

Rancho Adobe Fire Protection District

11000 Main Street
P. O. Box 1029
Penngrove, California 94951

Telephone: (707) 795-6011
Fax: (707) 795-5177
www.ranchofire.com

**NOTICE & AGENDA OF THE REGULAR BOARD MEETING
AUGUST 16, 2023 — 7:00 P.M.
COTATI FIRE STATION - #1 EAST COTATI AVE.
COTATI, CALIFORNIA**

Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call Jennifer Bechtold, Board Clerk, at 707-795-6011 for assistance so the necessary arrangements can be made.

The Board meeting agenda and all supporting documents are available for public review at 11000 Main Street, Penngrove, CA 94951, 72 hours in advance of a scheduled board meeting. Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet, and not otherwise exempt from disclosure, will be made available for public inspection at the District Office at 11000 Main Street, Penngrove, during normal business hours, Tuesday through Friday, 9:00 a.m. – 5:00 p.m. Copies of supplemental materials distributed at the Board meeting will be available for public inspection at the meeting location.

I. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

To speak on any item under discussion by the Board on this agenda, you may do so upon receiving recognition from the Chair. Time limitations on public testimony may be imposed at the discretion of the Chair in conformity with Board Meeting Policy Provisions 5010.100-5010.103 and 5010.110.

II. ORAL AND WRITTEN COMMUNICATIONS

A. Citizen Business/Public Comments on Items not appearing on Agenda — *Public is advised to limit discussion to one presentation per individual and observe the time limit of 4 minutes. Please state your name and address for the record before making your presentation. **NOTE:** Any item raised by a member of the public which does not appear on the agenda but which may require Board action shall be referred to District staff for investigation and disposition unless the item requires action to be taken by the Board at the meeting during which it was raised and constitutes an emergency, or the need to take such action arose after the posting of the agenda within the meaning of Government Code Section 54954.2(b).*

B. Correspondence and/or Presentations

III. APPROVAL OF MINUTES

The Board of Directors will review, amend and approve prior months Board meeting minutes.

A. Regular Meeting of July 19, 2023

IV. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If the Board or the public desires discussion, that item will be removed from the Consent Calendar and will be considered separately.

A. Ratification of Checks Issued

V. ADMINISTRATIVE COMMUNICATIONS

An opportunity to report on individual activities related to District Business.

- A. Firefighter's Union Report
- B. Firefighters' Association Report
- C. Chief's Report
- D. Director Reports
- E. Committee Reports
 - a. Finance/Budget
 - b. Long Range Planning

(Continued on next page)

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COTATI FIRE STATION - #1 EAST COTATI AVE
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VI. UNFINISHED BUSINESS

A. Discussion on Proposed Sales Tax

The Board of Directors and Fire Chief will provide an update on a proposed sales tax measure countywide to fund fire services.

VII. PUBLIC HEARING

A. Presentation and Discussion on Final Budget FY 2023/2024 (1st Reading)

The Board will consider the final budget for FY 2023/2024 and set the second public hearing and budget adoption for September 20, 2023.

B. Ordinance 2023-01: Fee Schedule (1st Reading)

The Board of Directors will consider Ordinance 2023-01 which revises the schedule of fees for the District.

VIII. NEW BUSINESS

A. Discussion and Approval of Change Orders for Station 2 Remodel

The Board will review and consider change orders for the remodel of the Penngrove Fire Station

IX. DIRECTION ON FUTURE AGENDA ITEMS

X. ADJOURNMENT

Certificate of Posting of the Agenda: I declare under penalty of perjury under the laws of the State of California that I am employed by the Rancho Adobe Fire District and that I caused this agenda to be posted on the bulletin boards at Station 1 (Cotati), Station 2 (Penngrove), Station 3 (Liberty), Cotati City Hall and the Penngrove U.S. Post Office on August 11, 2023.



Jennifer Bechtold, Clerk of the Board



Rancho Adobe Fire Protection District

Board of Directors Meeting

August 16, 2023

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APPROVAL OF MINUTES

Rancho Adobe Fire Protection District

11000 Main Street
P. O. Box 1029
Penngrove, California 94951

Telephone: (707) 795-6011
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DRAFT

**MINUTES OF THE REGULAR BOARD MEETING
JULY 19, 2023 — 7:00 P.M.
COTATI FIRE STATION - #1 EAST COTATI AVE.
COTATI, CALIFORNIA**

I. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

President Brian Proteau, called the Regular Board Meeting to order at 7:00 p.m. The agenda for this meeting was posted on July 14, 2023.

Directors Present: Mark Hemmendinger, Michael Gadoua (arrived at 7:05 p.m.), Bob Moretti, Brian Proteau, Sage Howell, Bret Herman

Directors Absent: Ray Peterson

Minutes Conducted by: Jennifer Bechtold

The Pledge of Allegiance was said.

II. ORAL AND WRITTEN COMMUNICATIONS

A. Citizen Business/Public Comments on Items not appearing on Agenda

There was no public comment.

B. Correspondence and/or Presentations

Included in correspondence is annual disclosure report for FY 22/23, LAFCOs final budget documents, as well as correspondence from resident George Barich.

III. APPROVAL OF MINUTES

A. Regular Meeting of June 21, 2023

Motion moved by Mr. Hemmendinger to approve the minutes of June 21, 2023, and seconded by Mr. Howell.

Motion Carried: Aye 5 No 0 Abstain 0 Absent 2

IV. CONSENT CALENDAR

A. Ratification of Checks Issued

Motion moved by Mr. Herman to approve the consent calendar and seconded by Mr. Hemmendinger.

Motion Carried: Aye 6 No 0 Abstain 0 Absent 1

V. ADMINISTRATIVE COMMUNICATIONS

A. Firefighter's Union Report

No report filed.

B. Firefighters' Association Report

Engineer Daniel Ikalani noted the Association held their annual pancake breakfast and served around 600 community members. He also mentioned on July 26th, there will be a quarterly BBQ at the Penngrove park.

C. Chief's Report

Chief Veliquette reported on the following items:

- 1.) Promotions – Kyle Heard has been promoted to Captain, Ian Kenealy to Engineer and Dominic Ayers from part-time firefighter to full-time firefighter. A job offer was also extended to a new full-time firefighter today who will start the background process.
- 2.) Interviewed a new firefighter/paramedic candidate who will be evaluated through skills testing.
- 3.) Major focus on facilities and recruitment.
- 4.) Penngrove remodel is going well – the building has now been taped and mudded. The new paint colors on the exterior have been met with a lot of positive feedback from the community.
- 5.) Weed inspections are being completed by light duty personnel.
- 6.) Pancake breakfast – great success and packed house.
- 7.) Tax measure – signature gathering phase (hired consultants to do this). They have hit their mark and exceeded the necessary signature count. Union has been very supportive on political action side. This will now officially become a ballot measure and the campaign process will begin. The Union is working on developing education on advocating for the measure off duty versus educating on the ballot measure on duty. We can all advocate for the measure when off duty, in an unofficial capacity.
- 8.) Wildfire training – three training burns we have been involved in this week locally.
- 9.) Calls for June: 96 EMS, 60 good intent, 13 service, 12 fire, 6 hazardous conditions, 5 false alarms.
- 10.) Upcoming events - July 28 is BC Weihman's retirement luncheon, August 1 - National Night Out, November 2 – promotional event, location TBD.
- 11.) Special Districts Leadership Academy will be held in Santa Rosa October 22-25. Please let Mrs. Bechtold know if you are interested in attending.

D. Director Reports

Mr. Hemmendinger noted there is interest in Monte Rio joining Gold Ridge's sphere of influence.

E. Committee Reports

a. Finance/Budget

Mr. Hemmendinger noted that the Board was given an updated budget report tonight. He pointed out that property tax revenue was slightly higher than budgeted, but approximately 130 parcels have not paid their direct charges. RDA funds are about \$12K shy of budget. Total wages and benefits are off by -.60%. Under supplies and services, 6181 shows expenses related to station remodel, but these are not capital costs. The final rollover is close to \$1 million, increasing operating reserves to \$4.7 million. \$3.9 is needed for dry period funding and \$846K will roll to the capital reserve fund. This is a little better than we had predicted.

Chief Veliquette commented that this year we invested our cash into CDs which

accumulated \$95K in interest. Additionally, the steadfastness of the folk’s spending money has done a great job evaluating costs and keeping them in line. Mr. Proteau agreed with this statement.

b. Long Range Planning

No report filed.

VI. UNFINISHED BUSINESS

A. Discussion on Proposed Sales Tax

Chief Veliquette recapped the sales tax measure progress and noted we are moving forward towards the campaign component. The Fire Service Working Group has meetings set up with various groups in the County to share the facts and answer questions.

VII. NEW BUSINESS

A. Resolution R-1: Resolution Adopting Prop IV Limit for FY 2023/2024

Chief Veliquette commented that the Board is required to annually adopt an appropriations limit and this year’s limit is \$7,708,500.00.

Motion moved by Mr. Gadoua to approve Resolution R-1 and seconded by Mr. Herman.

Motion Carried: Aye 6 No 0 Abstain 0 Absent 1

Roll Call:

- Mr. Proteau – aye
- Mr. Howell – aye
- Mr. Peterson – absent
- Mr. Gadoua – aye
- Mr. Moretti – aye
- Mr. Hemmendinger – aye
- Mr. Herman – aye

B. Resolution R-2: Set Rate for Special Tax – 53110 at \$331.00 Per Parcel for FY 2023/2024

Chief Veliquette mentioned this resolution is the Measure W parcel tax that has an annual escalator of 3%. This brings the FY 23/24 parcel tax to \$331.00 per parcel.

Motion moved by Mr. Herman to approve Resolution R-2 and seconded by Mr. Howell.

Motion Carried: Aye 6 No 0 Abstain 0 Absent 1

Roll Call:

- Mr. Proteau – aye
- Mr. Howell – aye
- Mr. Peterson – absent
- Mr. Gadoua – aye
- Mr. Moretti – aye
- Mr. Hemmendinger – aye
- Mr. Herman – aye

C. Discussion and Approval of Change Orders for Station 2 Remodel

Chief Veliquette stated this is the second change order for the station remodel. This change order incorporates three change orders; the first is the administration and outbuilding painting at \$12K, second is the fire station alerting system which costs \$42K and third is the revised kitchen sink costing \$850. This increases project costs by \$54,395.10, or to a total of \$1,111,656.10. Chief Veliquette anticipates one more change order in August, at a lower amount than previous change orders.

Mr. Proteau noted that Chief Veliquette and BC Wandel are really watching the costs of these change orders.

Motion moved by Mr. Howell to approve the change orders for Station 2's remodel and seconded by Mr. Gadoua.

Motion Carried: Aye 6 No 0 Abstain 0 Absent 1

D. Discussion and Approval of Station Fencing Bids for Station 2

Chief Veliquette noted that we would like to enter into a contract with Coggins Fence and Supply for fencing at the rear entrance to fire station, near the bus stop and around the training props, the old park and ride and tie into fencing along the creek. They will also put in two swinging gates at park and ride lot. There is a 5% clause for materials cost increases between the time of the quote and the start of the project, which is common amongst several other vendors.

Motion moved by Mr. Moretti to approve the fencing bid from Coggins Fence and Supply and seconded by Mr. Herman.

Motion Carried: Aye 6 No 0 Abstain 0 Absent 1

VIII. DIRECTION ON FUTURE AGENDA ITEMS

- 1st Reading of the Final Budget for FY 23/24
- Fee Schedule Ordinance


IX. ADJOURNMENT

With no further business to discuss, the Regular Board meeting was adjourned at 7:50 p.m.

Motion moved by Mr. Howell and seconded by Mr. Herman.

Motion Carried: Aye 6 No 0 Abstain 0 Absent 1

Respectfully submitted,



 Jennifer Bechtold, Board Clerk

CONSENT CALENDAR

Rancho Adobe Fire Protection District



11000 Main Street
P.O. Box 1029
Penngrove, California 94951

Phone: (707) 795-6011
Fax: (707) 795-5177
www.rafd.org

RATIFICATION OF WARRANTS AND PAYROLL

FOR THE REGULAR MEETING OF AUGUST 16, 2023

In accordance with Government Code Section 37208, ratification of the following warrant amounts are presented to the Fire District Board:

Regular Payable Checks:	\$746,643.32
Payroll Checks:	\$ 95,524.36
Total All Disbursements:	\$842,167.68

All individual warrants and warrant registers are available for review by the board members or the public upon request. Payroll registers are confidential and not available for individual review in accordance with State Law.

The necessary internal controls are in place to safeguard the District's in conformance with Generally Accepted Accounting Principles, sound business practices and prudent budgetary principles. Payroll documents and warrants invoices have been reviewed and approved by the appropriate Department Head, Fire Chief and Department Bookkeeper or Accountant before payment.



8-10-23

Clerk of the Board

Date

Rancho Adobe Fire Protection District Check Detail

July 27 - 28, 2023

Paid Amount

Account

Num

Date

Type

Type	Num	Date	Account	Paid Amount
ACH	ACH	07/28/2023	1037 · Summit State Bank - Payroll	
			5923 · CalPERS	-2,209.49
				-2,209.49
ACH	ACH	07/28/2023	1037 · Summit State Bank - Payroll	
			5923 · CalPERS	-28,899.92
				-28,899.92
ACH	ACH	07/28/2023	1037 · Summit State Bank - Payroll	
			5923 · CalPERS	-56,054.95
				-56,054.95
ACH	ACH	07/28/2023	1037 · Summit State Bank - Payroll	
			5923 · CalPERS	-4,880.00
				-4,880.00
Bill Pmt -Check	5763	July 2023	1035 · Summit State Bank - Operating	
Bill		07/27/2023	5910 · Full-Time Personnel	-3,480.00
				-3,480.00

TOTAL CHECKS ISSUED: 95,524.36

Authorized By:

Andy Taylor

Print Name

Jeff Vanover

Print Name

[Signature]

Sign

Battalion Chief

Title

Fire Chief

Title

Rancho Adobe Fire Protection District
Check Detail

4:01 PM
 08/01/23

July 24 - 31, 2023
 Name

Type	Num	Date	Name	Account	Paid Amount
ACH	ACH	07/24/2023	BNY MELLON	1035 · Summit State Bank - Operating	
Bill Pmt -Check	5764	07/31/2023	AT&T	1035 · Summit State Bank - Operating	
Bill	Acc# 9391035608	07/31/2023		6040 · Communications	-161.75
Bill Pmt -Check	5765	07/31/2023	CATHY DOOYES	1035 · Summit State Bank - Operating	
Bill	7/18, 7/24 Work	07/31/2023		6605 · Hiring Expense	-85.00
				6596 · CQI Expense	-85.00
					-170.00
Bill Pmt -Check	5766	07/31/2023	COMMUNITY VOICE	1035 · Summit State Bank - Operating	
Bill	Inv# 20081	07/31/2023		6800 · Public Legal Notices	-641.00
					-641.00
Bill Pmt -Check	5767	07/31/2023	CONCERN	1035 · Summit State Bank - Operating	
Bill	Inv# CN2401028	07/31/2023		5930 · Health Insurance	-5,000.00
					-5,000.00
Bill Pmt -Check	5768	07/31/2023	FISHMAN SUPPLY CO	1035 · Summit State Bank - Operating	
Bill	Inv# 1410579	07/31/2023		6080 · Household Expense	-368.05
					-368.05

Rancho Adobe Fire Protection District
Check Detail
 July 24 - 31, 2023

4:01 PM
 08/01/23

Bill Pmt -Check	5769		07/31/2023	FRC, INC.	1035 · Summit State Bank - Operating	
Bill	Invoice #3		07/31/2023		9510 · Building Improvements	<u>-277,773.67</u>
Bill Pmt -Check	5770		07/31/2023	KYOCERA DOCUMENT SOLUTIONS NOR	1035 · Summit State Bank - Operating	
Bill	Inv# 5025932002		07/31/2023		6820 · Rent/Lease Equipment	<u>-190.61</u>
Bill Pmt -Check	5771		07/31/2023	LIEBERT CASSIDY WHITMORE	1035 · Summit State Bank - Operating	
Bill	Inv#245590/244939		07/31/2023		7120 · Training Expense	-2,190.00
					6610 · Legal Services	<u>-7,371.00</u>
Bill Pmt -Check	5772		07/31/2023	MATHESON TRI-GAS INC.	1035 · Summit State Bank - Operating	
Bill	Inv# 0028165754		07/31/2023		6260 · Medical Supplies	<u>-73.16</u>
Bill Pmt -Check	5773		07/31/2023	NICK BARBIERI TRUCKING INC.	1035 · Summit State Bank - Operating	
Bill	Inv# 110170R-DM		07/31/2023		7201 · Fuel	<u>-2,025.07</u>
Bill Pmt -Check	5774		07/31/2023	PATELCO CREDIT UNION	1035 · Summit State Bank - Operating	
Bill	Ayers Aug.-Dec. 2023		07/31/2023		5930 · Health Insurance	<u>-1,479.15</u>
						<u>-1,479.15</u>

Rancho Adobe Fire Protection District
Check Detail
 July 24 - 31, 2023

4:01 PM
 08/01/23

Bill Pmt -Check	5775	07/31/2023	PC & NETWORK CONSULTING	1035 · Summit State Bank - Operating	-299.00
Bill	Inv# 26846	07/31/2023		6889 · Computer Software and Equipment	-299.00
Bill Pmt -Check	5776	07/31/2023	PENNGROVE WATER CO	1035 · Summit State Bank - Operating	-192.18
Bill	Acct#P-554/P-549	07/31/2023		7320 · Utilities	-192.18
Bill Pmt -Check	5777	07/31/2023	PG&E	1035 · Summit State Bank - Operating	-670.47
Bill	Mult Accts	07/31/2023		7320 · Utilities	-670.47
Bill Pmt -Check	5778	07/31/2023	PREFERRED ALLIANCE, INC.	1035 · Summit State Bank - Operating	-42.00
Bill	Inv# 0187847-IN	07/31/2023		6605 · Hiring Expense	-42.00
Bill Pmt -Check	5779	07/31/2023	PRESS DEMOCRAT	1035 · Summit State Bank - Operating	-668.83
Bill	Ac#21350562/21350493	07/31/2023		6080 · Household Expense	-668.83
Bill Pmt -Check	5780	07/31/2023	S C PHILLIPS ENT	1035 · Summit State Bank - Operating	-1,208.15
Bill	Inv#20231723	07/31/2023		6140 · Equipment Maintenance	-1,208.15
Bill Pmt -Check	5781	07/31/2023	STANDARD INSURANCE COMPANY	1035 · Summit State Bank - Operating	-841.00
Bill	August 2023	07/31/2023		5931 · Disability Insurance	-841.00

Rancho Adobe Fire Protection District Check Detail July 24 - 31, 2023

Bill Pmt -Check	5782	07/31/2023	UNITED RENTALS	1035 · Summit State Bank - Operating	-1,752.50
Bill	Inv# 218096043-005	07/31/2023		6181 · Station Maintenance for Remodel	-1,752.50
Bill Pmt -Check	5783	07/31/2023	VISION SERVICE PLAN	1035 · Summit State Bank - Operating	-396.43
Bill	August 2023	07/31/2023		5934 · Vision Insurance	-396.43

TOTAL CHECKS ISSUED: 623,392.74

Authorized By:

Andy Taylor
Print Name

James Dewar
Print Name

[Signature]
Sign

[Signature]
Sign

Battalion Chief
Title

Battalion Chief
Title

Rancho Adobe Fire Protection District
 Check Detail

12:51 PM
 07/18/23

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	5743	07/18/2023	ALLSTAR FIRE EQUIPMENT	1035 · Summit State Bank - Operating	
Bill	Inv#248858	07/18/2023		6022 · Safety Clothing	-215.63
Bill Pmt -Check	5744	07/18/2023	AMERICAN RIVER BENEFIT ADMINISTRATORS	1035 · Summit State Bank - Operating	
Bill	Aug 2023	07/18/2023		5933 · Life Insurance	-347.10
Bill Pmt -Check	5745	07/18/2023	Best Best & Krieger LLP	1035 · Summit State Bank - Operating	
Bill	Inv# 969079	07/18/2023		6610 · Legal Services	-198.00
Bill Pmt -Check	5746	07/18/2023	CYPRESS DENTAL ADMINISTRATORS	1035 · Summit State Bank - Operating	
Bill	August 2023	07/18/2023		5932 · Dental Insurance	-2,628.85
Bill Pmt -Check	5747	07/18/2023	DEPARTMENT OF JUSTICE	1035 · Summit State Bank - Operating	
Bill	Inv# 669733	07/18/2023		6605 · Hiring Expense	-196.00
Bill Pmt -Check	5748	07/18/2023	ERIC HENNEBERQUE	1035 · Summit State Bank - Operating	
Bill	Reimbursement	07/18/2023		6022 · Safety Clothing	-300.00

