts		Actual	
	Original	Final		
<b>Revenues</b>				
Property taxes	\$ 3,685,000	\$ 3,685,000	\$ 4,019,762	\$ 334,762
Investment earnings	1,000	1,000	7,906	6,906
Intergovernmental revenue	460,800	595,800	909,235	313,435
Donations	-	-	75	75
Miscellaneous revenue	3,000	3,000	26,123	23,123
Total revenues	<u>4,149,800</u>	<u>4,284,800</u>	<u>4,963,101</u>	<u>678,301</u>
<b>Expenditures</b>				
Current:				
Salaries and employee benefits	3,624,100	3,642,600	4,011,033	(368,433)
Services and supplies	827,250	925,911	615,807	310,104
Capital outlay	<u>77,997</u>	<u>77,997</u>	<u>63,717</u>	<u>14,280</u>
Total expenditures	<u>4,529,347</u>	<u>4,646,508</u>	<u>4,690,557</u>	<u>(44,049)</u>
Net change in fund balance	(379,547)	(361,708)	272,544	722,350
Fund balance, beginning of year	<u>2,468,018</u>	<u>2,468,018</u>	<u>2,468,018</u>	<u>-</u>
Fund balance, end of year	<u>\$ 2,088,471</u>	<u>\$ 2,106,310</u>	<u>\$ 2,740,562</u>	<u>\$ 722,350</u>

The accompanying notes are integral part of these financial statements

RANCHO ADOBE FIRE PROTECTION DISTRICT  
 STATEMENTS OF REVENUE, EXPENDITURE AND CHANGES IN FUND BALANCE  
 BUDGET TO ACTUAL  
 GENERAL FUND  
 FOR THE YEARS ENDED JUNE 30, 2019 and 2018

	2018		Actual	Variance Positive (Negative)
	Budgeted Amounts			
	Original	Final		
<b>Revenues</b>				
Property taxes	\$ 3,528,000	\$ 3,535,000	\$ 3,633,879	\$ 98,879
Investment earnings	1,000	1,000	3,367	2,367
Intergovernmental revenue	357,826	437,826	795,895	358,069
Donations	-	-	10,350	10,350
Miscellaneous revenue	89,250	9,250	64,093	54,843
Total revenues	<u>3,976,076</u>	<u>3,983,076</u>	<u>4,507,584</u>	<u>524,508</u>
<b>Expenditures</b>				
Current:				
Salaries and employee benefits	3,332,500	3,316,000	3,707,828	(391,828)
Services and supplies	771,600	717,063	525,276	191,787
Capital outlay	<u>64,639</u>	<u>101,889</u>	<u>64,638</u>	<u>37,251</u>
Total expenditures	<u>4,168,739</u>	<u>4,134,952</u>	<u>4,297,742</u>	<u>(162,790)</u>
Net change in fund balance	(192,663)	(151,876)	209,842	687,298
Fund balance, beginning of year	2,258,176	2,258,176	2,258,176	-
Prior period correctlon	-	-	-	-
Beginning fund balance, restated	2,258,176	2,258,176	2,258,176	-
Fund balance, end of year	<u>\$ 2,065,513</u>	<u>\$ 2,106,300</u>	<u>\$ 2,468,018</u>	<u>\$ 687,298</u>

The accompanying notes are integral part of these financial statements

RANCHO ADOBE FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019 AND 2018

NOTE 1      SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

**Reporting Entity**

In December of 1993, the District was formed when Penngrove Fire Protection District and Cotati Fire Protection District dissolved as individual districts to combine into Rancho Adobe Fire Protection District. The District was formed under Health and Safety Code Sections, 13816 through 13822. The purpose of the District is to provide fire protection, emergency medical and related services to the Town of Penngrove, City of Cotati, and unincorporated areas of Petaluma. The District's emergency response area is approximately 86 square miles. The District covers this large area out of three fire stations.

**Introduction**

The District's financial statements are prepared in conformity with generally accepted accounting principles (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). Governments are also required to follow the pronouncements of the Financial Accounting Standards Board (FASB) issued through November 30, 1989 (when applicable) that do not conflict with or contradict GASB pronouncements. The more significant accounting policies established in GAAP and used by the District are discussed below.

**Government-wide and Fund Financial Statements**

The government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the non-fiduciary activities of the primary government. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment.

