

Rancho Adobe Fire Protection District

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**NOTICE & AGENDA OF THE REGULAR BOARD MEETING
FEBRUARY 21, 2018 — 7:00 P.M.
COTATI FIRE STATION - #1 EAST COTATI AVE.
COTATI, CALIFORNIA**

Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call Jennifer Ober, Board Clerk, at 707-795-6011 for assistance so the necessary arrangements can be made.

I. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

To speak on any item under discussion by the Board on this agenda, you may do so upon receiving recognition from the Chair. Time limitations on public testimony may be imposed at the discretion of the Chair in conformity with Board Meeting Policy Provisions 5010.100-5010.103 and 5010.110.

II. ORAL AND WRITTEN COMMUNICATIONS

A. Citizen Business/Public Comments on Items not appearing on Agenda — *Public is advised to limit discussion to one presentation per individual. Please observe the time limit of 4 minutes. Please state your name and address for the record before making your presentation.*

NOTE: *Any item raised by a member of the public which does not appear on the agenda but which may require Board action shall be referred to District staff for investigation and disposition unless the item requires action to be taken by the Board at the meeting during which it was raised and constitutes an emergency, or the need to take such action arose after the posting of the agenda within the meaning of Government Code Section 54954.2(b).*

B. Correspondence and/or Presentations

III. APPROVAL OF MINUTES

A. Regular Meeting of January 17, 2018

IV. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If the Board or the public desires discussion, that item will be removed from the Consent Calendar and will be considered separately.

A. Ratification of Claims and Journal Vouchers

V. ADMINISTRATIVE COMMUNICATIONS

- A. Chief's Report
- B. Director Reports
- C. Committee Reports
 - a. Finance
 - b. Negotiations
 - c. Equipment
 - d. Legislative
 - e. Chief's Evaluation
 - f. Long Range Planning
- D. Budget Report
- E. Firefighters' Association Report
- F. Firefighter's Union Report

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VI. UNFINISHED BUSINESS

- A. Discussion on Ballot Measure for November 2018
- B. Discussion on Replacing Roof at Liberty Fire Station
- C. Discussion on Five-Year Plan
- D. Discussion on Policy 4011 Code of Ethics (Final Reading)
- E. Discussion and Presentation on Core Values (*Report To Be Provided by Captain Jimmy Bernal*)

VII. NEW BUSINESS

- A. Resolution R-6: Resolution Authorizing a Three-Year Shared Service Contract Between the City of Petaluma and Rancho Adobe Fire
- B. Discussion on Proposal for Volunteer Fire Companies Administrative Services (*Report by Chief Thompson*)
- C. Consideration of Memorandum of Understanding between the District and The Paid Firefighters Union for January 1, 2018 – June 30, 2019.
- D. Consideration of Memorandum of Understanding between the District and The Battalion Chiefs for January 1, 2018 – June 30, 2019.
- E. Consideration of Employment Agreement between the District and The Administrative Manager for January 1, 2018 – June 30, 2019.
- F. Discussion on Change in Pay Rate for Part-Time Firefighters (*Staff Report by Jennifer Ober*)

VIII. DIRECTION ON FUTURE AGENDA ITEMS

IX. CLOSED SESSION

- A. Pursuant to Government Code §54957(e), the Board will hold a closed session for the following reason: PUBLIC EMPLOYMENT.
- B. Pursuant to Government Code §54957.6, the Board will hold a closed session for the following reason: CONFERENCE WITH LABOR NEGOTIATORS. District Subcommittee: Nole Pacheco, Mark Hemmendinger and Michael Gadoua
Employee Organization: Paid Firefighters Union

X. ADJOURNMENT

Certificate of Posting of the Agenda: I declare under penalty of perjury under the laws of the State of California that I am employed by the Rancho Adobe Fire District and that I caused this agenda to be posted on the bulletin boards at Station 1 (Cotati), Station 2 (Penngrove), Station 3 (Liberty), Cotati City Hall and the Cotati & Penngrove U.S. Post Offices on February 15, 2018.

Jennifer Ober, Clerk of the Board