Rancho Adobe Fire Protection District
Check Detail
 July 18, 2023

12:51 PM
 07/18/23

Bill	5749	Inv#RAFP 063023	07/18/2023	GONE FOR GOOD	1035 · Summit State Bank - Operating	-75.00
Bill	5750	Inv# 9750334527	07/18/2023	GRAINGER	6461 · Operational Expense	-75.00
Bill	5751	Inv# 5381/5380	07/18/2023	IT HUB	1035 · Summit State Bank - Operating	-14.97
Bill	5752	Inv# 5381/5380	07/18/2023	JERRY AND DON'S PUMP AND WELL SERVICE	6180 · Building Maintenance	-14.97
Bill	5753	Inv# 5381/5380	07/18/2023	KAISER (OCCUPATIONAL HEALTH)	1035 · Summit State Bank - Operating	-1,780.00
Bill	5754	Inv# 5025760300	07/18/2023	KYOCERA DOCUMENT SOLUTIONS NOR	6889 · Computer Software and Equipment	-1,780.00
Bill	5755	Inv# 5025760300	07/18/2023	KYOCERA DOCUMENT SOLUTIONS NOR	6180 · Building Maintenance	-100.38
Bill	5756	Inv# 5025760300	07/18/2023	KYOCERA DOCUMENT SOLUTIONS NOR	1035 · Summit State Bank - Operating	-100.38
Bill	5757	Inv# 5025760300	07/18/2023	KYOCERA DOCUMENT SOLUTIONS NOR	1035 · Summit State Bank - Operating	-115.00
Bill	5758	Inv# 5025760300	07/18/2023	KYOCERA DOCUMENT SOLUTIONS NOR	6650 · Health Services	-115.00
Bill	5759	Inv# 5025760300	07/18/2023	KYOCERA DOCUMENT SOLUTIONS NOR	1035 · Summit State Bank - Operating	-29,153.00
Bill	5760	Inv# 5025760300	07/18/2023	KYOCERA DOCUMENT SOLUTIONS NOR	5930 · Health Insurance	-29,153.00
Bill	5761	Inv# 5025760300	07/18/2023	KYOCERA DOCUMENT SOLUTIONS NOR	1035 · Summit State Bank - Operating	-265.61
Bill	5762	Inv# 5025760300	07/18/2023	KYOCERA DOCUMENT SOLUTIONS NOR	6820 · Rent/Lease Equipment	-265.61

Rancho Adobe Fire Protection District
Check Detail
 July 18, 2023

12:51 PM
 07/18/23

Bill Pmt -Check	5756	07/18/2023	LN CURTIS & SONS	1035 · Summit State Bank - Operating	-722.61
Bill	Inv# 724408	07/18/2023		6022 · Safety Clothing	-722.61
Bill Pmt -Check	5757	07/18/2023	MATT ACHEN	1035 · Summit State Bank - Operating	-200.00
Bill	Reimbursement	07/18/2023		6022 · Safety Clothing	-200.00
Bill Pmt -Check	5758	07/18/2023	NORTHGATE GARAGE DOORS	1035 · Summit State Bank - Operating	-1,380.00
Bill	Inv# 29537/29539	07/18/2023		6180 · Building Maintenance	-1,380.00
Bill Pmt -Check	5759	07/18/2023	PATELCO CREDIT UNION	1035 · Summit State Bank - Operating	-83,425.00
Bill	July-Dec 2023	07/18/2023		5930 · Health Insurance	-83,425.00
Bill Pmt -Check	5760	07/18/2023	SMOTHERS	1035 · Summit State Bank - Operating	-194.53
Bill	Inv# 810315	07/18/2023		6155 · Apparatus Maintenance	-194.53
Bill Pmt -Check	5761	07/18/2023	SONOMA COUNTY ASSESSOR	1035 · Summit State Bank - Operating	-738.90
Bill	Inv# AR-14008	07/18/2023		6461 · Operational Expense	-738.90
Bill Pmt -Check	5762	07/18/2023	TO THE POINT POLYGRAPH	1035 · Summit State Bank - Operating	-1,200.00
Bill	Inv# 416	07/18/2023		6605 · Hiring Expense	-1,200.00

Rancho Adobe Fire Protection District
Check Detail
July 18, 2023

TOTAL CHECKS ISSUED: 123,250.58

Authorized By:

Jose Velazquez
Print Name
Herbert R. Wandel
Print Name

[Signature]
Sign
[Signature]
Sign

Fire Chief
Title
Battalion Chief
Title



UMPQUA BANK

BL ACCT 00002716-10000000
RANCHO ADOBE FIRE DIST
Account Number: #####-6068
Page 1 of 6



Account Summary

Table with 2 columns: Description and Amount. Includes Billing Cycle (07/31/2023), Previous Balance (\$29,003.49), Purchases (+ \$27,439.68), Cash (+ \$0.00), Balance Transfers (+ \$0.00), Special (+ \$0.00), Credits (- \$4,600.02), Payments (- \$29,003.49), Other Charges (+ \$0.00), Finance Charges (+ \$0.00), and NEW BALANCE (\$22,839.66).

Credit Summary

Table with 2 columns: Description and Amount. Includes Total Credit Line (\$250,000.00), Available Credit Line (\$227,160.34), Available Cash (\$0.00), Amount Over Credit Line (\$0.00), Amount Past Due (\$0.00), and Disputed Amount (\$0.00).

Account Inquiries

- Call us at: (866) 777-9013
Lost or Stolen Card: (866) 839-3485
Go to www.umpquabank.com
Write us at PO BOX 35142 - LB1181, SEATTLE, WA 98124-5142

Payment Summary

Table with 2 columns: Description and Amount. Includes NEW BALANCE (\$22,839.66), MINIMUM PAYMENT (\$22,839.66), and PAYMENT DUE DATE (08/25/2023).

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Corporate Activity

Table with 5 columns: Trans Date, Post Date, Reference Number, Transaction Description, and Amount. Includes TOTAL CORPORATE ACTIVITY \$29,003.49 and a transaction on 07/14 for PAYMENT - THANK YOU.

Cardholder Account Summary

Table with 5 columns: Description, Payments & Other Credits, Purchases & Other Charges, Cash Advances, and Total Activity. Includes VIRTUAL ACCT BECHTOLD with a new total activity of \$123.12.

Cardholder Account Detail

Table with 6 columns: Trans Date, Post Date, Plan Name, Reference Number, Description, and Amount. Lists transactions from 07/01 to 07/04 including Penngrove Station, City of Cotati, and Comcast.

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

UMPQUA BANK
PO BOX 35142 - LB1181
SEATTLE WA 98124-5142



Account Number

6068

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Summary table with 4 columns: Closing Date (07/31/23), New Balance (\$22,839.66), Total Minimum Payment Due (\$22,839.66), and Payment Due Date (08/25/23).

\$ 22,839.66

BL ACCT 00002716-10000000
RANCHO ADOBE FIRE DIST
PO BOX 1029
PENNGROVE CA 94951



MAKE CHECK PAYABLE TO:

UMPQUA BANK COMMERCIAL CARD OPS
PO BOX 35142 - LB1181
SEATTLE WA 98124-5142

IMPORTANT INFORMATION

Finance Charge Calculation Methods and Computation of Average Daily Balance Subject to Finance Charge: The Finance Charge Calculation Method applicable to your account for Cash Advances and Credit Purchases of goods and services that you obtain through the use of your card is specified on the front side of this statement and explained below:

Method A - Average Daily Balance (including current transactions): The Finance Charge on purchases begins on the date the transaction posted to your account. The Finance Charge on Cash Advances begins on the date you obtained the cash advance, or the first day of the billing cycle within which it is posted to your account, whichever is later. There is no grace period.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of your account. To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method E - Average Daily Balance (excluding current transactions): To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances if Method E is specified as applicable to cash advances) reflected on your monthly statement, you must pay the New Balance shown on your monthly statement on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day and subtract any payments, credits, non-accruing fees, and unpaid finance charges. We do not add in any new purchases or cash advances. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method G - Average Daily Balance (including current transactions): To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances, if Method G is specified as applicable to cash advances) reflected on your monthly statement and, on any new purchases (and if applicable, cash advances) appearing on your next monthly statement, you must pay the New Balance, shown on your monthly statement, on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Payment Crediting and Credit Balance: Payments received at the location specified on the front of the statement after the phrase "MAKE CHECK PAYABLE TO" will be credited to the account specified on the payment coupon as of the date of receipt. Payments received at a different location or payments that do not conform to the requirements set forth on or with the periodic statement (e.g. missing payment stub, payment envelope other than as provided with your statement, multiple checks or multiple coupons in the same envelope) may be subject to delay in crediting, but shall be credited within five days of receipt. If there is a credit balance due on your account, you may request in writing, a full refund. Submit your request to the Account Inquiries address on the front of this statement.

By sending your check, you are authorizing the use of the information on your check to make a one-time electronic debit from the account on which the check is drawn. This electronic debit, which may be posted to your account as early as the date your check is received, will be only for the amount of your check. The original check will be destroyed and we will retain the image in our records. If you have questions please call the customer service number on the front of this billing statement.

Closing Date: The closing date is the last day of the billing cycle; all transactions received after the closing date will appear on your next statement.

Annual Fee: If your account has been assessed an annual fee, you may avoid paying this annual fee by sending written notification of termination within 30 days following the mailing date of this bill. Submit your request to the Account Inquiries address on the front of this statement. You may use your card(s) during this 30 day period but immediately thereafter must send your card(s), which you have cut in half, to this same address.

Negative Credit Reports: You are hereby notified that a negative credit report reflecting on your credit record may be submitted to a credit reporting agency if you fail to fulfill the terms of your credit obligations.

BILLING RIGHTS SUMMARY

In Case of Errors or Inquiries About Your Bill: If you suspect there is an error on your account or you need information about a transaction on your bill, send your written inquiry to the Account Inquiries address on the front of this statement within 60 days of the date of the statement containing the transaction in question. You may telephone us, however a written request is required to preserve your rights.

In your letter, give us the following information:

- ◆ Your name and account number.
- ◆ The dollar amount of the suspected error.
- ◆ Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

Please provide a legal document evidencing your name change, such as a court document.
Please use blue or black ink to complete form

NAME CHANGE

Last	_____		
First	_____	Middle	_____

ADDRESS CHANGE

Street	_____
--------	-------

City	_____	State	_____	ZIP Code	_____
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Home Phone (_____) _____ - _____	Business Phone (_____) _____ - _____
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Cell Phone (_____) _____ - _____	E-mail Address _____
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SIGNATURE REQUIRED

TO AUTHORIZE CHANGES Signature _____

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Cardholder Account Detail Continued					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
07/03	07/04	PPLN01	24492153185027426214922	BAY ALARM COMPANY 925-808-4311 CA	\$244.95
07/05	07/06	PPLN01	24492153187027451995625	MISSION LINEN 805-963-1841 CA	\$103.85
07/11	07/11	PPLN01	24692163192100588389796	COMCAST CALIFORNIA 800-COMCAST CA	\$336.50
07/11	07/12	PPLN01	24692163192100729925078	VZWRLSS*APOCC VISB 800-922-0204 FL	\$166.31
07/11	07/12	PPLN01	24692163192100729925086	VZWRLSS*APOCC VISB 800-922-0204 FL	\$142.03
07/13	07/14	PPLN01	24906413194178277519765	TMX*Terminix Intl 800-8376464 TN	\$117.00
07/15	07/16	PPLN01	24692163196101423609881	VZWRLSS*APOCC VISB 800-922-0204 FL	\$109.20
07/20	07/21	PPLN01	24941663201206014058371	RECOLOGY SONOMA MARIN 415-875-1000 CA	\$113.33
07/20	07/21	PPLN01	24941663201206014075938	RECOLOGY SONOMA MARIN 415-875-1000 CA	\$270.20
07/20	07/21	PPLN01	24941663201206014075946	RECOLOGY SONOMA MARIN 415-875-1000 CA	\$226.72
07/20	07/21	PPLN01	24692163201105453510557	GOOGLE *YouTube TV g.co/helppay# CA	\$102.98
07/22	07/23		74692163203107060015015	CREDIT VOUCHER	\$4,600.02-
07/23	07/24	PPLN01	24055233205812454227309	PETERSON TRUCKS SR 707-576-1616 CA	\$377.17
07/26	07/27	PPLN01	24492153208027449999270	ATT* BILL PAYMENT 800-331-0500 TX	\$103.85
07/28	07/28	PPLN01	24692163209101945462020	MISSION LINEN 805-963-1841 CA	\$265.09
07/27	07/28	PPLN01	24755423208282083659016	COMCAST CALIFORNIA 800-COMCAST CA	\$59.92
07/30	07/30	PPLN01	24692163211103611081239	PRIMO WATER FL 800-7285508 FL	\$290.62

Cardholder Account Summary					
JAMES DEURLOO ##### 6118		Payments & Other Credits \$0.00	Purchases & Other Charges \$677.72	Cash Advances \$0.00	Total Activity \$677.72

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
07/04	07/06	PPLN01	24427333186710001584853	ROTTEN ROBBIE #62 SEBASTOPOL CA	\$62.30
07/05	07/06	PPLN01	24692163186106288477854	IN *CROWN TROPHY PETALUMA PETALUMA CA	\$28.47
07/10	07/12	PPLN01	24427333192710001585126	ROTTEN ROBBIE #62 SEBASTOPOL CA	\$71.40
07/12	07/13	PPLN01	24692163193102001800838	AMZN Mktp US*A575S4YH3 Amzn.com/bill WA	\$114.30
07/12	07/13	PPLN01	24269793193500630384628	COMPLETE WELDERS SUPPLY 2 707-266-7345 CA	\$14.92
07/16	07/18	PPLN01	24427333198710001424775	ROTTEN ROBBIE #62 SEBASTOPOL CA	\$88.12
07/20	07/21	PPLN01	24445003202400376789231	WAL-MART #2553 WINDSOR CA	\$160.21
07/22	07/24	PPLN01	24692163204108011104290	LOWES #01901* COTATI CA	\$30.64
07/22	07/24	PPLN01	24427333204710001642659	ROTTEN ROBBIE #62 SEBASTOPOL CA	\$50.90
07/28	07/30	PPLN01	24427333210710001791128	ROTTEN ROBBIE #62 SEBASTOPOL CA	\$56.46

Cardholder Account Summary					
PETE ALBINI ##### 6134		Payments & Other Credits \$0.00	Purchases & Other Charges \$1,018.91	Cash Advances \$0.00	Total Activity \$1,018.91

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
07/03	07/04	PPLN01	24692163185104997399106	CHEVRON 0212047 COTATI CA	\$108.78
07/10	07/12	PPLN01	24316053192548732498211	SHELL OIL 57444218606 ROHNERT PARK CA	\$139.16
07/13	07/16	PPLN01	24316053195548985139097	SHELL OIL 57444218606 ROHNERT PARK CA	\$129.51
07/17	07/18	PPLN01	24943003199898000033201	COSTCO WHSE #0659 ROHNERT PARK CA	\$58.83
07/19	07/21	PPLN01	24316053201548831993392	SHELL OIL 57444218606 ROHNERT PARK CA	\$151.18
07/24	07/26	PPLN01	24316053206548829933116	SHELL OIL 57444218606 ROHNERT PARK CA	\$129.44
07/28	07/30	PPLN01	24692163209102362276547	LOWES #01901* COTATI CA	\$156.21
07/28	07/30	PPLN01	24692163210102752656925	CHEVRON 0212047 COTATI CA	\$145.80

Cardholder Account Summary

STATION # 1 #### ## 6167	Payments & Other Credits \$0.00	Purchases & Other Charges \$85.38	Cash Advances \$0.00	Total Activity \$85.38
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Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
07/11	07/12	PPLN01	24692163192101229485340	CHEVRON 0208481 COTATI CA	\$85.38

Cardholder Account Summary

TIM CALDWELL #### ## 2629	Payments & Other Credits \$0.00	Purchases & Other Charges \$2,205.37	Cash Advances \$0.00	Total Activity \$2,205.37
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Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
07/13	07/14	PPLN01	24445003195600112703318	LES SCHWAB TIRES #0624 ROHNERT PARK CA	\$1,911.70
07/16	07/16	PPLN01	24492163197000011344706	SP SOUTHWEST BOOT CO HTTPSSOUTHWES CA	\$293.67

Cardholder Account Summary

MORGAN DEJONG #### ## 0982	Payments & Other Credits \$0.00	Purchases & Other Charges \$329.95	Cash Advances \$0.00	Total Activity \$329.95
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Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
07/06	07/07	PPLN01	24431063187200915300014	COASTAL VALLEYSEMSAGENCY 707-565-6508 CA	\$117.00
07/11	07/12	PPLN01	24801973192608102769624	FRIEDMANS HOME IMPROVEME PETALUMA CA	\$61.29
07/25	07/26	PPLN01	24692163206109984263491	AMZN Mktp US*T63CP08X0 Amzn.com/bill WA	\$151.66

Cardholder Account Summary

ERIC GROMALA #### ## 1484	Payments & Other Credits \$0.00	Purchases & Other Charges \$188.02	Cash Advances \$0.00	Total Activity \$188.02
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Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
06/30	07/02	PPLN01	24755423181281819631274	PRIMO WATER FL 800-7285508 FL	\$150.81
07/07	07/09	PPLN01	24055233189091008616446	WILCO FARM STORE PETALUMA CA	\$37.21

Cardholder Account Summary

HERB WANDEL #### ## 4009	Payments & Other Credits \$0.00	Purchases & Other Charges \$11,779.38	Cash Advances \$0.00	Total Activity \$11,779.38
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Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
06/30	07/02	PPLN01	24692163181102255704474	CHEVRON 0212047 COTATI CA	\$81.95
07/02	07/03	PPLN01	24692163183103864056684	CHEVRON 0212047 COTATI CA	\$80.36
07/07	07/09	PPLN01	24801973188726547508211	COAST COUNTIES PETERBILT 7078372727 CA	\$9,937.20
07/13	07/13	PPLN01	24692163194102413501122	CHEVRON 0212047 COTATI CA	\$101.52
07/14	07/16	PPLN01	24801973195726860564784	CAMPWAYS TRUCK TOPS SANTA ROSA CA	\$244.12
07/19	07/21	PPLN01	24692163201105582148741	IBS OF NORTH BAY SANTA ROSA CA	\$1,105.99
07/26	07/26	PPLN01	24692163207100281653350	CHEVRON 0098548 PETALUMA CA	\$113.24
07/26	07/27	PPLN01	24431063208200760455751	KAISER 02090587 SANTA ROSA CA	\$115.00

Cardholder Account Summary					
JEFF VELIQUETTE ##### 8935		Payments & Other Credits \$0.00	Purchases & Other Charges \$426.84	Cash Advances \$0.00	Total Activity \$426.84

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
06/30	07/03	PPLN01	24435243183030086890867	JAVAMORE CAFE PENNGROVE CA	\$18.55
07/11	07/13	PPLN01	24034543193001290794456	7-ELEVEN 33389 ROHNERT PARK CA	\$90.77
07/12	07/13	PPLN01	24801973193400783000100	MARVIN'S RESTAURANT COTATI CA	\$86.64
07/12	07/14	PPLN01	24426293194017021755506	New York Bagel ROHNERT PARK CA	\$20.69
07/14	07/16	PPLN01	24435243195027017363176	JAVAMORE CAFE PENNGROVE CA	\$20.83
07/28	07/30	PPLN01	24316053210548169924786	SHELL OIL 57444218606 ROHNERT PARK CA	\$119.84
07/27	07/30	PPLN01	24164073209105001129084	STAPLES 00113530 PETALUMA CA	\$18.69
07/28	07/30	PPLN01	24000973209176500941310	THE UPS STORE 2795 707-4802800 CA	\$30.00
07/28	07/31	PPLN01	24435243211030084752586	JAVAMORE CAFE PENNGROVE CA	\$20.83

Cardholder Account Summary					
JENNIFER BECHTOLD ##### 5900		Payments & Other Credits \$0.00	Purchases & Other Charges \$5,079.98	Cash Advances \$0.00	Total Activity \$5,079.98

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
06/30	07/02	PPLN01	24431063181083738522196	AMAZON.COM*MT3S279W3 AMZN AMZN.COM/BILL WA	\$17.16
07/03	07/05	PPLN01	24765183185030025235691	HIRE IMAGE 401-490-2202 RI	\$578.00
07/05	07/06	PPLN01	24492163186000035645164	GETSTREAMLINE.COM WEB WWW.GETSTREAM CA	\$2,988.00
07/06	07/06	PPLN01	24793383187000467775850	Administrative Fire Se Woodland CA	\$77.50
07/12	07/13	PPLN01	24692163193102053279790	IN *CROWN TROPHY PETALUMA 800-262-3246 CA	\$14.24
07/13	07/14	PPLN01	24492153194715802998469	VISTAPRINT 866-207-4955 MA	\$67.26
07/13	07/14	PPLN01	24137463195001585204372	USPS PO 0559220601 PENNGROVE CA	\$135.51
07/15	07/16	PPLN01	24431063196083349937984	AMAZON.COM*621QX74C3 AMZN AMZN.COM/BILL WA	\$36.48
07/14	07/16	PPLN01	24692163195100884017759	AMZN Mktg US*AG7TN1JL3 Amzn.com/bill WA	\$12.79
07/18	07/19	PPLN01	24559303199900016412814	FDAC 800-8294309 CA	\$500.00
07/19	07/20	PPLN01	24055223200010000037894	LOMBARDI'S CATERING PETALUMA CA	\$415.00
07/25	07/27	PPLN01	24760623208300000191182	BRO PRINTS SANTA CRUZ CA	\$131.35
07/28	07/30	PPLN01	24445003210000962771575	DOLLAR TREE COTATI CA	\$19.81
07/28	07/30	PPLN01	24427333209740298264623	OLIVER'S MARKET #1 COTATI CA	\$86.88

Cardholder Account Summary					
ANDY TAYLOR ##### 7877		Payments & Other Credits \$0.00	Purchases & Other Charges \$1,171.23	Cash Advances \$0.00	Total Activity \$1,171.23

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
07/04	07/06	PPLN01	24316053186548678825722	SHELL OIL 57444218606 ROHNERT PARK CA	\$82.95
07/09	07/10	PPLN01	24943003190700658302970	ADOBE INC. 408-536-6000 CA	\$599.88
07/09	07/10	PPLN01	24431063190200915600038	COASTAL VALLEYSEMSAGENCY 707-565-6508 CA	\$117.00
07/14	07/16	PPLN01	24034543195001562941031	76 - PETALUMA 88 INC PETALUMA CA	\$70.42
07/14	07/16	PPLN01	24692163196101871768015	IN *CROWN TROPHY PETALUMA PETALUMA CA	\$14.24
07/21	07/23	PPLN01	24427333203710001768166	ROTTEN ROBBIE #41 ROHNERT PARK CA	\$89.03
07/21	07/23	PPLN01	24072803202968544269172	JOANN STORES #1763 ROHNERT PARK CA	\$56.67
07/27	07/28	PPLN01	24692163208101704956148	IN *CROWN TROPHY PETALUMA PETALUMA CA	\$56.94
07/27	07/30	PPLN01	24692163209102111285781	WEST MARINE #1214 SANTA ROSA CA	\$84.10

Finance Charge Summary / Plan Level Information									
Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PPLN01 001	PURCHASE	E	\$0.00	0.06024%(D)	21.9900%	\$0.00	\$0.00	0.0000%	\$22,839.66
Cash									
CPLN01 001	CASH	A	\$0.00	0.06572%(D)	23.9900%	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 31		
** includes cash advance and foreign currency fees							APR = Annual Percentage Rate		
¹ FCM = Finance Charge Method									
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.									