RANCHO ADOBE FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019 AND 2018

NOTE 1           SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, continued

**Government-wide and Fund Financial Statements, continued**

Program revenues include charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function or section and grants and contributions that are restricted to meeting operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

**Measurement focus, Basis of Accounting, and Financial Statement Presentation**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. Taxes, interest, and charges for services are accrued when receipt occurs within 365 days of the end of the accounting period so as to be both measurable and available. Licenses, permits, fines, forfeitures, and other revenues are recorded as revenues when received in cash because they are generally not measurable until actually received. Property taxes are accrued when their receipt occurs within sixty days of the end of the accounting period. Expenditures are generally recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims judgments are recorded only when payment is due.

Amounts recorded as program revenues include charges to customers or applicants for goods, services, or privileges provided and capital grants and contributions. Internally dedicated resources are reported as general revenues rather than program revenues.

RANCHO ADOBE FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019 AND 2018

NOTE 1           SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, continued

**Measurement focus, Basis of Accounting, and Financial Statement Presentation, continued**

Likewise, general revenues include all taxes.

**Assets, Liabilities, and Net Assets or Equity**

Cash and Investments – The District reports certain investments at fair value in the balance sheet, and recognizes the corresponding change in the fair value of investments in the year in which the change occurred.

Receivables and Payables

***Flat charges Receivable*** – Flat charges collected are apportioned to the District to supplement property taxes collected for operating costs. Not all of the assessments are collected as of June 30, 2018; therefore, the remainder of the uncollected assessments is considered flat charges receivable.

***Property Taxes*** – The County of Sonoma is responsible for assessing, collecting and distributing property taxes in accordance with state law. Liens on real property are established January 1 for the ensuing fiscal year. The property tax is levied as of July on all taxable property located in the County of Sonoma. Secured property taxes are due in two installments, on November 1 and February 1, and are delinquent after December 10 and April 10, respectively. Additionally, supplemental property taxes are levied on a pro rata basis when changes in assessed valuation occur due to sales transactions or the completion of construction.

Since the passage of California's Proposition 13, beginning with the fiscal year 1978/1979, general property taxes are based either on a flat 1% rate applied to the 1975/1976 full value, or on one percent of the sales price of the property on sales transactions and construction after the 1975/1976 valuation. Taxable values on properties (exclusive of increases related to sales and construction) can rise at a maximum of two percent per year.

Included within the property tax revenue is \$323,256 in Special Taxes collected. Special Taxes are a type of direct charge applied to each parcel of property within the District for a specific dollar amount and for a specific purpose.

RANCHO ADOBE FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019 AND 2018

NOTE 1          SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, continued

Receivables and Payables, continued

*Property Taxes, continued* –

On June 30, 1993, the board of Supervisors adopted the “Teeter” Method of property tax allocation. This method allocates property taxes based on the total property tax billed. At year-end, the county advances cash to each taxing jurisdiction equal to its current year delinquent property taxes based on the total property tax billed. At year-end, the County advances cash to each taxing jurisdiction equal to its current year delinquent property taxes. In exchange, the county receives the penalties and interest on delinquent taxes when collected. The penalties and interest are used to pay the interest cost of borrowing the cash used for the advances.

**Capital Assets**

Capital assets, which include land, buildings and improvements, and equipment, are reported in the applicable governmental activities columns in the government-wide financial statements. Capital assets are defined by the District as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of five years. Such assets are recorded at historical cost of purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Buildings and improvements and equipment of the District are depreciated using the straight-line method over the following estimated useful lives:

<u>Asset</u>	<u>Years</u>
Buildings and improvements	10-30
Equipment	5-25

RANCHO ADOBE FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019 AND 2018

NOTE 1           SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, continued

**Compensated Absences**

It is the District's policy to permit employees to accumulate earned but unused vacation and sick pay benefits. Only ten percent of unused sick leave for administrative personnel and 30 percent for safety personnel is included in the accrual calculation. All vacation pay is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in the governmental funds only if they have matured, for example, as a result of employee resignation and for retirement.

**Net Position**

Net position is classified into two components – invested in capital assets and unrestricted. These classifications are defined as follows:

- Invested in capital assets, net of related debt – This component of net assets consists of capital assets, net accumulated depreciation and net of related debt if any.
- Unrestricted net position – This component of net position consists of net position that do not meet the definition of "restricted" or "invested in capital assets, net of related debt."

**Fund Equity**

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.