ADMINISTRATIVE COMMUNICATIONS

BUDGET REPORTS

RANCHO ADOBE FIRE PROTECTION DISTRICT
YEAR TO DATE BUDGET REPORT
July 31, 2023

REVENUES - OPERATING BUDGET

SUB-OBJ.	DESCRIPTION	BUDGETED FOR FY '23 - '24'	JULY REVENUES	FY REVENUE TO 7/31/23	BALANCE REMAINING	BALANCE REMAINING (%)
1000	Property Taxes	\$ 4,429,147.00	\$ -	\$ -	\$ 4,429,147.00	100.00%
1001	CY Direct Charges	\$ 2,278,360.00	\$ -	\$ -	\$ 2,278,360.00	100.00%
1007	CY Direct Charges-July	\$ -	\$ -	\$ -	\$ -	
1008	RDA Increment - Credited amount of ad valorem taxes to Petaluma and Cotati redevelopment districts	\$ 170,500.00	\$ -	\$ -	\$ 170,500.00	100.00%
1011	Property Tax Administration Fee	\$ (40,000.00)	\$ -	\$ -	\$ (40,000.00)	100.00%
1014	RDA Increment	\$ -	\$ -	\$ -	\$ -	
1015	RDA Pass-Through	\$ -	\$ -	\$ -	\$ -	
1016	RDA Allocation	\$ -	\$ -	\$ -	\$ -	
1017	Residual Property Tax (RDA Escrow Acct)	\$ -	\$ -	\$ -	\$ -	
1018	Property Tax - RDA Asset Distribution	\$ -	\$ -	\$ -	\$ -	
1020	CY Supplemental Tax	\$ 108,150.00	\$ -	\$ -	\$ 108,150.00	100.00%
1040	Unsecured Property Taxes	\$ 133,900.00	\$ -	\$ -	\$ 133,900.00	100.00%
1042	Cost Reimbursement - Collect	\$ -	\$ -	\$ -	\$ -	
1044	Unsecured Property Taxes - July	\$ -	\$ -	\$ -	\$ -	
1060	Property Taxes - PY Secured	\$ -	\$ -	\$ -	\$ -	
1061	PY Direct Charges	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00	100.00%
1080	Property Taxes	\$ -	\$ -	\$ -	\$ -	
1100	Property Taxes - PY Unsecured	\$ -	\$ -	\$ -	\$ -	
1120	Property Tax Receivable	\$ -	\$ -	\$ -	\$ -	
	TOTAL PROPERTY TAXES	\$ 7,095,057.00	\$ -	\$ -	\$ 7,095,057.00	100.00%
1700	Interest on Pooled Cash	\$ 45,000.00	\$ 6,398.16	\$ 6,398.16	\$ 38,601.84	85.78%
1701	Interest Earned (on early payments of Prop. Taxes)		\$ -	\$ -	\$ -	
	TOTAL USE OF PROPERTY	\$ 45,000.00	\$ 6,398.16	\$ 6,398.16	\$ 38,601.84	85.78%
2081	State - Highway Rentals	\$ -	\$ -	\$ -	\$ -	
2404	State Reimbursements	\$ -	\$ -	\$ -	\$ -	
2440	HOPTR	\$ 22,660.00	\$ -	\$ -	\$ 22,660.00	100.00%
2500	State - Other (Grant Revenue)	\$ -	\$ -	\$ -	\$ -	
2589	State Refunds - Strike Teams	\$ 350,000.00	\$ -	\$ -	\$ 350,000.00	100.00%
	TOTAL INTERGOV. REVENUES	\$ 372,660.00	\$ -	\$ -	\$ 372,660.00	100.00%
3600	Misc. charges for Services - Fire Marshal Services	\$ 30,000.00	\$ 591.50	\$ 591.50	\$ 29,408.50	98.03%
3601	Finance Charges/Late Fees	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	100.00%
3641	Fire Services - Casino Contract	\$ 130,048.00	\$ -	\$ -	\$ 130,048.00	100.00%
3661	Fire Control Services - Cost Recovery	\$ 20,000.00	\$ 4,623.58	\$ 4,623.58	\$ 15,376.42	76.88%
3670	Weed Abatement	\$ 21,200.00	\$ -	\$ -	\$ 21,200.00	100.00%
3682	City Contracts (RP Auto Aid)	\$ 38,625.00	\$ -	\$ -	\$ 38,625.00	100.00%
3700	Copy file fee	\$ 500.00	\$ -	\$ -	\$ 500.00	100.00%
3980	Revenue Applicable to PY	\$ -	\$ -	\$ -	\$ -	
	TOTAL CHARGES FOR SERVICES	\$ 244,373.00	\$ 5,215.08	\$ 5,215.08	\$ 239,157.92	97.87%
4000	Unspent Funds from Previous Fiscal Year	\$ -	\$ -	\$ -	\$ -	0.00%
4010	Transfer to/from Reserves	\$ -	\$ -	\$ -	\$ -	0.00%
4040	Misc. Revenue	\$ 10,000.00	\$ 4,306.49	\$ 4,306.49	\$ 5,693.51	56.94%
4100	Workers' compensation reimbursement	\$ 42,300.00	\$ 2,408.74	\$ 2,408.74	\$ 39,891.26	94.31%
4102	Donations or reimbursements	\$ -	\$ -	\$ -	\$ -	
4109	Refunded Checks, outdated warrants	\$ -	\$ -	\$ -	\$ -	
4600	Sale of Fixed Assets (Surplus)	\$ 85,000.00				0.00%
	TOTAL MISC. REVENUES	\$ 137,300.00	\$ 6,715.23	\$ 6,715.23	\$ 130,584.77	95.11%
	REVENUE TOTAL:	\$ 7,894,390.00	\$ 18,328.47	\$ 18,328.47	\$ 7,876,061.53	99.77%

RANCHO ADOBE FIRE PROTECTION DISTRICT
YEAR TO DATE BUDGET REPORT

EXPENDITURES - OPERATING BUDGET

SUB-OBJ.		BUDGETED FOR FY '22 - '23'	JULY EXPENSE	FY EXPENSE TO 7/31/23	BALANCE REMAINING	BALANCE REMAINING (%)
5910	Perm. Positions	3,328,828.00	262,295.81	262,295.81	\$ 3,066,532.19	92.12%
5911	Extra help: part time employees, non-benefited. Paid hourly	316,200.00	8,262.88	8,262.88	\$ 307,937.12	97.39%
5912	Overtime	782,422.00	67,329.15	67,329.15	\$ 715,092.85	91.39%
5913	BC Extra Shift Compensation	110,000.00	0.00	0.00		0.00%
5914	FLSA	83,000.00	7,305.23	7,305.23	\$ 75,694.77	91.20%
5922	FICA	8,100.00	0.00	0.00	\$ 8,100.00	100.00%
5923	PERS contributions, Employee + Employer paid contributions	700,000.00	51,606.48	51,606.48	\$ 648,393.52	92.63%
5924	Medicare	60,000.00	5,005.30	5,005.30	\$ 54,994.70	91.66%
5930	Health Insurance	601,198.00	148,210.15	148,210.15	\$ 452,987.85	75.35%
5931	Disability Insurance	11,000.00	1,682.00	1,682.00	\$ 9,318.00	84.71%
5932	Dental Insurance	35,000.00	5,257.70	5,257.70	\$ 29,742.30	84.98%
5933	Life Insurance	5,000.00	694.20	694.20	\$ 4,305.80	86.12%
5934	Vision Insurance	5,000.00	792.86	792.86	\$ 4,207.14	84.14%
5935	Unemployment Insurance	5,000.00	0.00	0.00	\$ 5,000.00	100.00%
5936	Retiree Health Insurance	22,500.00	3,600.00	3,600.00	\$ 18,900.00	84.00%
5940	Workers' Compensation	247,000.00	242,020.45	242,020.45	\$ 4,979.55	2.02%
	TOTAL WAGES/BENEFITS:	\$ 6,320,248.00	\$ 804,062.21	\$ 804,062.21	\$ 5,516,185.79	87.28%
6020	Uniforms including paid and volunteers staff pants, shirts, station boots, badges, collar pins, name tags and business cards	32,000.00	0.00	0.00	\$ 32,000.00	100.00%
6022	Safety Clothing: turnouts, including boots	90,000.00	1,438.24	1,438.24	\$ 88,561.76	98.40%
6040	Communications including telephone, cable, internet, cell phones	25,000.00	96.75	96.75	\$ 24,903.25	99.61%
6045	Pagers and Radios	6,850.00	0.00	0.00	\$ 6,850.00	100.00%
6060	Food - at extended responses, approved meetings, examinations and trainings.	6,000.00	0.00	0.00	\$ 6,000.00	100.00%
6080	Household expenses - Fishman Supply; detergent, towels etc.	15,000.00	1,036.88	1,036.88	\$ 13,963.12	93.09%
6100	Liability Insurance	253,000.00	253,440.50	253,440.50	\$ (440.50)	-0.17%
6140	Equipment Maintenance: Office equipment and tool repair.	12,000.00	1,208.15	1,208.15	\$ 10,791.85	89.93%
6155	Apparatus Maintenance	60,000.00	194.53	194.53	\$ 59,805.47	99.68%
6165	SCBA Maintenance	5,000.00	0.00	0.00	\$ 5,000.00	100.00%
6180	Building Maintenance - routine facility & grounds maintenance including repairs to maintain buildings and grounds. New projects ie. Construction to be considered for possible fixed asset expense 8510	33,000.00	1,495.35	1,495.35	\$ 31,504.65	95.47%
6181	Station Maint related to remodel	0.00	1,752.50	1,752.50	\$ (1,752.50)	#DIV/0!
6260	Medical / Lab supply - O2, latex gloves, etc.	20,000.00	73.16	73.16	\$ 19,926.84	99.63%
6261	ALS Medical Expense	20,000.00	0.00	0.00	\$ 20,000.00	100.00%
6280	Memberships and Professional Assoc. Fees: FDAC, SCFDA, SCFCA, CCAI, Costco, Cotati Chamber of Commerce.	17,500.00	0.00	0.00	\$ 17,500.00	100.00%
6400	Office Supplies: regular supplies such as paper, printer cartridges etc.	3,200.00	0.00	0.00	\$ 3,200.00	100.00%
6401	Office Expense - Inventory such as desktop/laptop computer purchases, printers, etc.	7,000.00	0.00	0.00	\$ 7,000.00	100.00%
6410	Postage and shipping	2,000.00	0.00	0.00	\$ 2,000.00	100.00%
6430	Printing Services	1,000.00	0.00	0.00	\$ 1,000.00	100.00%
6461	Operational Expenses	8,000.00	813.90	813.90	\$ 7,186.10	89.83%
6463	FPO Expenses - public education materials	4,000.00	0.00	0.00	\$ 4,000.00	100.00%
6500	Prof/Special Services - Payroll Fees	5,000.00	0.00	0.00	\$ 5,000.00	100.00%
6526	Dispatch Services - REDCOM	30,000.00	0.00	0.00	\$ 30,000.00	100.00%
6587	LAFCO	7,000.00	6,961.00	6,961.00	\$ 39.00	0.56%
6590	Contracted FM Services	\$ 20,000.00	0.00	0.00	\$ 20,000.00	100.00%
6596	CQI Expense	\$ 10,000.00	85.00	85.00	\$ 9,915.00	99.15%
6605	Hiring Expenses	\$ 14,750.00	1,523.00	1,523.00	\$ 13,227.00	89.67%
6610	Legal Services	\$ 20,000.00	7,569.00	7,569.00	\$ 12,431.00	62.16%
6630	Annual Audit	\$ 9,000.00	0.00	0.00	\$ 9,000.00	100.00%
6635	Bank and Credit Card Fees	\$ 350.00	117.49	117.49	\$ 232.51	66.43%
6650	Health Services	\$ 8,000.00	115.00	115.00	\$ 7,885.00	98.56%
6654	Wellness Program	\$ 7,000.00	0.00	0.00	\$ 7,000.00	100.00%
6800	Public Legal Notices - publishing fees (ordinances, budget/Prop IV limit, elections, etc.)	\$ 1,200.00	890.00	890.00	\$ 310.00	25.83%
6820	Rent / Lease Equipment	\$ 7,500.00	456.22	456.22	\$ 7,043.78	93.92%

**RANCHO ADOBE FIRE PROTECTION DISTRICT
YEAR TO DATE BUDGET REPORT**

SUB-OBJ.	DESCRIPTION	BUDGETED FOR FY '22 - 23'	JULY EXPENSE	FY EXPENSE TO 7/31/23	BALANCE REMAINING	BALANCE REMAINING (%)
6823	Rental hydrants/Water - hydrant use within Sonoma County Water Agency jurisdiction	\$ 700.00	0.00	0.00	\$ 700.00	100.00%
6880	Small tools: maintenance tools, hardware etc.	\$ 3,000.00	0.00	0.00	\$ 3,000.00	100.00%
6881	Safety Equipment: SCBA's, hose, nozzles etc.	\$ 30,000.00	0.00	0.00	\$ 30,000.00	100.00%
6889	Computer Software	\$ 49,215.00	5,639.00	5,639.00	\$ 43,576.00	88.54%
7000	Any Board related expense not otherwise accounted for (I.e., Special District Dinners)	\$ 600.00	0.00	0.00	\$ 600.00	100.00%
7005	Election Expense - as determined by the County Elections Office	\$ -	0.00	0.00	\$ -	0.00%
7120	In-Service Training - required and continuing education for all personnel and Directors	\$ 47,300.00	2,190.00	2,190.00	\$ 45,110.00	95.37%
7201	Gas and Oil	\$ 70,000.00	2,025.07	2,025.07	\$ 67,974.93	97.11%
7300	Transportation and Travel to training out of County, use of personal vehicle for District errands.	\$ 6,800.00	0.00	0.00	\$ 6,800.00	100.00%
7320	Utilities - PG&E, garbage, water, sewage	\$ 63,000.00	862.65	862.65	\$ 62,137.35	98.63%
	TOTAL SUPPLIES AND SERVICES:	\$ 1,030,965.00	\$ 289,983.39	\$ 289,983.39	\$ 740,981.61	71.87%
7910	Long Term Loan - Princ.	\$ 57,508.31	14,220.66	14,220.66	\$ 43,287.65	75.27%
7930	Long Term Loan - Interest	\$ 6,208.49	1,708.54	1,708.54	\$ 4,499.95	72.48%
7940	Pension Obligation Bond - Principal	\$ 255,000.00	255,000.00	255,000.00	\$ -	0.00%
7945	Pension Obligation Bond - Interest	\$ 129,660.50	64,878.72	64,878.72	\$ 64,781.78	49.96%
	TOTAL LONG TERM DEBT:	\$ 448,377.30	\$ 335,807.92	\$ 335,807.92	\$ 112,569.38	25.11%
8510	Buildings Improvements	\$ -	0.00	\$ -	\$ -	#DIV/0!
8511	New Capital Equipment	\$ -	0.00	\$ -	\$ -	#DIV/0!
8540	Durable Medical Equipment	\$ -	0.00	\$ -	\$ -	#DIV/0!
8560	New Equipment - Apparatus	\$ -	0.00	\$ -	\$ -	#DIV/0!
8561	Equipment New - Office	\$ -	0.00	\$ -	\$ -	#DIV/0!
	TOTAL EQUIPMENT:	\$ -	\$ -	\$ -	\$ -	#DIV/0!

Recap Report	BUDGETED FOR FY '22 - 23'	JULY TOTAL	FY TO 7/31/23	BALANCE REMAINING	BALANCE REMAINING (%)
OPERATING REVENUES	\$ 7,894,390.00	\$ 18,328.47	\$ 18,328.47	\$ 7,876,061.53	99.77%
OPERATING EXPENDITURES					
Wages/Benefits	\$ 6,320,248.00	\$ 804,062.21	\$ 804,062.21	\$ 5,516,185.79	87.28%
Supplies and Services	\$ 1,030,965.00	\$ 289,983.39	\$ 289,983.39	\$ 740,981.61	71.87%
Long Term Debt	\$ 448,377.30	\$ 335,807.92	\$ 335,807.92	\$ 112,569.38	25.11%
Equipment	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Totals	\$ 7,799,590.30	\$ 1,429,853.52	\$ 1,429,853.52	\$ 6,369,736.78	81.67%
Revenues Less Expenditures			\$ (1,411,525.05)		

RANCHO ADOBE FIRE PROTECTION DISTRICT
 YEAR TO DATE BUDGET REPORT

CAPITAL IMPROVEMENTS BUDGET

SUB-OBJ.		BUDGETED FOR FY '22 - 23'	JULY EXPENSE	FY EXPENSE TO 7/31/23	BALANCE REMAINING	BALANCE REMAINING (%)
9510	Buildings Improvements	\$ 825,000.00	277,773.67	\$ 277,773.67	\$ 547,226.33	66.33%
9511	New Capital Equipment	\$ -	0.00	\$ -	\$ -	#DIV/0!
9540	Durable Medical Equipment	\$ -	0.00	\$ -	\$ -	#DIV/0!
9560	New Equipment - Apparatus	\$ -	0.00	\$ -	\$ -	#DIV/0!
9561	Equipment New - Office	\$ -	0.00	\$ -	\$ -	#DIV/0!
	TOTAL EQUIPMENT:	\$ 825,000.00	\$ 277,773.67	\$ 277,773.67	\$ 547,226.33	66.33%

CURRENT ASSETS	
Summit State Bank Operating Account:	\$ 233,231.29
Summit State Bank ICS Account:	\$ 3,139,528.04
Summit State Bank Payroll Account:	\$ 9,696.26
CDARS:	\$ 1,007,019.01
Petty Cash:	\$ 200.00
Total:	\$ 4,389,674.60
Remaining Capital Reserve Fund:	\$ 568,772.13
Remaining Operating Reserve Fund:	\$ 3,820,902.47

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08/09/23

Cash Basis

Rancho Adobe Fire Protection District

Trial Balance

As of July 31, 2023

	Jul 31, 23	
	Debit	Credit
1010 · County of Sonoma	0.00	
1030 · Wells Fargo Checking Account	0.00	
1035 · Summit State Bank - Operating	233,231.29	
1036 · Summit State Bank - ICS	3,139,528.04	
1037 · Summit State Bank - Payroll	9,696.26	
1038 · CDARS	1,007,019.01	
1090 · Petty Cash	200.00	
107 · Accounts Receivable		100.00
12000 · Undeposited Funds	0.00	
325 · Deferred Outflows	9,200,694.00	
145 · Deferred Inflow		3,987,593.00
170 · Land	74,634.00	
171 · Buildings and Improvements	755,665.64	
172 · Equipment	3,848,634.88	
178 · Accum. Depreciation - Building		576,580.69
179 · Accum. Depreciation - Equipment		1,754,906.53
195 · Due From Operating Fund	1,916,890.00	
99999 · Prior Period Adjustment	0.00	
200 · Accounts Payable	0.00	
Chase Visa	0.00	
Umpqua Bank Credit Card		86,879.18
2710 · Deferred Revenue		5,928,260.00
327 · Deferred Outflows-Liability Acc		0.07
336 · Capital One Loan		2,129.35
337 · Accrued Interest Payable		55,806.47
338 · Capital Lease - Current	0.00	
339 · Accrued Vacation - Current	0.00	
350 · Accrued Payroll		545,622.48
300 · Compensated Absences		252,891.00
340 · Bonds Payable - Current		333,267.78
342 · Notes Payable - Long Term		5,357,109.00
345 · Bonds Payable - Noncurrent		1,916,890.00
355 · Due To Capital Improvement Fund		6,214,613.00
744 · Net Pension Liability	908,986.26	
30000 · Opening Balance Equity	8,300,406.45	
320 · Unreserved-Undesignated FD Bal		2,155,346.00
330 · Operational Reserves	0.00	
331 · New Equipment- Other Reserves	0.00	
332 · SCBA Reserves	0.00	
333 · PPE Reserves		1,916,890.00
334 · Capital Reserves		6,398.16
17 · Use of Money/Property:1700 · Interest on Cash		591.50
30 · Charges/Fees for Services:3600 · Fire Marshal Services		4,623.58
30 · Charges/Fees for Services:3661 · Cost Recovery		4,306.49
40 · Miscellaneous Revenues:4040 · Misc. Revenue		2,408.74
40 · Miscellaneous Revenues:4100 · Workers Comp. Reimbursement	262,295.81	
50 · Salaries and Benefits:5910 · Full-Time Personnel	8,262.88	
50 · Salaries and Benefits:5911 · Part-Time Staffing	67,329.15	
50 · Salaries and Benefits:5912 · Overtime	7,305.23	
50 · Salaries and Benefits:5914 · FLSA	51,606.48	
50 · Salaries and Benefits:5923 · CalPERS	5,005.30	
50 · Salaries and Benefits:5924 · Medicare	148,210.15	
50 · Salaries and Benefits:5930 · Health Insurance	1,682.00	
50 · Salaries and Benefits:5931 · Disability Insurance	5,257.70	
50 · Salaries and Benefits:5932 · Dental Insurance	694.20	
50 · Salaries and Benefits:5933 · Life Insurance	792.86	
50 · Salaries and Benefits:5934 · Vision Insurance	3,600.00	
50 · Salaries and Benefits:5936 · Retiree Insurance	242,020.45	
50 · Salaries and Benefits:5940 · Workers Compensation	1,438.24	
60 · Supplies & Services:6022 · Safety Clothing	96.75	
60 · Supplies & Services:6040 · Communications	1,036.88	
60 · Supplies & Services:6080 · Household Expense	253,440.50	
60 · Supplies & Services:6100 · Property & Liability Insurance	1,208.15	
60 · Supplies & Services:6140 · Equipment Maintenance		

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08/09/23
Cash Basis

Rancho Adobe Fire Protection District
Trial Balance
As of July 31, 2023

	Jul 31, 23	
	Debit	Credit
60 · Supplies & Services:6155 · Apparatus Maintenance	194.53	
60 · Supplies & Services:6180 · Building Maintenance	1,495.35	
60 · Supplies & Services:6181 · Station Maintenance for Remodel	1,752.50	
60 · Supplies & Services:6260 · Medical Supplies	73.16	
60 · Supplies & Services:6461 · Operational Expense	813.90	
60 · Supplies & Services:6587 · LAFCO	6,961.00	
60 · Supplies & Services:6596 · CQI Expense	85.00	
60 · Supplies & Services:6605 · Hiring Expense	1,523.00	
60 · Supplies & Services:6610 · Legal Services	7,569.00	
60 · Supplies & Services:6635 · Bank Fees	117.49	
60 · Supplies & Services:6650 · Health Services	115.00	
60 · Supplies & Services:6800 · Public Legal Notices	890.00	
60 · Supplies & Services:6820 · Rent/Lease Equipment	456.22	
60 · Supplies & Services:6889 · Computer Software and Equipment	5,639.00	
60 · Supplies & Services:7120 · Training Expense	2,190.00	
60 · Supplies & Services:7201 · Fuel	2,025.07	
60 · Supplies & Services:7320 · Utilities	862.65	
75 · Other Charges:7910 · Long Term Loan-Principal	14,220.66	
75 · Other Charges:7930 · Long Term Loan-Interest	1,708.54	
75 · Other Charges:7940 · Pension Obligation Bond - Prin.	255,000.00	
75 · Other Charges:7945 · Pension Obligation Bond - Int.	64,878.72	
95 · Capital Improvements - Assets:9510 · Building Improvements	277,773.67	
TOTAL	<u>31,103,213.02</u>	<u>31,103,213.02</u>

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Rancho Adobe Fire Protection District Balance Sheet Prev Year Comparison As of July 31, 2023

	Jul 31, 23	Jul 31, 22	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1035 · Summit State Bank - Operating	233,231.29	161,165.75	72,065.54	44.7%
1036 · Summit State Bank - ICS	3,139,528.04	2,723,610.63	415,917.41	15.3%
1037 · Summit State Bank - Payroll	9,696.26	17,695.96	-7,999.70	-45.2%
1038 · CDARS	1,007,019.01	2,001,246.92	-994,227.91	-49.7%
1090 · Petty Cash	200.00	200.00	0.00	0.0%
Total Checking/Savings	4,389,674.60	4,903,919.26	-514,244.66	-10.5%
Accounts Receivable				
107 · Accounts Receivable	-100.00	0.00	-100.00	-100.0%
Total Accounts Receivable	-100.00	0.00	-100.00	-100.0%
Other Current Assets				
325 · Deferred Outflows	9,200,694.00	9,200,694.00	0.00	0.0%
Total Other Current Assets	9,200,694.00	9,200,694.00	0.00	0.0%
Total Current Assets	13,590,268.60	14,104,613.26	-514,344.66	-3.7%
Fixed Assets				
145 · Deferred Inflow	-3,987,593.00	-3,987,593.00	0.00	0.0%
170 · Land	74,634.00	74,634.00	0.00	0.0%
171 · Buildings and Improvements	755,665.64	755,665.64	0.00	0.0%
172 · Equipment	3,848,634.88	3,848,634.88	0.00	0.0%
178 · Accum. Depreciation - Building	-576,580.69	-576,580.69	0.00	0.0%
179 · Accum. Depreciation - Equipment	-1,754,906.53	-1,754,906.53	0.00	0.0%
Total Fixed Assets	-1,640,145.70	-1,640,145.70	0.00	0.0%
Other Assets				
195 · Due From Operating Fund	1,916,890.00	1,916,890.00	0.00	0.0%
Total Other Assets	1,916,890.00	1,916,890.00	0.00	0.0%
TOTAL ASSETS	13,867,012.90	14,381,357.56	-514,344.66	-3.6%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
2710 · Deferred Revenue	86,879.18	86,879.18	0.00	0.0%
327 · Deferred Outflows-Liability Acc	5,928,260.00	5,928,260.00	0.00	0.0%
336 · Capital One Loan	0.07	0.07	0.00	0.0%
337 · Accrued Interest Payable	2,129.35	2,129.35	0.00	0.0%
338 · Capital Lease - Current	55,806.47	55,806.47	0.00	0.0%
Total Other Current Liabilities	6,073,075.07	6,073,075.07	0.00	0.0%
Total Current Liabilities	6,073,075.07	6,073,075.07	0.00	0.0%
Long Term Liabilities				
300 · Compensated Absences	545,622.48	545,622.48	0.00	0.0%
340 · Bonds Payable - Current	252,891.00	252,891.00	0.00	0.0%
342 · Notes Payable - Long Term	333,267.78	333,267.78	0.00	0.0%
345 · Bonds Payable - Noncurrent	5,357,109.00	5,357,109.00	0.00	0.0%
355 · Due To Capital Improvement Fund	1,916,890.00	1,916,890.00	0.00	0.0%
744 · Net Pension Liability	6,214,613.00	6,214,613.00	0.00	0.0%
Total Long Term Liabilities	14,620,393.26	14,620,393.26	0.00	0.0%
Total Liabilities	20,693,468.33	20,693,468.33	0.00	0.0%
Equity				
30000 · Opening Balance Equity	-908,986.26	-908,986.26	0.00	0.0%
320 · Unreserved-Undesignated FD Bal	-8,300,406.45	-8,200,779.76	-99,626.69	-1.2%
330 · Operational Reserves	2,155,346.00	2,155,346.00	0.00	0.0%

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08/09/23
Cash Basis

Rancho Adobe Fire Protection District
Balance Sheet Prev Year Comparison
As of July 31, 2023

	<u>Jul 31, 23</u>	<u>Jul 31, 22</u>	<u>\$ Change</u>	<u>% Change</u>
334 - Capital Reserves	1,916,890.00	1,916,890.00	0.00	0.0%
Net Income	-1,689,298.72	-1,274,580.75	-414,717.97	-32.5%
Total Equity	<u>-6,826,455.43</u>	<u>-6,312,110.77</u>	<u>-514,344.66</u>	<u>-8.2%</u>
TOTAL LIABILITIES & EQUITY	<u>13,867,012.90</u>	<u>14,381,357.56</u>	<u>-514,344.66</u>	<u>-3.6%</u>

Rancho Adobe Fire Protection District Profit & Loss by Class

July 2023

11:47 AM

08/09/23

Cash Basis

	Capital Improvements	Operating	TOTAL
Ordinary Income/Expense			
Income			
17 · Use of Money/Property	0.00	6,398.16	6,398.16
1700 · Interest on Cash			
	0.00	6,398.16	6,398.16
Total 17 · Use of Money/Property			
30 · Charges/Fees for Services	0.00	591.50	591.50
3600 · Fire Marshal Services	0.00	4,623.58	4,623.58
3661 · Cost Recovery			
	0.00	5,215.08	5,215.08
Total 30 · Charges/Fees for Services			
40 · Miscellaneous Revenues	0.00	4,306.49	4,306.49
4040 · Misc. Revenue	0.00	2,408.74	2,408.74
4100 · Workers Comp. Reimbursement			
	0.00	6,715.23	6,715.23
Total 40 · Miscellaneous Revenues			
	0.00	18,328.47	18,328.47
Total Income	0.00	18,328.47	18,328.47
Gross Profit	0.00	18,328.47	18,328.47
Expense			
50 · Salaries and Benefits	0.00	262,295.81	262,295.81
5910 · Full-Time Personnel	0.00	8,262.88	8,262.88
5911 · Part-Time Staffing	0.00	67,329.15	67,329.15
5912 · Overtime	0.00	7,305.23	7,305.23
5914 · FLSA	0.00	51,606.48	51,606.48
5923 · CalPERS	0.00	5,005.30	5,005.30
5924 · Medicare	0.00	148,210.15	148,210.15
5930 · Health Insurance	0.00	1,682.00	1,682.00
5931 · Disability Insurance	0.00	5,257.70	5,257.70
5932 · Dental Insurance	0.00	694.20	694.20
5933 · Life Insurance	0.00	792.86	792.86
5934 · Vision Insurance	0.00	3,600.00	3,600.00
5936 · Retiree Insurance	0.00	242,020.45	242,020.45
5940 · Workers Compensation			
	0.00	804,062.21	804,062.21
Total 50 · Salaries and Benefits			
60 · Supplies & Services	0.00	1,438.24	1,438.24
6022 · Safety Clothing	0.00	96.75	96.75
6040 · Communications	0.00	1,036.88	1,036.88
6080 · Household Expense	0.00	253,440.50	253,440.50
6100 · Property & Liability Insurance	0.00	1,208.15	1,208.15
6140 · Equipment Maintenance	0.00	194.53	194.53
6155 · Apparatus Maintenance	0.00	1,495.35	1,495.35
6180 · Building Maintenance	0.00	1,752.50	1,752.50
6181 · Station Maintenance for Remodel			
	0.00	1,752.50	1,752.50

Rancho Adobe Fire Protection District
Profit & Loss by Class
 July 2023

11:47 AM
 08/09/23
 Cash Basis

	Capital Improvements	Operating	TOTAL
6260 · Medical Supplies	0.00	73.16	73.16
6461 · Operational Expense	0.00	813.90	813.90
6587 · LAFCO	0.00	6,961.00	6,961.00
6596 · CQI Expense	0.00	85.00	85.00
6605 · Hiring Expense	0.00	1,523.00	1,523.00
6610 · Legal Services	0.00	7,569.00	7,569.00
6635 · Bank Fees	0.00	117.49	117.49
6650 · Health Services	0.00	115.00	115.00
6800 · Public Legal Notices	0.00	890.00	890.00
6820 · Rent/Lease Equipment	0.00	456.22	456.22
6889 · Computer Software and Equipment	0.00	5,639.00	5,639.00
7120 · Training Expense	0.00	2,190.00	2,190.00
7201 · Fuel	0.00	2,025.07	2,025.07
7320 · Utilities	0.00	862.65	862.65
Total 60 · Supplies & Services	0.00	289,983.39	289,983.39
75 · Other Charges			
7910 · Long Term Loan-Principal	0.00	14,220.66	14,220.66
7930 · Long Term Loan-Interest	0.00	1,708.54	1,708.54
7940 · Pension Obligation Bond - Prin.	0.00	255,000.00	255,000.00
7945 · Pension Obligation Bond - Int.	0.00	64,878.72	64,878.72
Total 75 · Other Charges	0.00	335,807.92	335,807.92
95 · Capital Improvements - Assets			
9510 · Building Improvements	277,773.67	0.00	277,773.67
Total 95 · Capital Improvements - Assets	277,773.67	0.00	277,773.67
Total Expense	277,773.67	1,429,853.52	1,707,627.19
Net Ordinary Income	-277,773.67	-1,411,525.05	-1,689,298.72
Net Income	-277,773.67	-1,411,525.05	-1,689,298.72

Rancho Adobe Fire Protection District Profit & Loss Prev Year Comparison July 2023

	Jul 23	Jul 22	\$ Change	% Change
Ordinary Income/Expense				
Income				
17 · Use of Money/Property	6,398.16	14.27	6,383.89	44,736.4%
1700 · Interest on Cash				
Total 17 · Use of Money/Property	6,398.16	14.27	6,383.89	44,736.4%
30 · Charges/Fees for Services				
3600 · Fire Marshal Services	591.50	0.00	591.50	100.0%
3641 · Fire Services - Casino Contract	0.00	57,512.00	-57,512.00	-100.0%
3661 · Cost Recovery	4,623.58	0.00	4,623.58	100.0%
3665 · Ambulance Service	0.00	17,795.92	-17,795.92	-100.0%
Total 30 · Charges/Fees for Services	5,215.08	75,307.92	-70,092.84	-93.1%
40 · Miscellaneous Revenues				
4040 · Misc. Revenue	4,306.49	2,400.00	1,906.49	79.4%
4100 · Workers Comp. Reimbursement	2,408.74	0.00	2,408.74	100.0%
Total 40 · Miscellaneous Revenues	6,715.23	2,400.00	4,315.23	179.8%
Total Income	18,328.47	77,722.19	-59,393.72	-76.4%
Gross Profit	18,328.47	77,722.19	-59,393.72	-76.4%
Expense				
50 · Salaries and Benefits				
5910 · Full-Time Personnel	262,295.81	225,750.84	36,544.97	16.2%
5911 · Part-Time Staffing	8,262.88	21,271.38	-13,008.50	-61.2%
5912 · Overtime	67,329.15	85,315.43	-17,986.28	-21.1%
5914 · FLSA	7,305.23	7,263.28	41.95	0.6%
5918 · BLS Staff	0.00	2,000.00	-2,000.00	-100.0%
5922 · Social Security Payroll Taxes	0.00	1,041.37	-1,041.37	-100.0%
5923 · CalPERS	51,606.48	106,259.14	-54,652.66	-51.4%
5924 · Medicare	5,005.30	4,953.21	52.09	1.1%
5930 · Health Insurance	148,210.15	143,044.96	5,165.19	3.6%
5931 · Disability Insurance	1,682.00	1,682.00	0.00	0.0%
5932 · Dental Insurance	5,257.70	4,998.48	259.22	5.2%
5933 · Life Insurance	694.20	671.06	23.14	3.5%
5934 · Vision Insurance	792.86	779.19	13.67	1.8%
5935 · Unemployment Insurance	0.00	72.84	-72.84	-100.0%
5936 · Retiree Insurance	3,600.00	4,500.00	-900.00	-20.0%
5940 · Workers Compensation	242,020.45	188,448.90	53,571.55	28.4%
Total 50 · Salaries and Benefits	804,062.21	798,052.08	6,010.13	0.8%
60 · Supplies & Services				
6022 · Safety Clothing	1,438.24	0.00	1,438.24	100.0%
6040 · Communications	96.75	-65.00	161.75	248.9%
6045 · Pagers & Radios	0.00	-201.45	201.45	100.0%
6080 · Household Expense	1,036.88	447.18	589.70	131.9%
6100 · Property & Liability Insurance	253,440.50	213,290.94	40,149.56	18.8%
6140 · Equipment Maintenance	1,208.15	1,726.54	-518.39	-30.0%
6155 · Apparatus Maintenance	194.53	-208.77	403.30	193.2%
6180 · Building Maintenance	1,495.35	189.73	1,305.62	688.2%
6181 · Station Maintenance for Remodel	1,752.50	0.00	1,752.50	100.0%
6260 · Medical Supplies	73.16	0.00	73.16	100.0%
6400 · Office Supplies	0.00	216.33	-216.33	-100.0%
6461 · Operational Expense	813.90	-7,414.49	8,228.39	111.0%
6500 · Payroll Fees	0.00	804.85	-804.85	-100.0%
6587 · LAFCO	6,961.00	0.00	6,961.00	100.0%
6590 · Contracted FM Services	0.00	3,825.00	-3,825.00	-100.0%
6596 · CQI Expense	85.00	0.00	85.00	100.0%
6605 · Hiring Expense	1,523.00	20.00	1,503.00	7,515.0%
6610 · Legal Services	7,569.00	1,079.00	6,490.00	601.5%
6635 · Bank Fees	117.49	0.00	117.49	100.0%
6650 · Health Services	115.00	0.00	115.00	100.0%
6800 · Public Legal Notices	890.00	1,076.00	-186.00	-17.3%

Rancho Adobe Fire Protection District Profit & Loss Prev Year Comparison July 2023

	Jul 23	Jul 22	\$ Change	% Change
6820 · Rent/Lease Equipment	456.22	608.26	-152.04	-25.0%
6889 · Computer Software and Equipment	5,639.00	2,093.16	3,545.84	169.4%
7000 · Board Expense	0.00	270.00	-270.00	-100.0%
7120 · Training Expense	2,190.00	1,400.00	790.00	56.4%
7201 · Fuel	2,025.07	0.00	2,025.07	100.0%
7320 · Utilities	862.65	716.48	146.17	20.4%
Total 60 · Supplies & Services	289,983.39	219,873.76	70,109.63	31.9%
75 · Other Charges				
7910 · Long Term Loan-Principal	14,220.66	13,799.86	420.80	3.1%
7930 · Long Term Loan-Interest	1,708.54	2,129.34	-420.80	-19.8%
7940 · Pension Obligation Bond - Prin.	255,000.00	252,890.90	2,109.10	0.8%
7945 · Pension Obligation Bond - Int.	64,878.72	65,557.00	-678.28	-1.0%
Total 75 · Other Charges	335,807.92	334,377.10	1,430.82	0.4%
95 · Capital Improvements - Assets				
9510 · Building Improvements	277,773.67	0.00	277,773.67	100.0%
Total 95 · Capital Improvements - Assets	277,773.67	0.00	277,773.67	100.0%
Total Expense	1,707,627.19	1,352,302.94	355,324.25	26.3%
Net Ordinary Income	-1,689,298.72	-1,274,580.75	-414,717.97	-32.5%
Net Income	-1,689,298.72	-1,274,580.75	-414,717.97	-32.5%

PUBLIC HEARING

**FY 2023/2024
FINAL BUDGET**

FINAL BUDGET - FY 2023/2024

CODE	DESCRIPTION	2022/2023 Final Budget Totals	2023/24 PRELIMINARY	2023/24 Final Projected Revenues	DIFFERENCE
1000	REVENUE				
1000	PROPERTY TAXES	\$ 4,329,488.71	\$ 4,429,147.00	\$ 4,481,020.00	\$ 151,531.29
1001	CY DIRECT CHARGES	\$ 2,169,096.66	\$ 2,278,360.00	\$ 2,244,710.00	\$ 75,613.34
1008	RDA INCREMENT	\$ 180,703.93	\$ 170,500.00	\$ 170,500.00	\$ (10,203.93)
1011	PROPERTY TAXES ADMIN FEE	\$ (39,287.54)	\$ (40,000.00)	\$ (40,000.00)	\$ (712.46)
1014	PROPERTY TAXES - RDA INCREMENT	\$ -			\$ -
1015	RDA PASS-THROUGH	\$ -			\$ -
1016	RDA ALLOCATION	\$ -			\$ -
1017	RDA ESCROW ACCOUNT	\$ -			\$ -
1018	RDA ASSET DISTRIBUTION	\$ -			\$ -
1020	CY SUPPLEMENTAL TAX	\$ 113,506.78	\$ 108,150.00	\$ 111,000.00	\$ (2,506.78)
1040	UNSECURED PROP TAX	\$ 133,454.83	\$ 133,900.00	\$ 133,900.00	\$ 445.17
1061	PY DIRECT CHARGES	\$ 23,353.79	\$ 15,000.00	\$ 21,000.00	\$ (2,353.79)
	TOTAL PROPERTY TAXES	\$ 6,910,317.16	\$ 7,095,057.00	\$ 7,122,130.00	\$ 211,812.84
1700	INTEREST ON POOLED CASH	\$ 95,257.94	\$ 45,000.00	\$ 85,000.00	\$ (10,257.94)
	USE OF PROPERTY:	\$ 95,257.94	\$ 45,000.00	\$ 85,000.00	\$ (10,257.94)
2081	STATE-HIGHWAY REIMBURSEMENTS	\$ -			\$ -
2404	STATE REIMBURSEMENTS	\$ 83.15			\$ (83.15)
2440	STATE - HOPTR	\$ 20,762.04	\$ 22,660.00	\$ 22,660.00	\$ 1,897.96
2500	GRANT REVENUE	\$ -			\$ -
2589	STATE REF - STRIKE TEAMS	\$ 512,010.08	\$ 350,000.00	\$ 350,000.00	\$ (162,010.08)
	INTERGOV. REVENUES	\$ 532,855.27	\$ 372,660.00	\$ 372,660.00	\$ (160,195.27)
3600	OTHER MISC. REVENUES - FIRE MARSHAL S	\$ 28,357.33	\$ 30,000.00	\$ 32,000.00	\$ 3,642.67
3601	FINANCE/LATE CHARGE COST RECOVERY	\$ 3,975.52	\$ 4,000.00	\$ 4,000.00	\$ 24.48
3641	FIRE SERVICES - CASINO CONTRACT	\$ 250,060.00	\$ 130,048.00	\$ 130,048.00	\$ (120,012.00)
3661	FIRE CONTROL SERVICES - COST RECOVERY	\$ 25,120.66	\$ 20,000.00	\$ 20,000.00	\$ (5,120.66)
3670	WEED ABATEMENT	\$ 21,836.00	\$ 21,200.00	\$ 30,000.00	\$ 8,164.00
3682	CITY CONTRACTS (RP AUTO AID)	\$ 41,358.15	\$ 38,625.00	\$ 42,600.00	\$ 1,241.85
3700	COPY FEES	\$ 330.00	\$ 500.00	\$ 500.00	\$ 170.00
	CHARGES FOR SERVICE:	\$ 371,037.66	\$ 244,373.00	\$ 259,148.00	\$ (111,889.66)