RANCHO ADOBE FIRE PROTECTION DISTRICT  
 NOTES TO FINANCIAL STATEMENTS  
 JUNE 30, 2019 AND 2018

NOTE 2            STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

**Budgetary Information**

Budgetary revenue estimates represent original estimates modified for any authorized adjustments which were contingent upon new or additional revenue resources. Budgetary expenditure amounts represent original appropriations adjusted by budget transfers and authorized appropriation adjustments made during the year. All budgets are adopted on a non-GAAP basis. The District's budgetary information was amended during the year.

NOTE 3            CASH AND INVESTMENTS

The District follows the County's practice of pooling cash and investments with the county Treasurer. Also, the District hold funds in an Insured Cash Sweep account and other funds that are all federally insured, except for a petty cash fund at local financial institutions.

The amounts of cash at June 30 are as follows:

	2019	
Cash		\$ 2,661,308
Petty Cash		<u>200</u>
Total		<u><u>\$ 2,661,508</u></u>
	2018	
Cash		\$ 2,221,858
Petty Cash		<u>200</u>
Total		<u><u>\$ 2,222,058</u></u>

RANCHO ADOBE FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019 AND 2018

NOTE 4      ACCOUNTS RECEIVABLE

Accounts Receivable represents the outstanding balance for services provided rendered to fire service clients that haven't paid for services rendered as well as flat charges collected that are apportioned to the District to supplement property taxes collected for operating costs.

Management believes receivables at June 30, 2019 will be fully collected. Accordingly, no allowance for doubtful receivables is recorded. The balance of accounts receivable at June 30, 2019 is \$181,611 and \$287,636 in 2018.

NOTE 5      DETAILED NOTES

**Capital Assets**

Capital asset activity for the year ended June 30 is as follows:

	2019		
	Beginning Balance	Additions	Ending Balance
Capital assets, being depreciated:			
Buildings and improvements	\$ 636,644	\$ 86,690	\$ 723,334
Equipment	3,378,187	7,261	3,385,448
Total capital assets, being depreciated	4,014,831	93,951	4,108,782
Less accumulated depreciation for:			
Buildings and improvements	(427,522)	(19,785)	(447,307)
Equipment	(1,259,070)	(201,703)	(1,460,773)
Total accumulated depreciation	(1,686,592)	(221,488)	(1,908,080)
Total capital assets, being depreciated, net	2,328,239	(127,537)	2,200,702
Capital assets, net	\$ 2,328,239	\$ (127,537)	\$ 2,200,702

Depreciation expense is charged to functions/programs of the Rancho Adobe Fire Protection District government as follows:

Governmental activities:

Public safety - fire protection	\$ 221,488
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The difference of the current year depreciation and change in depreciation is a result of prior year fixed asset changes.

RANCHO ADOBE FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019 AND 2018

NOTE 5      DETAILED NOTES (continued)

2018

	Beginning Balance	Additions	Ending Balance
Capital assets, being depreciated:			
Buildings and improvements	\$ 636,644		\$ 636,644
Equipment	3,952,949	\$ (574,762)	3,378,187
Total capital assets, being depreciated	4,589,593	(574,762)	4,014,831
Less accumulated depreciation for:			
Buildings and improvements	(409,305)	(18,217)	(427,522)
Equipment	(1,073,055)	(186,015)	(1,259,070)
Total accumulated depreciation	(1,482,360)	(204,232)	(1,686,592)
Total capital assets, being depreciated, net	3,107,233	(778,994)	2,328,239
Capital assets, net	\$ 3,107,233	\$ (778,994)	\$ 2,328,239

Depreciation expense is charged to functions/programs of the Rancho Adobe Fire Protection District government as follows:

Governmental activities:

Public safety - fire protection	\$ 234,443
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**Long-term Liabilities**

Changes in long-term liabilities

Long term liability activity for the year ended June 30 is as follows:

2019

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Compensated absences	\$ 374,634	\$ 1,116		\$ 375,750	
Deferred revenue	-	100,000	\$ (3,275)	96,725	
Net pension liability	2,059,727	-	(120,099)	1,939,628	
Note payable	441,368	-	(52,421)	388,947	\$ 49,436
Total long-term liabilities	\$ 2,875,729	\$ 101,116	\$ (175,795)	\$ 2,801,050	\$ 49,436

RANCHO ADOBE FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019 AND 2018

NOTE 5      DETAILED NOTES (continued)

	2018				Due Within One Year
	Beginning Balance	Additions	Reductions	Ending Balance	
Compensated absences	\$ 259,619	\$ 115,015		\$ 374,634	
Net pension liability	2,078,142		\$ (18,415)	2,059,727	
Note payable	456,250		(14,882)	441,368	\$ 46,452
Total long-term liabilities	<u>\$ 2,794,011</u>	<u>\$ 115,015</u>	<u>\$ (33,297)</u>	<u>\$ 2,875,729</u>	<u>\$ 46,452</u>

NOTE 6      OTHER INFORMATION

**Risk Management**

The District receives workers' compensation, automobile and general liability coverage Special District Risk Management Authority.