CODE	DESCRIPTION REVENUE	2022/2023		2023/24		DIFFERENCE
		Final Budget Totals	PRELIMINARY	2023/24 Final Projected Revenues		
4040	MISC. REVENUE, OTHER	\$ 34,377.14	\$ 10,000.00	\$ 10,000.00	\$ (24,377.14)	
4100	WORKERS' COMP REIMB	\$ 88,931.21	\$ 42,300.00	\$ 42,300.00	\$ (46,631.21)	
4102	DONATIONS/REIMB	\$ 338.28			\$ (338.28)	
4116	INSURANCE REIMBURSEMENTS	\$ -			\$ -	
4600	SALE OF FIXED ASSET	\$ -	\$ 85,000.00	\$ 50,000.00	\$ 50,000.00	
	MISC. REVENUES	\$ 123,646.63	\$ 137,300.00	\$ 102,300.00	\$ (21,346.63)	
	TOTAL REVENUES:	\$ 8,033,114.66	\$ 7,894,390.00	\$ 7,941,238.00	\$ (91,876.66)	

CODE	EXPENSES ACCOUNT	2022/2023 Final Budget Totals	23/24 Projected Exp	23/24 Projected Exp	DIFFERENCE
5910	Permanent Positions	\$ 3,102,419.32	\$ 3,328,828.00	\$ 3,328,828.00	\$ 226,408.68
	1 Fire Chief, 3BC's, 9 Captains, 9 Engineers, 5 FF/EMT's, 4 FF/EMT-P, 1 Admin Manager				
5911	Extra Help	\$ 267,415.89	\$ 316,200.00	\$ 306,000.00	\$ 38,584.11
5912	Overtime	\$ 783,199.34	\$ 782,422.00	\$ 757,422.00	\$ (25,777.34)
5913	BC Extra Shift Compensation	\$ -	\$ 110,000.00	\$ 110,000.00	\$ 110,000.00
5914*	FLSA	\$ 82,370.07	\$ 83,000.00	\$ 83,000.00	\$ 629.93
5922	Social Security Taxes 6.2% base	\$ (2,756.91)	\$ 5,800.00	\$ 8,100.00	\$ 10,856.91
5923	PERS Retirement	\$ 594,304.04	\$ 700,000.00	\$ 700,000.00	\$ 105,695.96
5924	Medicare 1.45% base	\$ 59,844.66	\$ 60,000.00	\$ 60,000.00	\$ 155.34
5930	Health Insurance ass. 6% incr	\$ 521,056.85	\$ 601,198.00	\$ 601,198.00	\$ 80,141.15
5931	Disability Insurance	\$ 10,092.00	\$ 11,000.00	\$ 11,000.00	\$ 908.00
5932	Dental Insurance	\$ 29,468.89	\$ 35,000.00	\$ 35,000.00	\$ 5,531.11
5933	Life Insurance	\$ 4,107.35	\$ 5,000.00	\$ 5,000.00	\$ 892.65
5934	Vision Care Ins.	\$ 4,852.85	\$ 5,000.00	\$ 5,000.00	\$ 147.15
5935	Unemployment Ins.	\$ 4,121.60	\$ 5,000.00	\$ 5,000.00	\$ 878.40
5936	Retiree Insurance	\$ 16,200.00	\$ 22,500.00	\$ 22,500.00	\$ 6,300.00
5940	Worker's Comp Ins.	\$ 209,008.23	\$ 247,000.00	\$ 247,000.00	\$ 37,991.77
	TOTAL SALARY/BENEFIT	\$ 5,685,704.18	\$ 6,317,948.00	\$ 6,285,048.00	\$ 599,343.82
6020	Clothing/Personal Supplies	\$ 24,480.32	\$ 28,500.00	\$ 28,500.00	\$ 4,019.68
6022*	Safety Clothing	\$ 70,478.79	\$ 74,330.00	\$ 70,000.00	\$ (478.79)
6040	Communications	\$ 28,135.66	\$ 26,000.00	\$ 26,000.00	\$ (2,135.66)
6045	Pagers and Radios	\$ 52,895.14	\$ 6,850.00	\$ 6,850.00	\$ (46,045.14)

CODE	EXPENSES ACCOUNT	2022/2023 Final Budget Totals	23/24 Projected Exp	23/24 Projected Exp	DIFFERENCE
6060	Food	\$ 2,020.43	\$ 6,000.00	\$ 6,000.00	\$ 3,979.57
6080	Household Expense	\$ 12,070.56	\$ 15,000.00	\$ 15,000.00	\$ 2,929.44
6100	Property and Liability Insurance	\$ 215,094.91	\$ 253,000.00	\$ 253,441.00	\$ 38,346.09
6140	Maintenance - Other Equipment	\$ 8,193.40	\$ 12,000.00	\$ 12,000.00	\$ 3,806.60
6150	Bad Debt Expense (A/R Write Offs)	\$ 7,082.13	\$ -	\$ -	\$ (7,082.13)
6155	Apparatus Maintenance	\$ 58,229.94	\$ 60,000.00	\$ 60,000.00	\$ 1,770.06
6165	SCBA Maintenance	\$ 4,169.83	\$ 5,000.00	\$ 5,000.00	\$ 830.17
6180	Building Maintenance	\$ 34,380.04	\$ 33,000.00	\$ 33,000.00	\$ (1,380.04)
6181	Station Maint. related to remodel	\$ 15,465.22	\$ -	\$ 6,000.00	\$ (9,465.22)
6260	Medical Supplies	\$ 25,156.89	\$ 20,000.00	\$ 20,000.00	\$ (5,156.89)
6261	ALS Medical Expense	\$ -	\$ 20,000.00	\$ 15,000.00	\$ 15,000.00
6280	Memberships CalChief's, FDAC, SCFCA, SCFDA	\$ 13,631.67	\$ 12,000.00	\$ 17,500.00	\$ 3,868.33
6400	Office Supplies	\$ 3,579.79	\$ 3,200.00	\$ 3,200.00	\$ (379.79)
6401	Office Supplies - Equipment	\$ 3,089.88	\$ 7,000.00	\$ 7,000.00	\$ 3,910.12
6410	Postage and Shipping	\$ 1,809.73	\$ 2,000.00	\$ 2,000.00	\$ 190.27
6430	Printing Services	\$ 474.82	\$ 1,000.00	\$ 1,000.00	\$ 525.18
6461	Operational Expense	\$ 11,555.01	\$ 8,000.00	\$ 8,000.00	\$ (3,555.01)

CODE	EXPENSES ACCOUNT	2022/2023		23/24		23/24		DIFFERENCE
		Final Budget Totals	Projected Exp	Projected Exp	Projected Exp			
6463	Fire Prevention Expense	\$ 4,604.57	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$	\$ (604.57)	
6500	Prof/Spcl Svcs - PAYROLL FEES	\$ 6,985.36	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$	\$ (1,985.36)	
6526	Dispatch Services - REDCOM	\$ 17,329.42	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$	\$ 12,670.58	
6587	LAFCO	\$ 10,970.00	\$ 12,000.00	\$ 7,000.00	\$ 7,000.00	\$	\$ (3,970.00)	
6590	Contracted Fire Marshal Services	\$ 21,700.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$	\$ (1,700.00)	
6596	CQI Expense	\$ -	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$	\$ 10,000.00	
6605	New Hire Expenses	\$ 7,295.00	\$ 14,750.00	\$ 18,216.00	\$ 18,216.00	\$	\$ 10,921.00	
6610	Legal Services	\$ 11,029.32	\$ 13,000.00	\$ 20,000.00	\$ 20,000.00	\$	\$ 8,970.68	
6630	Audit Services	\$ 8,445.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$	\$ 555.00	
6635	Bank Fees (charges for customers using CCs)	\$ 559.18	\$ 350.00	\$ 350.00	\$ 350.00	\$	\$ (209.18)	
6650	Health Services	\$ 2,798.00	\$ 8,000.00	\$ 8,000.00	\$ 6,000.00	\$	\$ 3,202.00	
6654	Wellness Program	\$ 1,688.62	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$	\$ 5,311.38	
6800	Public-Legal Notices	\$ 1,555.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$	\$ (355.00)	
6820	Rent/Lease Equipment	\$ 7,568.34	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$	\$ (68.34)	
6823	Rental-Hydrants/Water	\$ 320.00	\$ 700.00	\$ 700.00	\$ 700.00	\$	\$ 380.00	
6880	Small Tools	\$ 3,659.08	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$	\$ (659.08)	
6881	Safety Equipment	\$ 36,774.65	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$	\$ (6,774.65)	

CODE	EXPENSES ACCOUNT	2022/2023 Final Budget Totals	23/24 Projected Exp	23/24 Projected Exp	DIFFERENCE
6889	Computer Software	\$ 56,540.65	\$ 49,215.00	\$ 49,215.00	\$ (7,325.65)
7000	Special Dist. Expense	\$ 810.00	\$ 600.00	\$ 600.00	\$ (210.00)
7005	Election Expense	\$ -	\$ -	\$ -	\$ -
7120	In-Service Training	\$ 30,778.37	\$ 47,300.00	\$ 42,000.00	\$ 11,221.63
7201	Gas & Oil	\$ 64,339.34	\$ 70,000.00	\$ 70,000.00	\$ 5,660.66
7300	Transportation /Travel	\$ 8,361.17	\$ 6,800.00	\$ 6,800.00	\$ (1,561.17)
7320	Utilities	\$ 61,604.32	\$ 60,000.00	\$ 63,000.00	\$ 1,395.68
	TOTAL SERVICE & SUPPLY	\$ 957,709.55	\$ 1,002,295.00	\$ 1,006,072.00	\$ 48,362.45
7910	Long Term Loan Principal (2016 Ferrara)	\$ 55,801.92	\$ 57,508.31	\$ 57,508.31	\$ 1,706.39
7911	Long Term Loan Principal (2023 Stat. 2)	\$ -	\$ -	\$ -	\$ -
7930	Long Term Loan Interest (2016 Ferrara)	\$ 7,914.88	\$ 6,208.49	\$ 6,208.49	\$ (1,706.39)
7931	Long Term Loan Interest (2023 Stat. 2)	\$ -	\$ -	\$ -	\$ -
7940	Pension Obligation Bond Principal	\$ 252,890.90	\$ 255,000.00	\$ 255,000.00	\$ 2,109.10
7945	Pension Obligation Bond Interest	\$ 130,611.88	\$ 129,660.50	\$ 129,660.50	\$ (951.38)
*	TOTAL OTHER EXPENSES	\$ 447,219.58	\$ 448,377.30	\$ 448,377.30	\$ 1,157.72
8510	Building Improvements	\$ -	\$ -	\$ -	\$ -
8511	New Capital Equipment	\$ 789.00	\$ -	\$ -	\$ (789.00)
8540	Durable Medical Equipment	\$ -	\$ -	\$ -	\$ -
8560	New Equipment - Apparatus	\$ -	\$ -	\$ -	\$ -
8561	Office Equipment	\$ -	\$ -	\$ -	\$ -
*	TOTAL FIXED ASSETS	\$ 789.00	\$ -	\$ -	\$ (789.00)
	TOTAL EXPENDITURES	\$ 7,091,422.31	\$ 7,768,620.30	\$ 7,739,497.30	\$ 648,074.99

* Denotes reduction from Prop IV Limits

TOTAL REVENUES	\$ 8,033,114.66	\$ 7,894,390.00	\$ 7,941,238.00	\$ (91,876.66)
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	2022/2023	2023/2024	2023/2024
Revenues Less Expenses	\$ 941,692.35	\$ 125,769.70	\$ 201,740.70

Expenditures less reduction of Prop IV	\$ 7,138,120.00
Prop IV Limit for 23/24	\$ 7,708,500.00
Difference	\$ (570,380.00)
2023/2024 FY Rev's Less Exp's	\$ 201,740.70

**ORDINANCE 2023-01:
FEE SCHEDULE**



Rancho Adobe Fire District

Staff Report

Date: August 10, 2023

Topic: Public Hearing # 1 - Ordinance 2023-01: Establishing a Schedule of Fees

Recommendation:

Board is requested to hold Public Hearing # 1 for Ordinance 2023-01 establishing a revised schedule of fees. This ordinance will supersede previous ordinances establishing fee schedules.

Background:

The Rancho Adobe Fire District last updated the schedule of fees in 2013 and since that time, costs of doing business have risen significantly. California Health & Safety Code Section 13916, et. seq. and California Government Code Section 53150 authorizes the District to recover costs of providing services and enforcing regulations. These services include fire prevention, cost recovery billing and emergency response.

A series of two Public Hearings is required prior to adoption of Ordinance 2023-01. A second Public Hearing will be held on September 20, 2023, at the regular meeting of the Board of Directors.

Ordinance 2023-01 includes an optional annual adjustment each July 1st to account for changes in the Consumer Price Index All Urban Consumers – San Francisco-Oakland-Hayward index or its successor.

A survey was completed of neighboring agencies' fee schedules in comparison with the rates established by Rancho Adobe Fire District in 2013. The new schedule of fees takes into consideration the actual costs of providing services to both citizens and non-citizens who utilize the services of the fire district. Legal counsel has reviewed and commented on the proposed Ordinance and schedule of fees.

Financial Impact:

The updated schedule of fees will generate revenue to provide cost recovery commensurate with current costs of doing business.

Options:

1. Approve Ordinance 2023-01: Schedule of Fees
2. Direct staff to completed additional analysis

Approved by:



Jeff Veliquette
Fire Chief

Attachments:

1. Ordinance 2023-01: Establishing a Schedule of Fees
2. 2023 Fire District Fee Schedule

Rancho Adobe Fire Protection District

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ORDINANCE NO. 2023-01

ORDINANCE OF THE BOARD OF DIRECTORS OF THE RANCHO ADOBE FIRE PROTECTION DISTRICT ESTABLISHING A SCHEDULE OF FEES PURSUANT TO HEALTH & SAFETY CODES §§13916, ET SEQ. AND CALIFORNIA GOVERNMENT CODE §53150

The Board of Directors of the Rancho Adobe Fire Protection District ordains as follows:

SECTION I. Authorization and Purpose. This Ordinance and the fees for District Services established herein is adopted pursuant to the provisions of Fire Protection District Law of 1987 (Health and Safety Code Sections 13800 et seq., the “Act”). Specifically, as authorized under Health and Safety Code Section 13916, the District hereby establishes and adopts the schedule of fees, established for the purpose of recovering for the District the cost of providing services and enforcing regulations.

The provisions of this Ordinance and schedule of fees are consistent with, and authorized by, the provisions of Health and Safety Code Section 13916 and other laws pertaining to fee schedules. Except as otherwise indicated, the definitions of the Act are incorporated herein, and this ordinance shall be interpreted in a manner consistent with the Act.

SECTION II. Applicability. The schedule of fees set forth in this ordinance includes fees charged pursuant to Section 13917 and 13918 of the Health and Safety Code. Section 13917 provides that the District may charge residents of the District a fee which is less than the fee which it charges to non-residents of the District. Health & Safety Code Section 13918 provides that the District may charge a fee to other public agencies. Additionally, any person(s) who negligently, intentionally or in violation of law within the scope of Government Code Section 53150 et seq. causes an emergency response, including but not limited to, a traffic accident, spill of toxic or flammable or combustible fluids or chemicals, is liable for the costs of securing such emergency, including those costs pursuant to Government Code Section 53150 et seq. as may be amended from time to time. Any expense incurred by the Rancho Adobe Fire Protection District for securing such emergency shall constitute a debt of such person(s) and shall be collectable by the District in the same manner as in the case of an obligation under contract, expressed or implied.

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SECTION III. Waiver of Fees. Pursuant to Health and Safety Code section 13919, the Board of Directors has adopted policies and procedures regarding the waiver of payment of any fee when it determines that payment would not be in the public interest.

SECTION IV. Fee Schedules.

A.) Fee Schedule attached hereto and incorporated herein by reference will be utilized in billing the listed services to other public agencies and non-taxpayers of the District who reside outside the District.

B.) Fee Schedule attached hereto and incorporated herein by reference will also be utilized in billing the listed services to taxpayers of the District and residents of the District, except that said taxpayers and residents may have their fees reduced or waived pursuant to Section III, above.

C.) Fee Schedule attached hereto and incorporated herein by reference will be utilized to cover the costs of providing services, issuing permits and enforcing regulations.

D) The amounts set forth in the Fee Schedule may be adjusted annually each July 1st to account for changes in the Consumer Price Index All Urban Consumers - San Francisco-Oakland-Hayward index or its successor.

SECTION V. Collection of fees. The fees provided for in this ordinance may be collected by personnel of the District or by personnel of the Districts contracted collections agency.

SECTION VI. Penalty for failing to pay fee. Failure to pay any fee required by this ordinance when due shall result in a penalty of 10% on invoice amount.

SECTION VII. Repeal of conflicting ordinances and resolutions. All former ordinances and resolutions of the District or parts thereof conflicting or inconsistent with the provisions of this ordinance are hereby repealed.

SECTION VIII. Appeals and Fee Collections. Any person in disagreement with the type or amount of any fee or penalty assessed by this Ordinance may appeal to the Board of Directors within thirty (30) days of the date of the mailing of the invoice for the fee, or for appeal of a penalty, within forty-five (45) days of the date of mailing of the invoice for the penalty or fine. Such appeal shall be in writing setting forth the grounds for the appeal and shall be directed to the Fire Chief. The Board will review the appeal and render a decision at its next regular meeting unless otherwise agreed by the parties. All delinquencies after ninety (90) days will be referred to the Chief for appropriate collection action.

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SECTION IX. Severability. If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this ordinance. The Board of Directors hereby declares that it would have passed this ordinance and every section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional or invalid, except that section VII of this ordinance shall only be effective if the remaining portions of this ordinance are effective.

SECTION X. Effective Date. This ordinance shall be and the same is hereby declared to be in full force and effect from and after thirty-one (31) days after the date of its passage and shall be published at least once before the expiration of fifteen (15) days after said passage, with the names of the Directors voting for or against the same, in The Community Voice, a newspaper of general circulation in Sonoma County, California.

In regular session of the Board of Directors of the Rancho Adobe Fire Protection District introduced on the 16th of August, 2023 and finally passed and adopted on this 20th of September, 2023 on regular roll call of the members of said Board by the following vote:

Director Proteau _____ Director Hemmendinger _____
Director Peterson _____ Director Herman _____
Director Howell _____ Director Moretti _____
Director Gadoua _____

AYES: _____ NOES: _____ ABSTAIN: _____ ABSENT: _____

WHEREUPON, the President declared the above and foregoing ordinance duly adopted and

SO ORDERED.

President, Board of Directors
Rancho Adobe Fire Protection District

ATTEST:

Clerk of the Board



RANCHO ADOBE FIRE PROTECTION DISTRICT 2023 Fire District Fee Schedule

<u>Code</u>	Land Use / Entitlement Application Review <i>(This is for Planning Purposes - Not Construction)</i>	Cost Per Unit	Fee Type
LUA-1	Plan Review - Single Family Dwelling	\$385	Flat Fee
LUA-2	Plan Review - Subdivision 2 to 5 Residences	\$968	Flat Fee
LUA-3	Plan Review - Subdivision 6 to 15 Residences	\$1549	Flat Fee
LUA-4	Plan Review - Subdivision 16 or More Residences	\$1936	Flat Fee
LUA-5	Plan Review - Multi Family	\$210	Hourly
LUA-6	Plan Review - New Commercial	\$210	Hourly
LUA-6	Plan Review - Commercial TI	\$210	Hourly
<u>Code</u>	Fire and Life Safety Plan Review and Inspection	Cost Per Unit	Fee Type
FLS-1	Construction Permit Plan Review-New Residential The Fire Department shall conduct a fire code and life safety plan review for all new residential structures.	\$315	Each; this will include one plan review and one inspection.
FLS-2	Construction Permit Plan Review-Residential Addition/Remodel The Fire Department shall conduct a plan review and evaluate fire sprinkler requirements for residential addition/remodels greater than 50% Table 903.6 as adopted.	\$315	Each; this will include one plan review and one inspection.
FLS-3	Construction Permit-Fire Plan Review-New Commercial The Fire Department shall conduct a fire code and life safety plan review for all new commercial structures.	\$420	Each; this will include one plan review and one inspection.

Code	Fire and Life Safety Plan Review and Inspection	Cost Per Unit	Fee Type
FLS-4	Construction Permit Plan Review- Commercial Tenant Improvement The Fire Department shall conduct a fire code and life safety plan review for all commercial tenant improvement projects. This category also includes commercial and multi-family additions greater than 25% and remodels greater than 50%.	\$420	Each; this will include one plan review and one inspection.
FLS-5	Application for Acceptance of Alternate Materials or Methods An application to request an alternate method or material for use on a new or existing site or project.	\$420	Hourly rate after 2 hrs.
FLS-6	Automatic Fire Sprinkler System ▪Residential NFPA 13D (1 & 2 Family) Fire Sprinkler Systems	\$630	Each Includes Plan Review and routine inspection(s).
FLS-7	Automatic Fire Sprinkler System <u>Less than 100 heads</u> ▪Commercial NFPA 13 ▪Residential NFPA 13R Fire Sprinkler System *Add'l \$4.00 per Sprinkler Heads for all sprinkler heads in the project	\$630	Each Includes Plan Review and routine inspection(s).
FLS-8	Automatic Fire Sprinkler System <u>greater than 100 heads</u> ▪Commercial NFPA 13 ▪Residential NFPA 13R Fire Sprinkler System *Add'l \$4.00 per Sprinkler Head for all sprinkler heads in the project	\$630	Each Includes Plan Review and routine inspection(s).
FLS-9	Fire Sprinkler System Modification/Repair *Add'l \$4.00 per Sprinkler Head for all sprinkler heads modified. No fee for less than three (3) head modification.	\$420	Each Includes Plan Review and routine inspection(s).
FLS-10	Standpipe Systems Installation of a new system or major modification to an existing system when the system is not a combination sprinkler system.	\$630	Hourly rate after 3 hrs. and routine inspection(s).
FLS-11	Fire Pump Plan Review and Installation	\$840	Hourly rate after 4 hrs. Includes routine inspection(s).
FLS-12	Fire Service Underground-Major ▪Private Fire Hydrants ▪Sprinkler System Underground Fire Lines To install any private fire hydrant or fire service underground lines and associated appliances (includes plan review, inspections, and witness of flushing).	\$840	Includes Plan Review and routine inspection(s).

Code	Fire and Life Safety Plan Review and Inspection	Cost Per Unit	Fee Type
FLS-13	Fire Service Underground Repair/flush-Minor To repair a component of a fire service underground lines and associated appliances. This shall include replacing single component replacements and flushing the system.	\$630	Includes Plan Review and routine inspection(s).
FLS-14	Fire Service Hydrant Flow Test	\$210	Each
FLS-15	Fire Alarm System Installation - New and Major Modification <i>*Base fee plus \$5.00 per device</i> : i.e. initiating: heat, smoke, duct, water flow, and manual pull stations and each fire notification device: i.e. strobe/horn/bell, Fixed, Rate of Rise and Manual.	\$630	Each Includes Plan Review and routine inspection(s).
FLS-16	Fire Alarm System Installation-Minor Modification/Repair <i>*Base fee plus \$5.00 per device</i> : i.e. initiating: heat, smoke, duct, water flow, and manual pull stations and each fire notification device: i.e. strobe/horn/bell, Fixed, Rate of Rise and Manual.	\$420	Each Includes Plan Review and routine inspection(s).
FLS-17	Fixed Fire Extinguishing Systems-Hood and Duct Installation of fixed fire extinguishing systems.	\$420	Each Includes Plan Review and routine inspection(s).
FLS-18	Spray Booth/Special Hazard Protection Systems/FM 200 type-Installation Installation of a new spray booth, room, or special hazard system or major modification to an existing spray booth or room.	\$1050	Hourly rate after 5 hrs. Includes Plan Review and routine inspection(s).
FLS-19	High Piled Combustible Storage Installation To install high pile racks in a new or existing business for the storage of combustible materials. Requires a plan review and inspection. A "High Piled Combustible Storage Application" shall be completed and submitted at time of plan review. Be advised, due to complexity, we may determine a Fire Protection Engineer (FPE) and additional costs may apply (see "Outside Consultant; Plan Review/Inspection Services).	\$630	Hourly rate after 3 hrs. Includes Plan Review and routine inspection(s)
FLS-20	Industrial Oven Installation To install and the operation of industrial ovens regulated by Chapter 30.	\$420	Hourly rate after 2 hrs. and routine inspection(s).
FLS-21	Outside Consultant; Plan Review/Inspection Services that require outside consulting due to complexity of project or time constraints shall be charged the actual cost of service plus 20% overhead. The Rancho Adobe Fire District shall approve the consultant and request an estimate of actual cost.	Consultant Hourly rate plus 20%	Each

Code	Fire and Life Safety Plan Review and Inspection	Cost Per Unit	Fee Type
FLS-22	Consultation-Fire Inspector/Plans Examiner To meet/consult with a Fire Inspector/Plans Examiner to discuss larger fire code issues or projects. This includes consultations to assist with electronic reporting.	\$210	Hourly rate – Min 1 hr.
FLS-23	Consultation-Fire Marshal To meet/consult (including counter consults exceeding ¼ hr) with the Fire Marshal to discuss larger fire code-related issues or projects.	\$210	Hourly rate -- Min 1 hr.
FLS-24	Business Inspections Business inspection rate. Businesses shall be allowed one re-inspection at no charge. If violations are not corrected after the first re-inspection, a violation re-inspection penalty will be charged (see next category).	\$210	Rate Charged for Initial Inspection and one (1) Re-inspection.
FLS-25	Business Inspection Violation Re-Inspection Fee Businesses that have not corrected their violations after the first re-inspection, a violation re-inspection penalty will be charged. If it is necessary to refer violations to the Fire Prevention Bureau, an additional Fire Inspector rate of \$210 (one-hour minimum) will be charged.	\$210	Rate Charged for Each Re-Inspection following the First Re-inspection
FLS-26	Occupancy Inspections State Facilities, State Required Pre-Inspection (H&S 13235) Multi-Family Dwellings State Licensed Care Facilities	\$210	Hourly rate -- Min 1 hr.
FLS-27	Fire Access and Fire Protection Inspection To have a representative from the Fire Department conduct an assessment inspection of a new project under construction prior to the delivery of combustible materials or approval of the foundation permit inspection.	\$420	Hourly rate after 2 hrs.
FLS-28	Special Event-Minor To review a minor Police Special Event; review only. No inspection required.	Varies	If inspection is necessary; hourly rate of \$210 is applied.
FLS-29	Special Event Review and Inspection-Major Event (Greater than 500 people) To provide fire code requirements/ attend meetings and review Special Event Permit for a large Special Event greater than 500 people and conduct an inspection.	Varies	Hourly rate of \$210 applies for review and routine inspection(s).
FLS-30	Special Event-Occupancy Check-After Hours To perform occupancy safety check either planned or unplanned after hours.	\$420	Base Fee plus Hourly Rate
FLS-31	Special Event/Amusement Within a Building To operate a special amusement operation such as a haunted house and/or other type of holiday amusement operation within a building.	Varies	Hourly Rate of \$210 for Review and routine inspection(s).

<u>Code</u>	Fire and Life Safety Plan Review and Inspection	Cost Per Unit	Fee Type
FLS-32	Solar Variance Plan Review To review and evaluate variances for solar fire access on roofs.	\$105	Each
FLS-33	Temporary Certification of Occupancy Inspection To request temporary approval of Occupancy. This is, in addition, to a standard certification of occupancy.	\$420	2 hr. minimum Hourly rate thereafter.
FLS-34	Additional Re-Inspection (Hourly rate - Minimum 1-hour) Any additional inspections beyond the allotted inspections for permits, annual inspections, or other service will be charged a re-inspection fee. New Business License re-inspections also subject to this fee.	\$210	Hourly
FLS-35	Additional Plan Review Re-Check (Hourly rate - Minimum 1-hour) The base permit fees cover the cost of one plan review re-check per permit.	\$210	Hourly
<u>Code</u>	Annual Operational Permits	Base Fee	Duration
FP-1	Additive Manufacturing (3D Printing) - 105.5.1 An operational permit is required to conduct additive manufacturing operations regulated by Section 320.3.	\$315	Annual
FP-2	Aerosol Products -105.5.2 An operational permit is required to manufacture, store or handle an aggregate quantity of Level 2 or Level 3 aerosol products, aerosol cooking spray products or plastic aerosol 3 products in excess of 500 pounds (227 kg) net weight.	\$315	Annual
FP-3	Amusement Buildings - 105.5.3 An operational permit is required to operate a special amusement building.	\$420	Annual
FP-4	Aircraft Repair Hanger / Aviation Facilities - 105.5.4 An operational permit is required to use a Group H or Group S occupancy for aircraft servicing or repair and aircraft fuel-servicing vehicles. Additional permits required by other sections of this code include, but are not limited to, hot work, hazardous materials and flammable or combustible finishes.	\$420	Annual
FP-5	Apartment, Hotel, Motel without assembly areas To operate an apartment, hotel, or motel.	\$210	Annual
FP-6	Apartment, Hotel, Motel 3-50 Units with assembly areas	\$420	Annual
FP-7	Apartment, Hotel, Motels 51+ Units with assembly areas	\$630	Annual
FP-8	Battery System Stationary Storage / Energy Storage System 105.5.14 Capacity more than 50 gallons or for stationary and mobile energy storage systems regulated by Section 1207.	\$630	Flat rate charge

<u>Code</u>	<u>Annual Operational Permits</u>	<u>Base Fee</u>	<u>Duration</u>
FP-9	Carnivals and Fairs 105.5.5 An operational permit is required to conduct a carnival or fair.	\$315	Annual
FP-10	Cellulose Nitrate Film 105.5.6 An operational permit is required to store, handle or use cellulose nitrate film in a Group A occupancy.	\$315	Annual
FP-11	Combustible Dust-Producing Operations 105.5.7 An operational permit is required to operate a grain elevator, flour starch mill, feed mill, or a plant pulverizing aluminum, coal, cocoa, magnesium, spices or sugar, or other operations producing combustible dusts as defined in Chapter 2.	\$315	Annual
FP-12	Combustible fiber storage 105.5.8 An operational permit is required for the storage and handling of combustible fibers in quantities greater than 100 cubic feet (2.8 m3). Exception: A permit is not required for agricultural storage.	\$315	Annual
FP-13	Combustible storage, Miscellaneous 105.5.31 An operational permit is required to store in any building or on any premises in excess of 2,500 cubic feet (71 m3) gross volume of combustible empty packing cases, boxes, barrels or similar containers, combustible pallets, rubber tires, rubber, cork or similar combustible material.	\$315	Annual
FP-14	Compressed Gases 105.5.9 An operational permit is required for the storage, use or handling at normal temperature and pressure (NTP) of compressed gases in excess of the amounts listed in Table 105.5.9.	\$315	Annual
FP-15	Cryogenic Fluids 105.5.11 An operational permit is required to produce, store, transport on site, use, handle or dispense cryogenic fluids in excess of the amounts listed in Table 105.5.11.	\$315	Annual
FP-16	Cutting and Welding An operational permit is required to conduct cutting or welding operations within the jurisdiction.	\$315	Annual
FP-17	Day Care Residential To operate a day care occupancy with an occupant load over 8 to 14 persons.	\$210	Annual
FP-18	Day Care Commercial To operate a Commercial day care for more than 14 persons.	\$420	Annual
FP-19	Dry Cleaning Plants 105.5.13 An operational permit is required to engage in the business of dry cleaning or to change to a more hazardous cleaning solvent used in existing dry cleaning equipment.	\$315	Annual

Code	Annual Operational Permits	Base Fee	Duration
FP-20	Exhibits and Trade Shows 105.5.15 An operational permit is required to operate exhibits and trade shows.	\$420	Annual
FP-21	Explosives 105.16 An operational permit is required for the manufacture, storage, handling, sale or use of any quantity of explosives, explosive materials, fireworks or pyrotechnic special effects within the scope of Chapter 56. See Health and Safety Code Division 11, Part 1, Sections 12000, et seq. for additional requirements. Exception: Storage in Group R-3 occupancies of smokeless propellant, black powder and small arms primers for personal use, not for resale and in accordance with Section 5606.	\$420	Annual
FP-22	Fire Hydrants and Valves 105.5.17 An operational permit is required to use or operate fire hydrants or valves intended for fire suppression purposes that are installed on water systems and provided with ready access from a fire apparatus access road that is open to or generally used by the public.	\$420	Annual
FP-23	Flammable and Combustible Liquids 105.5.18 An operational permit may be required, See Section 105.5.18 for further information.	\$420	Annual
FP-24	Floor Finishing/Surfacing Operations 105.5.19 For finishing or surfacing operations exceeding 350 square feet (33 m ²) using Class I or Class II liquids.	\$420	Annual
FP-25	Fruit and Crop Ripening 105.5.20 An operational permit is required to operate a fruit- or crop-ripening facility or conduct a fruit-ripening process using ethylene gas.	\$420	Annual
FP-26	Fumigation and Insecticidal Fogging 105.5.21 An operational permit is required to operate a business of fumigation or insecticidal fogging, and to maintain a room, vault or chamber in which a toxic or flammable fumigant is used.	\$420	Annual
FP-27	Hazardous Materials 105.5.22 An operational permit is required to store, transport on site, dispense, use or handle hazardous materials in excess of the amounts listed in Table 105.5.22.	\$420	Annual
FP-28	HPM Facilities 105.5.23 An operational permit is required to store, handle or use hazardous production materials. (Semiconductor Manufacturing)	\$420	Annual
FP-29	High-Piled Combustible Storage 105.5.24 An operational permit is required to use a building or portion thereof with more than 500 square feet (46 m ²), including aisles, of highpiled combustible storage.	\$420	Annual

<u>Code</u>	<u>Annual Operational Permits</u>	<u>Base Fee</u>	<u>Duration</u>
FP-30	Hot Work Operations 105.5.25 To do hot work see Section 105.5.25	\$420	Annual
FP-31	Industrial Ovens 105.5.26 An operational permit is required for operation of industrial ovens regulated by Chapter 30.	\$420	Annual
FP-32	Inspections and Re-inspections (Occupancies not requiring fire permits) All occupancy inspections and re-inspections.	\$210	Hourly Rate Min 1-hr, per Inspection
FP-33	Institutional Occupancy To operate an institutional occupancy, except day care, with an occupant load of 6 or less.	Exempt	Annual
FP-34	Institutional/Residential Care Occupancy To operate an institutional/residential occupancy for more than 6 but less than 50, except day care.	\$420	Annual
FP-35	Institutional/Residential Care Occupancy To operate institutional/residential care occupancy for 50 or more persons, except day care.	\$630	Annual
FP-36	Liquefied petroleum gases (Propane) 105.5.29 Storage and use of LP gas. Containers exceeding 500 gallons Section 105.5.29	\$105	Annual
FP-37	Liquid- or Gas-Fueled Vehicles or Equipment in Assembly Buildings 105.5.28 An operational permit is required to display, operate or demonstrate liquid- or gas-fueled vehicles or equipment in assembly buildings.	\$105	Annual
FP-38	Lithium Batteries 105.5.53 An operational permit is required for an accumulation of more than 15 cubic feet (0.42 m) of lithium-ion and lithium-metal batteries, where required by Section 322.1.	\$105	Annual
FP-39	Lumber Yards and Woodworking Plants 105.5.27 For the storage or processing of lumber exceeding 100,000 board feet (8,333 ft ³) (236 m ³)	\$105	Annual
FP-40	Magnesium Working 105.5.30 An operational permit is required to melt, cast, heat treat or grind more than 10 pounds (4.54 kg) of magnesium.	\$315	Annual
FP-41	Model Rockets-to operate, handle or store Model rockets as defined in H & S Code Section 12519.	N/C	Each

<u>Code</u>	<u>Annual Operational Permits</u>	<u>Base Fee</u>	<u>Duration</u>
FP-42	<p>Mobile Fueling of Hydrogen-Fueled Vehicles 105.5.32 An operational permit is required:</p> <ol style="list-style-type: none"> To engage in the mobile dispensing of gaseous hydrogen as a fuel into the fuel tanks of motor vehicles. Where required by the fire code official, to utilize a site for the dispensing of gaseous hydrogen as a fuel from tank vehicles into the fuel tanks of motor vehicles. 	N/C	Each
FP-43	<p>Motor Vehicle Fuel-Dispensing Facilities 105.5.33 An operational permit is required for the operation of automotive, marine and fleet motor fuel-dispensing facilities.</p>	\$315	Annual
FP-44	<p>Open Burning 105.5.34 An operational permit is required for the kindling or maintaining of an open fire or a fire on any public street, alley, road, or other public or private ground. Instructions and stipulations of the permit shall be complied with. Exception: Recreational fires.</p>	\$315	Annual
FP-45	<p>Open Flames and Torches 105.5.35 An operational permit is required to remove paint with a torch, or to use a torch or open-flame device in a wildfire risk area.</p>	\$315	Annual
FP-46	<p>Open Flames and Candles 105.5.36 An operational permit is required to remove paint with a torch, or to use a torch or open-flame device in a wildfire risk area.</p>	\$315	Annual
FP-47	<p>Organic Coatings 105.5.37 An operational permit is required for any organic-coating manufacturing operation producing more than 1 gallon (4 L) of an organic coating in one day.</p>	\$420	Annual
FP-48	<p>Outdoor Assembly Event 105.5.38 An operational permit is required to conduct an outdoor assembly event where planned attendance exceeds 1,000 persons.</p>	\$420	Annual
FP-49	<p>Places of Assembly - less than 300 people 105.5.39 To operate assembly occupancy for < 300 people.</p>	\$315	Annual
FP-50	<p>Places of Assembly - 300 or more people 105.5.39 To operate assembly occupancy for > 300 people.</p>	\$420	Annual
FP-51	<p>Plant Extraction Systems 105.5.40 An operational permit is required to use plant extraction systems. Chapter 39</p>	\$420	Annual
FP-52	<p>Private Fire Hydrants 105.5.41 An operational permit is required for the removal from service, use or operation of private fire hydrants.</p>	\$420	Annual

<u>Code</u>	<u>Annual Operational Permits</u>	<u>Base Fee</u>	<u>Duration</u>
FP-53	Pyrotechnic Special Effects Material 105.5.42 An operational permit is required for use and handling of pyrotechnic special effects material. See Health and Safety Code Division 11, Part 2, Sections 12500, et seq. for additional requirements.	\$420	Annual
FP-54	Pyroxylin Plastics 105.5.43 For the storage or handling of more than 25 pounds (11 kg) of cellulose nitrate (pyroxylin) plastics, and for the assembly or manufacture of articles involving pyroxylin plastics.	\$420	Annual
FP-55	Radioactive materials To store handle or generate any amount of radioactive material including electron beam sanitizers.	\$651	Annual
FP-56	Refrigeration Equipment 105.5.44 To operate a mechanical refrigeration unit or system regulateAn operational permit is required to operate a mechanical refrigeration unit or system regulated by Chapter 6.	\$630	Annual
FP-57	Repair Garages and Motor Fuel-Dispensing Facilities 105.5.45 To use any structure as a place of business for servicing or repairing motor vehicles.	\$315	Annual
FP-58	Rooftop Heliports 105.5.46 An operational permit is required for the operation of a rooftop heliport.	\$315	Annual
FP-59	Spraying or Dipping 105.5.47 An operational permit is required to conduct a spraying or dipping operation utilizing flammable or combustible liquids, or the application of combustible powders regulated by Chapter 24.	\$420	Annual
FP-60	Storage of Scrap Tires and Tire Byproducts 105.5.48 An operational permit is required to establish, conduct or maintain storage of scrap tires and tire byproducts that exceeds 2,500 cubic feet (71 m3) of total volume of scrap tires, and for indoor storage of tires and tire byproducts.	\$420	Annual
FP-61	Temporary Membrane Structures and Tents 105.5.49 An operational permit is required to operate an air-supported temporary membrane structure, a temporary special event structure or a tent having an area in excess of 400 square feet (37 m2).	\$630	Each Event (Hourly, min. 3 hrs.) Includes Plan Review
FP-62	Tire-Rebuilding Plants 105.5.50 An operational permit is required for the operation and maintenance of a tire-rebuilding plant.	\$420	Annual
FP-63	Waste Handling 105.5.51 An operational permit is required for the operation of wrecking yards, junk yards and waste material-handling facilities.	\$420	Annual

FP-64	Wood Products 105.5.52 An operational permit is required to store chips, hogged material, lumber or plywood in excess of 200 cubic feet (6 m3).	\$420	Annual
FP-65	Additional Fire Code Permit Where a facility has 2 or more Fire Code permits, an additional fee shall be charged for each additional Fire Code Permit.	\$210	Annual
<u>Code</u>	<u>Administrative Fees</u>	<u>Base Fee</u>	<u>Duration</u>
AF-1	Late Fee Assessment For failure to pay permit fees within 90 days of due date.	50% of Permit fees	Each
AF-2	Recovery of Costs for Response To recover costs for the suppression and investigation of a fire or hazardous materials incident when the cause is determined to be attributable to negligence, DUI, or violation of the law. This charge may also apply to non-taxpaying non-residents of the District. Costs are based on the fully loaded hourly rate for all personnel, equipment, and materials costs utilized for the suppression/mitigation and investigation of the incident. Overtime rates may apply. Also See CA Govt Code Section 53150 and H&S Code 13916	FBHR Plus Materials	Hourly Rate/Per Incident charged with fully loaded Admin Overhead for All Other Staff/Firefighter/Fire Engine 25% handling fee will be added to the cost of materials.
AF-3	Response to -false fire alarms, Commercial or Residential: 1) First and Second False Alarm in a Calendar Year; no charge. 2) 3 rd and subsequent False Alarms in a Calendar Year.	FBHR Plus Materials	False alarms shall be charged for each response to a fire alarm caused by system maintenance or disrepair.
AF-4	Surcharge Fee If the Fire Department is required to file a lawsuit to correct code violations or require a permit, the fee surcharge shall equal the cost of enforcement including the fully loaded hourly costs for staff time, expert fees, attorneys, and court costs.	FBHR Plus Materials	Each
AF-5	Violation Inspection Fee (Occupancies with Fire Permit) Permitted facilities that do not comply with a violation notice after the second inspection are charged for the initial, and subsequent inspections.	\$210	Hourly Rate Min 1-hr per inspection, plus the cost all previous inspections
AF-6	Weed Abatement Administration Fee Administrative fee charged per parcel for the abatement of weeds.	\$210	Plus Contractor's Actual Cost

<u>Code</u>	<u>Administrative Fees</u>	<u>Base Fee</u>	<u>Duration</u>
AF-7	Work without a permit that requires a Stop Work Order This violation penalty shall be assessed in addition to double permit fees if it is necessary to issue a site or project specific "Stop Work Order".	Varies	Fees Up to Maximum \$1,000 Penalty
AF-8	Work without a valid permit This fee will be assessed if it is determined that a project or business has conducted any work or an operation without a permit required by this fee schedule.	Double Fees 100%	Double Permit Fees
AF-9	Copies	\$.50 per page	
AF-11	Dispatch Fee (per call)	Actual cost	
AF-12	Fire Investigation Report	\$35.00	
AF-13	Incident Report	\$15.00	
AF-14	Photographs	Actual cost to reproduce	
AF-15	Use of Training Room at any station	\$50.00/hour with a 4-hour minimum	
AF-16	Training provided to other agencies - NFA/SFM/other courses/training	FBHR Plus Materials	
AF-17	Late Fee	10% of the invoice each 30 days past due	

NEW BUSINESS

**APPROVAL OF
CHANGE ORDERS
FOR STATION 2**



Rancho Adobe Fire District

Staff Report

Date: August 10, 2023

Topic: Station #2 Renovation – Prime Contract Change Order #003

Recommendation:

Board Approval is requested for a Prime Contract Change Order (#3) to the to the contract approved February 15, 2023, with FRC Inc., in the amount of \$39,326.89 for a total revised contract amount of 1,150,982.99.