As a member of a public entity risk pool, the District is responsible for appointing an employee as a liaison between the District and the system, implementing all policies of the system, promptly paying all contributions, and cooperating with the system and any insurer of the system. The system is responsible for providing insurance coverage as agreed upon, assisting the District with implementation, providing claims adjusting and defense of any civil action brought against an officer of the system.

**Employee Retirement Plan**

For purposes of measuring the net pension liability, deferred outflows and inflows of resources related to pensions, and pension expense, information about the fiduciary net position and additions to/deductions from the fiduciary net position have been determined on the same basis as they are reported by the CalPERS Financial Office. For this purpose, benefit payments (including refunds of employee contributions) are recognized when currently due and payable in accordance with the benefit terms. Investments are reported at fair value. CalPERS audited financial statements are publicly available reports that can be obtained at CalPERS' website under Forms and Publications.

GASB 68 requires that the reported results must pertain to liability and asset information within certain defined timeframes. For this report, the following timeframes are used.

RANCHO ADOBE FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019 AND 2018

NOTE 6            OTHER INFORMATION (continued)

Valuation Date (VD)	6/30/2017
Measurement Date (MD)	6/30/2018
Measurement Period (MP)	07/01/2017-06/30/2018

**Plan Description, Benefits Covered and Employees Covered**

The Plan is a cost-sharing multiple-employer defined benefit pension plan administered by the California Public Employees' Retirement System (CalPERS). A full description of the pension plan benefit provisions, assumptions for funding purposes but not accounting purposes, and membership information is listed in the June 30, 2013 Annual Actuarial Valuation Report. Details of the benefits provided can be obtained in Appendix B of the June 30, 2013 actuarial valuation report. This report is a publicly available valuation report that can be obtained at CalPERS' website under Forms and Publications.

**Contribution Description**

Section 20814(c) of the California Public Employees' Retirement Law (PERL) requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. The total plan contributions are determined through the CalPERS' annual actuarial valuation process. For public agency cost-sharing plans covered by either the Miscellaneous or Safety risk pools, the

**Contribution Description, continued**

Plan's actuarially determined rate is based on the estimated amount necessary to pay the Plan's allocated share of the risk pool's costs of benefits earned by employees during the year, and any unfunded accrued liability. The employer is required to contribute the difference between the actuarially determined rate and the contribution rate of employees. For the measurement period ended June 30, 2018 (the measurement date), the active employee contribution rate is 7.947 percent of annual pay, and the average employer's contribution rate is 14.676 percent of annual payroll. Employer contributions rates may change if plan contracts are amended. It is the responsibility of the employer to make necessary accounting adjustments to reflect the impact due to any Employer Paid Member Contributions or situations where members are paying a portion of the employer contribution.

RANCHO ADOBE FIRE PROTECTION DISTRICT  
 NOTES TO FINANCIAL STATEMENTS  
 JUNE 30, 2019 AND 2018

NOTE 6 OTHER INFORMATION (continued)

**Actuarial Methods and Assumptions Used to Determine Total Pension Liability**

For the measurement period ending June 30, 2018 (the measurement date), the total pension liability was determined by rolling forward the June 30, 2017 total pension liability. Both the June 30, 2017 total pension liability and the June 30, 2018 total pension liability were based on the following actuarial methods and assumptions:

Actuarial Cost Method	Entry Age Normal in accordance with the requirements of GASB Statement No. 68
Actuarial Assumptions	
Discount Rate	7.50%
Inflation	2.75%
Salary Increases	Varies by Entry Age and Service
Investment Rate of Return	7.50% Net of Pension Plan Investment and Administrative Expenses; includes Inflation
Mortality Rate Table	Derived using CalPERS' Membership Data for all Funds
Post Retirement Benefits Increase	Contract COLA up to 2.75% until Purchasing Power Protection Allowance Floor on Purchasing Power applies, 2.75% thereafter

All other actuarial assumptions used in the June 30, 2018 valuation were based on the results of an actuarial experience study for the fiscal years 1997 to 2011, including updates to salary increase, mortality and retirement rates. The Experience Study report can be obtained at CalPERS' website under Forms and Publications.