Background:

The Board approved a contract with FRC. Inc, for renovation of the Rancho Adobe Fire Station #2 – Penngrove Station. The amount of the initial contract was \$1,007,500. PCO#1& #2 were approved by the Board at the June and July Board meetings totaling an amount of \$104,156.10.

PCO#3 includes fire rating modifications to the sleeping quarter walls, additional electrical work and outlets to meet code and functionality requirements, ADA revisions for access to front parking lot and entrance, and improvement to the kitchen island surface. The additional work required resulted in seven proposed change orders (PCO) in the amount of \$39,326.89. The initial contract with FRC Inc., and all Prime Contract Change Orders bring the new contract amount to \$1,150,982.99.

The District is contracted with STRATA a/p for project management and oversight. Each of the proposed change order items has been vetted for necessity and cost prior to the district's approval.

In approving the initial contract, the Board delegated the Chief the authority to approve change orders up to 20% of the contract value prior to final Board action. Combined, the three Prime Contract Change Orders total an additional 14.24% of the original contract amount.

Financial Impact:

Funds Have been identified and budgeted in the 2023/24 capital budget account 9510.

Options:

No other options have been identified.

Approved by:

Jeff Veliquette
Fire Chief

Attachments: Prime Contract Change Order #3 (PCO# 015, 022, 023, 024, 025, 026, 028)

Rancho Adobe Fire District
 11000 Main Street
 Penngrove, California 94951
 Phone: 707-795-6011

Project: Station #2 Renovation

PRIME CONTRACT CHANGE ORDER # 003

TO:
 Frank Ruggirello, FRC. Inc,
 9680 Old Redwood Highway
 Windsor, California 95492

FROM:
 Brian Proteau, Rancho Adobe Fire District
 11000 Main Street
 Penngrove, California 94951

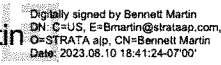
DATE CREATED:	August 10, 2023	CREATED BY:	Bennett Martin, Principal STRATA a p
CONTRACT STATUS:	Ongoing	REVISION:	
DESIGNATED REVIEWER:	Herb Wandel,	REVIEWED BY:	Bennett Martin
DUE DATE:		REVIEW DATE:	August 10, 2023
INVOICED DATE:		PAID DATE:	
SCHEDULE IMPACT:	None	EXECUTED:	
CONTRACT FOR:	General Construction	TOTAL AMOUNT:	\$39,326.89

DESCRIPTION:

ATTACHMENTS: PCO #015, PCO #022, PCO #023, PCO #024, PCO #25, PCO #26 & PCO #028

POTENTIAL CHANGE ORDERS IN THIS CHANGE ORDER:			
PCO#	TITLE	SCHEDULE IMPACT	AMOUNT
015	Added 18" of wall at sleeping rooms	None	\$10,051.65
022	Added comm cabling	None	\$3,706.87
023	Added electrical for ring down	None	\$9,989.93
024	Added outlets	None	\$3,088.20
025	Revision to parking lot	None	\$9,587.18
026	Installation of flat strap at exterior walls	None	\$1,103.70
028	Corian island top	None	\$1,799.36
TOTAL:			\$39,326.89

The original (Contract Sum)	\$1,007,500.00
Net change by previously authorized Change Orders	\$104,156.10
The contract sum prior to this Change Order was	\$1,111,656.10
The contract sum will be changed by this Change Order in the amount of	\$39,326.89
The new contract sum including this Change Order will be	\$1,150,982.99
The contract time will NOT be changed by this Change Order	

Bennett Martin STRATA a p 23562 Arnold Drive Sonoma, California 95476 707-935-7944  Bennett Martin	Frank Ruggirello, FRC. Inc, 9680 Old Redwood Highway Windsor, California 95492 707-837-5065	Brian Proteau, Rancho Adobe FD 11000 Main Street Penngrove, California 94951 707-795-6011
SIGNATURE / DATE	SIGNATURE / DATE	SIGNATURE / DATE



August 9, 2023

Herb Wandel
Battalion Chief
Rancho Adobe Fire District
11000 Main Street
Penngrove, California 94951

Reference: PCO #015
Subject: Installation of an additional 18+ inches of wall at sleeping rooms
Project No: 331-21A Ranch Adobe Fire District – Station #02 Renovation
Supplier: FRC Inc, Windsor

Herb,

We have reviewed the proposed Potential Change Order request for conformance with the requirements of the Contract Documents & Industry Pricing. Based on our review, we recommend the following:

Description: PCO #015 is for and an added 18+ inches of wall to extend the existing walls at the sleeping rooms above the ceiling. This was needed to extend the sheetrock to the underside of the roof deck due to the existing wall height stopping at the main building beams short of the roof deck.

Recommendation: This work was done on a time & material basis (T&M). tags are provided as backup.

- Approval*
- Revise and re-submit
- Declined

Attachments: FRC PCO #015

STRATA alp will provide direction to FRC based on your direction. If you find this PCO acceptable, please sign to authorize on page two and return to STRATA alp for processing.

Please contact STRATAap at (707) 935-7944, if you have any questions regarding this submittal.

Sincerely,

Bennett Martin, AAIA
Principal



PCO #015

FRC, Inc.
9680 Old Redwood Highway
Windsor, California 95492
Phone: +17078375065

Project: - 2309- Rancho Adobe Fire Station #2
11000 Main Street
Penngrove, California 94951
Phone: 707-795-6011
Fax: 707-795-5177

DRAFT

Potential Change Order #015: CE #023 - Full Height Framing-

TO:	Rancho Adobe Fire District 11000 Main Street Pengrove California, 94951	FROM:	FRC, Inc. 9680 Old Redwood Highway Windsor California, 95492
PCO NUMBER/REVISION:	015 / 0	CONTRACT:	2309-1 - 2309 Rancho Adobe Fire Station #2
REQUEST RECEIVED FROM:		CREATED BY:	Josh J Kurczeski (FRC, Inc.)
STATUS:	Draft	CREATED DATE:	6/12/2023
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
		TOTAL AMOUNT:	\$10,051.65

POTENTIAL CHANGE ORDER TITLE: CE #023 - Full Height Framing-

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #023 - Full Height Framing-RFI 32

Added full height framing in addition to what was included per plan. Structural strapping as shown in RFI.

ATTACHMENTS:

T&M-4-06.01.2023.pdf_ T&M-3-05.30.2023.pdf_ T&M-2-05.25.2023.pdf_ T&M-1-05.24.2023.pdf_ TM6.8RECEIPT3.jpg_ TM6.8RECEIPT2.jpg_ wc6.8 RECEIPT.pdf_ T&M6.8.23.pdf_

#	Description	Amount
1	Labor/Material-5/24	\$2,039.67
2	Labor-5/25	\$1,896.00
3	Labor -5/30	\$976.00
4	Labor-6/1	\$1,063.00
5	Labor/Materials-6/8	\$2,154.45
6	Mineral Wool Top of Wall	\$436.00
	Subtotal:	\$8,565.12
	Markup on GC Labor Equipment and Materials 15%:	\$1,219.37
	Markup on Subcontractor 5%:	\$22.00
	Markup for Bonds and Insurance 2.5%:	\$245.16
	Grand Total:	\$10,051.65

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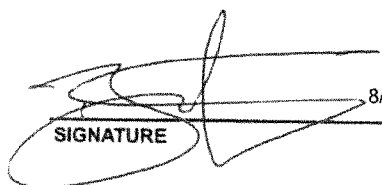
Bennett Martin (STRATA Architecture & Planning)


Rancho Adobe Fire District

FRC, Inc.

11000 Main Street
Pengrove California 94951

9680 Old Redwood Highway
Windsor California 95492


SIGNATURE DATE 8/10/23


SIGNATURE DATE 8/10/23

SIGNATURE DATE



Field Invoice

GENERAL CONTRACTOR Lic. #715667
 9680 Old Redwood Hwy Windsor, CA 95492
 Phone (707) 837-5065 • Fax (707) 837-5623

#

FOREMAN: Chris Lyman
 GEN. CONT.:

DATE: 5/24/2023 JOB NUMBER: 2309
 JOB NAME:
 Rancho

DESCRIPTION OF WORK:
 Add studs to top of existing walls to make full height rated walls

LABOR				
NAME	TRADE	HRS.	RATE	AMOUNT
William Autler	Carpenter	5.5	115	\$ 632.50
Chris Lyman	Foreman	5	122	\$ 610.00
			0	\$ 0.00
			0	\$ 0.00
			0	\$ 0.00
			0	\$ 0.00
			0	\$ 0.00
			0	\$ 0.00
TOTAL LABOR		10.5	\$ 1,242.50	

OTHER CHARGES			
DESCRIPTION	QTY	RATE	AMOUNT
			\$ 0.00
			\$ 0.00
			\$ 0.00
EQUIPMENT	QTY	RATE	AMOUNT
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
TOTAL OTHER CHARGES			\$ 0.00

MATERIAL		
PCS.	DESCRIPTION-See attached Invoice	AMOUNT
	Golden State Invoice attached-2x4x10-1,224 lf	742.05
	DTC Truss Clip	55.12
TOTAL MATERIALS		\$ 797.17

COST SUMMARY	
LABOR	\$ 1,242.50
MATERIAL	\$ 797.17
OTHER	\$ 0.00
SUB TOTAL	\$ 2,039.67
MARK UP 0%	\$ 0.00
TOTAL	\$ 2,039.67

CHARGES TO THIS AREA ARE: INCOMPLETE COMPLETE

WORK AUTHORIZED BY: _____ (Signature) TITLE: _____

White Copy - Contractor Yellow Copy - Office Pink Copy - Foreman



GOLDENSTATE

3610 Copperhill Lane
Santa Rosa, California 95403
707-542-5091

Sales Invoice

Invoice No. 6218192
Invoice Date 05/23/2023
Terms 1% 10th EOM, Net 30th EOM
Customer 34199
Cust Reference penngrove
Contact Kameron Webb
Job Code Misc
Order Reference 31093390
Our Reference
Taken By Adam Burgess
Sales Rep Vince Dito

Del to: 11000 Main St
Penngrove, California, 94951

Bill to: FRC Inc.
9680 Old Redwood Highway
Windsor, CA, 95492



Special Instructions	Notes

Line	Description	Qty/Footage	Price	Per	Total
1	261K - 2x6 Doug Fir 1/BTR S4S Dry 82/10, 4/16	884 lf	975.00	mbf	861.90
2	241K - 2x4 Doug Fir 1/BTR S4S Dry 30/8, 76/10, 14/16	1,224 lf	625.00	mbf	673.20
3	661 - 6x6 Doug Fir #1 S4S 1/8	6 lf	1,985.00	mbf	47.64
4	4601 - 4x6 Doug Fir 1/BTR S4S 1/12	12 lf	1,175.00	mbf	28.20
5	268T - 2x6 DF 2/BTR Treated Ground Contact (UC4A) - Brown 4/10, 1/12, 1/16	68 lf	1,240.00	mbf	84.32
6	248T - 2x4 DF STD/BTR Treated Ground Contact (UC4A) - Brown 4/8, 2/12, 3/16	104 lf	1,085.00	mbf	75.23
	DC - DC - Delivery Charge				40.00

Remit Payment To:
Golden State Lumber
PO Box 3239
San Rafael, California 94912

Subtotal	\$1,810.49
CA LPA	\$17.70
Sales Tax	\$167.46
Invoice Total	\$1,995.65

Purchaser agrees to be bound by all the terms and conditions located at www.goldenstatelumber.com/tes or ask your local branch for a copy. Taxes, Fees, and Assessments are subject to change and charged at the rate applicable on the date material is shipped. Golden State Lumber collects information covered by the California Consumer Privacy Act. Details located at www.goldenstatelumber.com/privacy

ORIGINAL

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Friedman's

HOME IMPROVEMENT

REMIT TO:

Friedman's Home Improvement
 PO Box 7707
 San Francisco, CA 94120
 USA
 707-588-7650
 ar@friedmanshome.com

Bill to:

Frc Inc
 9680 Old Redwood Hwy
 Windsor, CA 95492
 USA

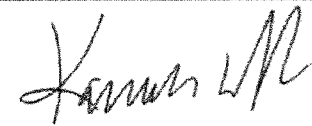
Invoice

Number INV16819262
 Invoice date 5/24/2023
 Due 6/10/2023
 Payment Terms 10th of Following Month
 Sales order ORD17415552
 Transaction number 005-PTCS04-1684943350512
 Customer ref Rancho
 Page Page 1 of 1

Item number	Description	Quantity	Unit	Sales Price	Net Price	Amount
107803587	47213 Self Drilling Screw Hex Washer Head #10X3/4" 1lb	2.00	EA	12.29	10.0900	20.18
1083091	E92BP4 Energizer Max AAA Alkaline Battery 4 PK	1.00	EA	5.29	5.2900	5.29
301801414	Foundation Bolt HDG 5/8"X12" 20 PK	1.00	EA	79.99	64.8200	64.82
305201341	GR071M Grip-Rite Gun Nail Bright 8D 2-3/8" X .113" 1000 PC	1.00	EA	29.99	25.8200	25.82
301801049	5/8X3 Plate Washer Square HDG 25 PK	1.00	EA	75.79	62.2200	62.22
4324485	DTC Truss Clip 2-1/2"X2"	30.00	EA	1.99	1.6860	50.58
4503158	4X8-23/32" (3/4") Cdx Sheathing Plywood (1Blk 1Blk)	3.00	EA	41.43	39.3333	118.00
4503114	4X8-11/32" (3/8") Cdx Sheathing Plywood (1Blk 1Red)	1.00	EA	22.67	21.1800	21.18

Subtotal 368.09
 Sales tax 36.35
Invoice amount 404.44

Customer Name Frc Inc
 Account 0022501
 Job 2 Frc Inc - Job: General Account
 Site
 Auth. Purchaser Kameron Webb



Date printed: 05/24/2023



Field Invoice

#2

GENERAL CONTRACTOR Lic. #715667
 9680 Old Redwood Hwy Windsor, CA 95492
 Phone (707) 837-5065 • Fax (707) 837-5623

DATE: 5/25/2023	JOB NUMBER: 2309
JOB NAME:	
Rancho	

FOREMAN: Chris Lyman
GEN. CONT.: FRC Inc.

DESCRIPTION OF WORK:
Add studs to top of existing walls to make full height rated walls

LABOR					OTHER CHARGES			
NAME	TRADE	HRS.	RATE	AMOUNT	DESCRIPTION	QTY	RATE	AMOUNT
Chris Lyman	Foreman	8	122	\$ 976.00				\$ 0.00
William Autler	Carpenter	8	115	\$ 920.00				\$ 0.00
			0	\$ 0.00				\$ 0.00
			0	\$ 0.00				\$ 0.00
			0	\$ 0.00				\$ 0.00
			0	\$ 0.00				\$ 0.00
			0	\$ 0.00				\$ 0.00
			0	\$ 0.00				\$ 0.00
			0	\$ 0.00				\$ 0.00
TOTAL LABOR		16		\$ 1,896.00				\$ 0.00
					TOTAL OTHER CHARGES			\$ 0.00

MATERIAL			COST SUMMARY	
PCS.	DESCRIPTION-See attached Invoice	AMOUNT		
		0	LABOR	\$ 1,896.00
			MATERIAL	\$ 0.00
			OTHER	\$ 0.00
			SUB TOTAL	\$ 1,896.00
			MARK UP 0%	\$ 0.00
			TOTAL	\$ 1,896.00
TOTAL MATERIALS		\$ 0.00		

CHARGES TO THIS AREA ARE: INCOMPLETE COMPLETE

WORK AUTHORIZED BY: _____ (Signature) TITLE: _____

White Copy - Contractor Yellow Copy - Office Pink Copy - Foreman



Field Invoice

#3

GENERAL CONTRACTOR Lic. #715667
 9680 Old Redwood Hwy Windsor, CA 95492
 Phone (707) 837-5065 • Fax (707) 837-5623

DATE: 5/30/2023	JOB NUMBER: 2309
JOB NAME:	
Rancho	

FOREMAN: Chris Lyman
GEN. CONT.: FRC Inc.

DESCRIPTION OF WORK:
Add studs to top of existing walls to make full height rated walls

LABOR				
NAME	TRADE	HRS.	RATE	AMOUNT
Chris Lyman	Foreman	8	122	\$ 976.00
	▼		0	\$ 0.00
	▼		0	\$ 0.00
	▼		0	\$ 0.00
	▼		0	\$ 0.00
	▼		0	\$ 0.00
	▼		0	\$ 0.00
	▼		0	\$ 0.00
TOTAL LABOR		8		\$ 976.00

OTHER CHARGES			
DESCRIPTION	QTY	RATE	AMOUNT
			\$ 0.00
			\$ 0.00
			\$ 0.00
EQUIPMENT	QTY	RATE	AMOUNT
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
TOTAL OTHER CHARGES			\$ 0.00

MATERIAL		
PCS.	DESCRIPTION-See attached Invoice	AMOUNT
		0.
TOTAL MATERIALS		\$ 0.00

COST SUMMARY	
LABOR	\$ 976.00
MATERIAL	\$ 0.00
OTHER	\$ 0.00
SUB TOTAL	\$ 976.00
MARK UP ^{15%} ▼	\$ 0.00
TOTAL	\$ 976.00

CHARGES TO THIS AREA ARE: INCOMPLETE COMPLETE

WORK AUTHORIZED BY: _____ (Signature) TITLE: _____

White Copy - Contractor Yellow Copy - Office Pink Copy - Foreman

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Field Invoice

#3

GENERAL CONTRACTOR Lic. #715667
 9680 Old Redwood Hwy Windsor, CA 95492
 Phone (707) 837-5065 • Fax (707) 837-5623

DATE: 5/30/2023	JOB NUMBER: 2309
JOB NAME:	
Rancho	

FOREMAN: Chris Lyman
GEN. CONT.: FRC Inc.

DESCRIPTION OF WORK:
Add studs to top of existing walls to make full height rated walls

LABOR				
NAME	TRADE	HRS.	RATE	AMOUNT
Chris Lyman	Foreman	8	122	\$ 976.00
	▼		0	\$ 0.00
	▼		0	\$ 0.00
	▼		0	\$ 0.00
	▼		0	\$ 0.00
	▼		0	\$ 0.00
	▼		0	\$ 0.00
	▼		0	\$ 0.00
TOTAL LABOR		8		\$ 976.00

OTHER CHARGES			
DESCRIPTION	QTY	RATE	AMOUNT
			\$ 0.00
			\$ 0.00
			\$ 0.00
EQUIPMENT	QTY	RATE	AMOUNT
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
TOTAL OTHER CHARGES			\$ 0.00

MATERIAL		
PCS.	DESCRIPTION-See attached Invoice	AMOUNT
		0
TOTAL MATERIALS		\$ 0

COST SUMMARY	
LABOR	\$ 976.00
MATERIAL	\$ 0.00
OTHER	\$ 0.00
SUB TOTAL	\$ 976.00
MARK UP 15% ▼	\$ 0.00
TOTAL	\$ 976.00

CHARGES TO THIS AREA ARE: INCOMPLETE COMPLETE

WORK AUTHORIZED BY: _____ TITLE: _____
 (Signature)

White Copy - Contractor Yellow Copy - Office Pink Copy - Foreman



Field Invoice

#

GENERAL CONTRACTOR Lic. #715667
 9680 Old Redwood Hwy Windsor, CA 95492
 Phone (707) 837-5065 • Fax (707) 837-5623

DATE: 6/8/2023	JOB NUMBER: 2309
JOB NAME:	
Rancho	

FOREMAN: Chris Lyman
GEN. CONT.: FRC Inc.

DESCRIPTION OF WORK:
Built fire rated wall above south bedroom wall and straps and dtc's.