**Discount Rate**

The discount rate used to measure the total pension liability was 7.50 percent. To determine whether the municipal bond rate should be used in the calculation of a discount rate for each plan, CalPERS stress tested plans that would most likely result in a discount rate that would be different from the actuarially assumed discount rate. Based on the testing, none of the tested plans run out of assets. Therefore, the current 7.50 percent discount rate is adequate and the use of the municipal bond rate calculation is not necessary. The long term expected discount rate of 7.50 percent is applied to all plans in the Public Employees Retirement Fund. The stress test results are presented in a detailed report called "GASB Crossover Testing Report" that can be obtained at CalPERS' website under the GASB 68 section.

RANCHO ADOBE FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2019 AND 2018

NOTE 6            OTHER INFORMATION (continued)

According to Paragraph 30 of Statement 68, the long-term discount rate should be determined without reduction for pension plan administrative expense. The 7.50 percent investment return assumption used in this accounting valuation is net of administrative expenses. Administrative expenses are assumed to be 15 basis points. An investment return excluding administrative expenses would have been 7.65 percent. Using this lower discount rate has resulted in a slightly higher total pension liability and net pension liability. This difference was deemed immaterial to the Public Agency Cost-Sharing Multiple-Employer Defined Benefit Pension Plan. However, employers may determine the impact at the plan level for their own financial reporting purposes.

CalPERS is scheduled to review all actuarial assumptions as part of its regular Asset Liability Management review cycle that is scheduled to be completed in February 2018. Any changes to the discount rate will require Board action and proper stakeholder outreach. For these reasons, CalPERS expects to continue using a discount rate net of administrative expenses for GASB 67 and 68 calculations through at least the 2017-18 fiscal year. CalPERS will continue to check the materiality of the difference in calculation until such time as we have changed our methodology.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, staff took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows.

Such cash flows were developed assuming that both members and employers will make their required contributions on time and as scheduled in all future years. Using historical returns of all the funds' asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent.

The table below reflects long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These geometric rates of return are net of administrative expenses.

RANCHO ADOBE FIRE PROTECTION DISTRICT  
 NOTES TO FINANCIAL STATEMENTS  
 JUNE 30, 2019 AND 2018

NOTE 6 OTHER INFORMATION (continued)

**Discount Rate, continued**

Asset Class	New Strategic Allocation	Real Return Years 1 - 101	Real Return Years 11+2
Global Equity	47%	5%	6%
Global Fixed Income	1900%	99%	243%
Inflation Sensitive	600%	45%	336%
Private Equity	1200%	683%	695%
Real Estate	1100%	450%	513%
Infrastructure and Forestland	300%	450%	509%
Liquidity	200%	-55%	-105%

**Pension Plan Fiduciary Net Position**

The plan fiduciary net position disclosed in your GASB 68 accounting valuation report may differ from the plan assets reported in your funding actuarial valuation report due to several reasons. First, for the accounting valuations, CalPERS must keep items such as deficiency reserves, fiduciary self-insurance and OPEB expense included in fiduciary net position. These amounts are excluded for rate setting purposes in your funding actuarial valuation. In addition, differences may result from early CAFR closing and final reconciled reserves.

NOTE 7 SUBSEQUENT EVENTS

The District has evaluated subsequent events through December 18, 2019, the date the financial statements were available to be issued and determined that there were no events occurring subsequent to June 30, 2019 that would have a material impact on the District's results of operations or financial position.



## REQUIRED SUPPLEMENTARY INFORMATION

RANCHO ADOBE FIRE PROTECTION DISTRICT  
 REQUIRED SUPPLEMENTARY INFORMATION  
 JUNE 30, 2019

SCHEDULE OF THE PLAN'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY AND RELATED RATIOS AS OF THE MEASUREMENT DATE IN RELATION TO PERF C

Net pension liability and fiduciary net position are allocated to the pension are allocated to the plan based on its proportions as a percentage of the total plan (PERF C, excluding the 1959 Survivors Risk Pool), which includes both the Miscellaneous or Safety within PERF C. Therefore, to assist employers in meeting the requirements of GASB 68, proportions shown in the table below represent the plan's proportion of PERF C, excluding the 1959 Survivors Risk Pool, and not its proportions of the Miscellaneous Risk Pool.

**MISCELLANEOUS PLAN**

	<u>06/30/2018</u>
Plan's Proportion of the Net Pension Liability/(Asset)	0.0000742%
Plan's Proportionate Share of the Net Pension Liability/(Asset)	\$ 1,183,166
Plan's Covered-Employee Payroll	\$ 87,186
Plan's Proportionate Share of the Net Pension Liability/(Asset) as a Percentage of its Covered-Employee Payroll	1357.06%
Plan's Proportionate Share of the Fiduciary Net Position as a Percentage of the Plan's Total Pension Liability	0.0000742%
Plan's Proportionate Share of Aggregate Employer Contributions	\$ 12,809

See notes to supplemental information

RANCHO ADOBE FIRE PROTECTION DISTRICT  
 REQUIRED SUPPLEMENTARY INFORMATION  
 JUNE 30, 2019

SCHEDULE OF THE PLAN'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY AND  
 RELATED RATIOS AS OF THE MEASUREMENT DATE IN RELATION TO PERF C, CONTINUED

**SAFETY PLAN**

	06/30/2018
Plan's Proportion of the Net Pension Liability/(Asset)	0.0848%
Plan's Proportionate Share of the Net Pension Liability/(Asset)	\$ 133
Plan's Covered-Employee Payroll	\$ 17,778,922
Plan's Proportionate Share of the Net Pension Liability/(Asset) as a Percentage of its Covered-Employee Payroll	0.00%
Plan's Proportionate Share of the Fiduciary Net Position as a Percentage of the Plan's Total Pension Liability	0.0848%
Plan's Proportionate Share of Aggregate Employer Contributions	\$ 169,081

See notes to supplemental information

RANCHO ADOBE FIRE PROTECTION DISTRICT  
 REQUIRED SUPPLEMENTARY INFORMATION  
 JUNE 30, 2019

SCHEDULE OF PLAN CONTRIBUTIONS

**MISCELLANEOUS PLAN**

	Fiscal Year 2017-2018
Actuarially Determined Contribution	\$ 12,809
Contributions in Relation to the Actuarially Determined Contribution	<u>(12,809)</u>
Contribution Deficiency (Excess)	<u>\$ -</u>
Covered-Employee Payroll	\$ 87,186
Contributions as a Percentage of Covered-Employee Payroll	15%

**SAFETY PLAN**

	Fiscal Year 2016-2017
Actuarially Determined Contribution	\$ 169,081
Contributions in Relation to the Actuarially Determined Contribution	<u>(169,081)</u>
Contribution Deficiency (Excess)	<u>\$ -</u>
Covered-Employee Payroll	\$ 1,436,469
Contributions as a Percentage of Covered-Employee Payroll	12%

See notes to supplemental information

RANCHO ADOBE FIRE PROTECTION DISTRICT  
NOTES TO SUPPLEMENTAL INFORMATION  
JUNE 30, 2019

**NOTES TO SCHEDULE**

Change in Benefit Terms: The figures above do not include any liability impact that may have resulted from plan changes which occurred after June 30, 2018 as they have minimal cost impact. This applies for voluntary benefit changes as well as any offers of Two Years Additional Service Credit (a.k.a Golden Handshakes). Employers that have done so may need to report this information as a separate liability in their financial statement as CalPERS considers such amounts to be separately financed employer-specific liabilities. These employers should consult with their auditors.

Change in Assumptions:           None

RANCHO ADOBE FIRE PROTECTION DISTRICT  
ROSTER OF BOARD MEMBERS  
JUNE 30, 2019

Regular Meetings: The regular meeting of the Board of Directors is held at 7:00 PM on the third Wednesday of each month at the Cotati Fire Station located on 1 East Cotati Avenue, Cotati, California.

Directors:

Brian Proteau, President	December 1, 2020
Harold Griffith	December 1, 2020
Leslie Cozad	December 1, 2020
Nole Pacheco	December 1, 2020
Michael Gadoua	December 1, 2021
Mark Hemmendinger	December 1, 2020
Carla Grube	December 1, 2021

Clerk of the Board:

Jennifer Bechtold Administrative Manager	Continuous
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