LABOR				
NAME	TRADE	HRS.	RATE	AMOUNT
Mickie Mcalister	Carpenter	8	115	\$ 920.00
			0	\$ 0.00
			0	\$ 0.00
			0	\$ 0.00
			0	\$ 0.00
			0	\$ 0.00
			0	\$ 0.00
			0	\$ 0.00
TOTAL LABOR		8		\$ 920.00

OTHER CHARGES			
DESCRIPTION	QTY	RATE	AMOUNT
			\$ 0.00
			\$ 0.00
			\$ 0.00
EQUIPMENT	QTY	RATE	AMOUNT
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
TOTAL OTHER CHARGES			\$ 0.00

MATERIAL		
PCS.	DESCRIPTION-See attached Invoice	AMOUNT
	3 1/4"x.148 21 deg RH smooth gun nail 3m/box	-
	CMST12 COIL STRAP 40'RL SIMPSON	991.99
	74 DTC TRUSS CLIPS	135.37
	30 DTC TRUSS CLIPS	107.09
TOTAL MATERIALS		\$ 1,234.45

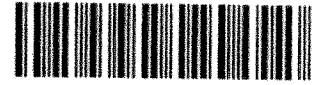
COST SUMMARY	
LABOR	\$ 920.00
MATERIAL	\$ 1,234.45
OTHER	\$ 0.00
SUB TOTAL	\$ 2,154.45
MARK UP 15%	\$ 0.00
TOTAL	\$ 2,154.45

CHARGES TO THIS AREA ARE: INCOMPLETE COMPLETE

WORK AUTHORIZED BY: _____ (Signature) TITLE: _____

White Copy - Contractor Yellow Copy - Office Pink Copy - Foreman

WHITE CAP ON ACCOUNT



026 - Santa Rosa
300 East Todd Rd
Santa Rosa, CA, 95407-8238
(707) 586-4330

QUOTE

53104593

THIS IS A QUOTE ONLY DO NOT SHIP OR
TENDER FUNDS

Sold To: 149847000
FRC INC
9680 OLD REDWOOD HWY
WINDSOR, CA, 95492
707-782-9143

Ship To: YARD/FRC INC-149847999,149847999
9680 OLD REDWOOD HWY
WINDSOR, CA, 95492
Job Site Contact:
Job Site Phone:
Map #:

03:47 PM

Ordered By: KAMERON WEBB

Contact Phone:

Quote Number		Quote Date	Valid Until	Request Date	Sales Person	
				06/05/2023	Lonerio, M	
Terms		Shipping Method	Quote Name	Customer PO	Created By	
N30D		5. Walk In		RANCHO	Carretero, A	
SEO	Part# H/M	Description	Ord Quantity	U/M Est WT	Price COO	Amount
0	28A31414813	3-1/4"X.148" 21DEG RH SMOOTH GUN NAIL 3M/BOX	1	BOX 50.25 LBS	\$70.99	\$70.99
0	137CMST12	CMST12 COIL STRAP 40/RL SIMPSON	3	RL 39 LBS	\$281.09	\$843.27

Shipped amount	\$914.26
Order charges	\$0.00
Tax amount	\$77.73
Lumber Tax rate/amount	1.00% \$0.00
Quote total	\$991.99

Shipped Weight: 167.25 Customer acceptance signature: _____ Date: _____

ALL ITEMS AND QUANTITIES REQUIRE CUSTOMER REVIEW AND APPROVAL
AVAILABILITY AND LEAD TIMES ARE SUBJECT TO CHANGE
SPECIAL ORDERED ITEMS ARE SUBJECT TO MANUFACTURER APPROVAL PRIOR TO RETURN.
QUOTE IS SUBJECT TO EXPIRATION AS INDICATED IN THE ABOVE DATE.

The White Cap Family of Brands includes All-Tex Waterproofing Solutions, Harmac, Kenseal, Marvel Building & Masonry Supply, MASONPRO, and Williams Equipment & Supply. Learn more at About.WhiteCap.com.

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Friedman's

HOME IMPROVEMENT

4055 Santa Rosa Ave.
 Santa Rosa
 (707) 584-7811

Transaction Number: 001-SRCS04-1686143269149

Terminal Number: SRCS04

Order Number:

Date: 6/7/2023

Team Member: TRACY

Time: 06:09 AM

Customer Name: Frc Inc

Customer Number: 0022501

Authorized Purchaser: Kameron Webb

Customer P.O. Number: RANCHO

Unauthorized Purchaser:

Job Address: 1360 Industrial Ave #D
 Petaluma, CA 94952
 USA

Job Name: 2 - Frc Inc - Job: Genera

Site Name:

Ordered	UOM	Description	Price	Net Price	Total
74	EA	DTC Truss Clip 2-1/2"X2" 4324485	\$ 1.99	\$ 1.6859	\$ 124.76

Subtotal	\$124.76
----------	----------

Tax Type	Rate	Tax
CA	6%	\$7.49
SonomaC	0.5%	\$0.62
SonomaD	1%	\$1.25
SonomaL	1%	\$1.25

Total tax	\$10.61
-----------	---------

Total	\$135.37
-------	----------

CUSTOMER ACCOUNT	\$135.37
------------------	----------



THANK YOU FOR
 SHOPPING WITH US



93

WHITE CAP

ON ACCOUNT



026 - Santa Rosa
300 East Todd Rd
Santa Rosa, CA, 95407-8238
(707) 586-4330

RECEIPT

53218207

Sold To: 149847000
FRC INC
9680 OLD REDWOOD HWY
WINDSOR, CA, 95492
707-782-9143

Ship To: WRIGHT ELEMENTRY
SCHOOL, 10003790830
4385 PRICE AVE
SANTA ROSA, CA, 95407
Job Site Contact:
Job Site Phone:
Map #:

Printed By : Yuengsuk I

Printed Date : 06/09/2023 06:30 AM PACIFIC

Ordered By: KAMERON WEBB

Contact Phone:

Order Number		Order Date	Request Date			Invoice Date		Salesperson
53218207		06/09/2023	06/09/2023					Lonero, M
Terms		Shipping Method	Customer PO					Created By
N30D		S. Walk In						Yuengsuk I
LN	Part#	Description	Quantity			UOM	Price	Amount
BIN	B/M	LOT/SN	ORD	SHF	BKO	Unit WT	COG	
1.1	137PDPAWL28 7	2-7/8" X 157" DRIVE PIN WITH WASHER 100/BOX SIMPSON	2	2	0	BOX 3.2 LBS	\$21.29	\$42.58
	VPN: PDPAWL-287							
2.1	137DTC	DTC DOUBLE TRUSS CLIP SIMPSON	30	30	0	EA 15 LBS	\$3.29	\$98.70
	VPN: DTC							

Shipped amount	
Order charges	\$141.28
Tax amount	\$0.00
Order total	\$12.01
Deposit/funds tendered	\$153.29
Balance due	\$0.00
	\$153.29

REPORT DISCREPANCIES WITHIN 24 HRS.
IF YOU DIDN'T RECEIVE THE SERVICE YOU EXPECTED CALL STEPHEN HUFFMAN 916-889-5156
NO REFUNDS OR EXCHANGES ON NON STOCK MERCHANDISE

PRINT: _____

SIGN: _____

SHIPPED WEIGHT: 10.90 LBS

PULLED BY: _____

CHECKED BY: _____

LOADED BY: _____

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<https://www.whitecap.com/help-center/industry-standards-safety-data-sheets>
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94



August 9, 2023

Herb Wandel
Battalion Chief
Rancho Adobe Fire District
11000 Main Street
Penngrove, California 94951

Reference: PCO #022
Subject: Added comm cabling
Project No: 331-21A Ranch Adobe Fire District – Station #02 Renovation
Supplier: Golden State Electric, Santa Rosa

Herb,

We have reviewed the proposed Potential Change Order request for conformance with the requirements of the Contract Documents & Industry Pricing. Based on our review, we recommend the following:

Description: PCO #022 is for miscellaneous added data per Rancho request.

Recommendation: Pricing looks to be a bit high. FRC requested Golden Sate to review/justify. Response was price was final.

- Approval*
- Revise and re-submit
- Declined

Attachments: FRC PCO #022

STRATA a|p will provide direction to FRC based on your direction. If you find this PCO acceptable, please sign to authorize on page two and return to STRATA a|p for processing.

Please contact STRATAap at (707) 935-7944, if you have any questions regarding this submittal.

Sincerely,

Bennett Martin, AAIA
Principal



PCO #022

FRC, Inc.
 9680 Old Redwood Highway
 Windsor, California 95492
 Phone: +17078375065

Project: - 2309- Rancho Adobe Fire Station #2
 11000 Main Street
 Penngove, California 94951
 Phone: 707-795-6011
 Fax: 707-795-5177

Potential Change Order #022: CE #032 - LV Comm Cabling

TO:	Rancho Adobe Fire District 11000 Main Street Pengrove California, 94951	FROM:	FRC, Inc. 9680 Old Redwood Highway Windsor California, 95492
PCO NUMBER/REVISION:	022 / 0	CONTRACT:	2309-1 - 2309 Rancho Adobe Fire Station #2
REQUEST RECEIVED FROM:		CREATED BY:	Josh J Kurczeski (FRC, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	6/29/2023
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
		TOTAL AMOUNT:	\$3,706.87

POTENTIAL CHANGE ORDER TITLE: CE #032 - LV Comm Cabling

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #032 - LV Comm Cabling

Provide/install 5 Cat 6A riser rated data cables in added locations per attached.
 Provide/Install one 6U vertical bracket for patch panel and new switch at existing IDF
 Terminate, test, label

ATTACHMENTS:

Data_GSE.pdf_

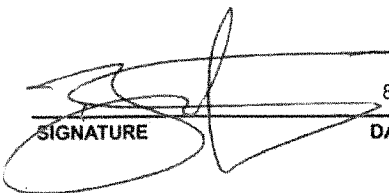
#	Description	Amount
1	Data and Equipment	\$3,444.25
	Subtotal:	\$3,444.25
	Markup on GC Labor Equipment and Materials 15%:	\$0.00
	Markup on Subcontractor 5%:	\$172.21
	Markup for Bonds and Insurance 2.5%:	\$90.41
	Grand Total:	\$3,706.87

Bennett Martin (STRATA Architecture & Planning)

Rancho Adobe Fire District
 11000 Main Street
 Pengrove California 94951

FRC, Inc.

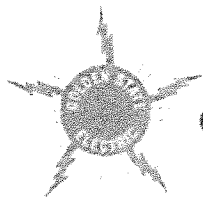
9680 Old Redwood Highway
 Windsor California 95492


 SIGNATURE DATE 8/10/23


 SIGNATURE DATE 8/10/23

 SIGNATURE DATE

96



GOLDEN STATE ELECTRIC, INC.
Electrical Contractor

CHANGE ORDER REQUEST #004

DATE: 6/28/2023
SEND TO: Josh Kurczeski; FRC Inc.
JOB: Rancho Adobe Fire Station #2 Renovation

Scope: added data/telephone wiring and equipment installation. Install new rack for previously submitted and approved data equipment.	Exclude any and all data switches and cross connections
Sub-Contractor Change Order	\$ 2,995.00
P&O 15%	\$ 449.25
Total Change Order	\$ 3,444.25

Sincerely,

Signed:

Date:

James Carvelho

**947 Piner Place, Santa Rosa, CA 95403
707-575-4111 (T) 707-575-4112 (F)
Electrical Contractor/CA Lic. #583566**

James Carvalho
Golden State Electric
947 Piner Place
Santa Rosa, CA 95403

June 28, 2023

C/O #001

RE: Rancho Adobe Fire District

- Termination additions

We propose to perform the low voltage communication cabling work based on provided RFI #69 response dated 6/15/23.

Total: \$2,955.00

- Provide & install Five (5) Category 6A riser rated data cables in all new additional locations per site walk with customer.
 - 2 cables in living area.
 - 2 cables from MDF to IDF.
 - 1 cable for wireless access point in living area.
- Provide & install One 6U wall mounted vertical bracket for patch panel & new switch at existing IDF.
 - New switch provided & installed by others.
- Terminate, test, and label all new Category 6A data cables.
- Certification sheets available upon request.

*This bid assumes any & all conduits, building penetrations & core drilling to be completed by others. No fiber or copper infrastructure between buildings to be installed within this bid. Any & all A/V or fire alarm cabling & hardware to be supplied & installed by others. Any & all copper or fiber cross connections to be made by IT vendor or IT department.

Bid price is valid for 90 days beyond stated bid due date.

James Carvelho
Golden State Electric
947 Piner Place
Santa Rosa, CA 95403

Clarifications:

- Standard work to commence Monday-Friday between the hours of 7:00 AM & 3:30 PM. Any work completed outside of those hours will be considered overtime.
- This bid assumes indoor riser rated Category 6A cable to all locations. If outdoor rated cable is needed, additional cost will be incurred.
- No specification for data cabinet or wire management within data cabinet. This bid assumes existing wall mounted data cabinet.
- No specification for MDF layout/design or data cabinet elevation.

Exclusions:

- Any & all Wiremold to be supplied & installed by others.
- Any & all firestop or firewall penetrations to be supplied & installed by others.
- All grounding &/or bonding to be completed by others.
- All drop wire for j-hook cable path to be supplied & installed by others.
- Any additional material or labor will be quoted & billed separately at normal rates.
- Any & all repairs of necessary cuts, removal or damages to any finished walls or ceilings.



August 9, 2023

Herb Wandel
Battalion Chief
Rancho Adobe Fire District
11000 Main Street
Penngrove, California 94951

Reference: PCO #023
Subject: Electrical associated with Ring Down System
Project No: 331-21A Ranch Adobe Fire District – Station #02 Renovation
Supplier: Golden State Electric, Santa Rosa

Herb,

We have reviewed the proposed Potential Change Order request for conformance with the requirements of the Contract Documents & Industry Pricing. Based on our review, we recommend the following:

Description: PCO #023 is for added electrical work associated with the new Ring Down System including the apparatus bays.

Recommendation: Pricing looks to be in line with industry standards.

- Approval*
- Revise and re-submit
- Declined

Attachments: FRC PCO #023

STRATA alp will provide direction to FRC based on your direction. If you find this PCO acceptable, please sign to authorize on page two and return to STRATA alp for processing.

Please contact STRATAap at (707) 935-7944, if you have any questions regarding this submittal.

Sincerely,

Bennett Martin, AAIA
Principal



PCO #023

FRC, Inc.
9680 Old Redwood Highway
Windsor, California 95492
Phone: +17078375065

Project: - 2309- Rancho Adobe Fire Station #2
11000 Main Street
Penngrove, California 94951
Phone: 707-795-6011
Fax: 707-795-5177

DRAFT

Potential Change Order #023: CE #033 - (no title)

TO:	Rancho Adobe Fire District 11000 Main Street Pengrove California, 94951	FROM:	FRC, Inc. 9680 Old Redwood Highway Windsor California, 95492
PCO NUMBER/REVISION:	023 / 0	CONTRACT:	2309-1 - 2309 Rancho Adobe Fire Station #2
REQUEST RECEIVED FROM:		CREATED BY:	Josh J Kurczeski (FRC, Inc.)
STATUS:	Draft	CREATED DATE:	7/6/2023
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
		TOTAL AMOUNT:	\$9,989.93

POTENTIAL CHANGE ORDER TITLE: CE #033 - (no title)

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

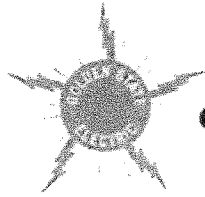
CE #033 - (no title)

1. Install wiring to all lights in Apparatus Bay Lights. Contactor coil power provided from PCD ring down equipment.
2. Install wiring to all lights in bedrooms, service, hallway, bathrooms, kitchen, and common area. Install (1) 20amp 3pole contactor with 24VDC coil and enclosure to control lights. Contactor coil power provided from PCD ring down equipment.
3. Install wiring and (6) new Halo 4-Inch canless light fixtures in (6) bedrooms. Install (1) 20amp 3pole contactor with 24VDC coil and enclosure to control lights. Contactor coil power provided from PCD ring down equipment.

ATTACHMENTS:

App_Bay.pdf _Rancho Adobe Fire Station #2 Change Order #5 Misc. Apparatus Bay Lights.pdf _Bed Canless.pdf _Rancho Adobe Fire Station #2 Change Order #5 (6) Canless Lights.pdf _9 Canless.pdf _Rancho Adobe Fire Station #2 Change Order #5 (9) Canless Lights.pdf

#	Description	Amount
1	App Bay	\$2,038.24
2	Beds, Service, Bath, Hall, Kitch	\$3,470.67
3	Bed 4" canless	\$3,773.25
	Subtotal:	\$9,282.16
	Markup on GC Labor Equipment and Materials 15%:	\$0.00
	Markup on Subcontractor 5%:	\$464.11
	Markup for Bonds and Insurance 2.5%:	\$243.66
	Grand Total:	\$9,989.93



GOLDEN STATE ELECTRIC, INC.
Electrical Contractor

**CHANGE ORDER REQUEST #005 Existing Miscellaneous Apparatus
Bay Lights Quantities Unknown**

DATE: 6/30/2023
SEND TO: Josh Kurczeski; FRC, Inc.
JOB: Rancho Adobe Fire Station #2 Renovation

Scope: Install wiring to all lights in bedrooms, service, hallway, bathrooms, kitchen, and common area. Install (1) 20amp 3pole contactor with 24VDC coil and enclosure to control lights. Contactor coil power provided from PCD ring down equipment.	Exclude wiring or controls to any and all other new or existing lights in living quarters, or exterior. This change order is for locations listed above only.
Material	\$ 538.53
Tax 8.5%	\$ 45.78
Labor 9.08/Hours at \$130.00/Hour	\$ 1,180.40
P%O 15%	\$ 273.53
Total Change Order	\$ 2,038.24

Sincerely,

James Carvelho

Signed:

Date:

**947 Piner Place, Santa Rosa, CA 95403
707-575-4111 (T) 707-575-4112 (F)
Electrical Contractor/CA Lic. #583566**

Rancho Adobe Fire Station Two Renovation : Ring Down Lights
 Totals (Summary) - Bid Summary: Existing Apparatus Bay Lights

Material	
Non-Quoted	\$538.53
Quotes	0.00
Sales Tax (8.50%)	45.78
Total Material	\$584.31
Labor	
Direct (9.08 hours @ \$130.00)	\$1,180.40
Non-Productive Labor	0.00
Total Labor (9.08 hours)	\$1,180.40
Direct Job Expenses	\$0.00
Tools and Miscellaneous Materials	0.00
Subcontracts	0.00
Job Subtotal (Prime Cost)	\$1,784.71
Overhead (5.00%)	88.24
Profit (10.00%)	185.29
Job Total	\$2,038.24
Actual Bid Price	\$2,038.24
Material to Direct Labor ratio: 0.33	
Prime Cost per square foot	\$0.00
Job Total per square foot	\$0.00
Actual Bid Price per square ft	\$0.00
Labor cost per square foot	\$0.00
Labor hours per square foot	0.00
Gross Profit %	13.42
Gross Profit \$	\$273.53
Net Profit %	9.09

Rancho Adobe Fire Station Two Renovation : Ring Down Lights

Job Number: CO1005-4

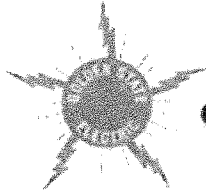
Bid Summary: Existing Apparatus Bay Loghts

Extension By Breakdown

Item #	Description	Quantity	Price U	Ext Price	Labor Hr U	Ext Lab Hr
--- Existing Apparatus Bay Lights ---						
1011	3/4" EMT (Difficult)	20	139.32 C	27.86	4.00 C	0.80
1457	3/4" Set Screw Steel Insul Throat Conn	6	145.51 C	8.73	0.06 E	0.36
1557	3/4" Set Screw Steel Cplg	2	103.95 C	2.08	0.06 E	0.12
2279	3/4" 1-Hole Strap	3	28.72 C	0.72	0.10 E	0.25
2573	4" Square Deep Box (1/2 & 3/4 KO's)	2	257.53 C	5.15	0.25 E	0.50
2787	#12 THHN CU Solid Wire	63	261.68 M	16.49	8.80 M	0.55
2938	12/2 Romex w/Ground	50	694.27 M	34.71	9.00 M	0.45
2960	1/2" Romex Conn	12	514.56 M	6.17	0.09 E	1.08
2973	4 Cond Thermostat Wire	50	399.71 M	19.99	9.00 M	0.45
4790	4" Square Flat Blank Cover	2	100.22 C	2.00	0.06 E	0.12
23718	12x12x6" Screw Cover Pull Box-Nema 1	1	67.50 E	67.50	2.60 E	2.60
1234776	Colorado Jims	10	121.33 C	12.13	0.08 E	0.80
16546845	4" LED Remodel Can Light Housing	0	38.96 E	0.00	0.75 E	0.00
16546947	20amp Single Pole Bolt-On AFCI Breaker	0	235.28 E	0.00	0.50 E	0.00
T0001	2Pole 20amp Contactor with 24VDC Coil	1	335.00 E	335.00	1.00 E	1.00
--- Existing Apparatus Bay Lights Total ---				538.53		9.08
Job Total				538.53		9.08

* Trade Price, Labor column 3

105



GOLDEN STATE ELECTRIC, INC.
Electrical Contractor

**CHANGE ORDER REQUEST #005 All Bedrooms, Service, Bathrooms,
Hallway, Kitchen, and Common Area Lights on E1.21**

DATE: 6/30/2023
SEND TO: Josh Kurczeski; FRC, Inc.
JOB: Rancho Adobe Fire Station #2 Renovation

Scope: Install wiring to all lights in bedrooms, service, hallway, bathrooms, kitchen, and common area. Install (1) 20amp 3pole contactor with 24VDC coil and enclosure to control lights. Contactor coil power provided from PCD ring down equipment.	Exclude wiring or controls to any and all other new or existing lights in apparatus bay, or exterior. This change order is for locations listed above only.
Material	\$ 836.87
Tax 8.5%	\$ 71.13
Labor 16.13/Hours at \$130.00/Hour	\$ 2,096.90
P%O 15%	\$ 465.77
Total Change Order	\$ 3,470.67

Sincerely,

Signed:

Date:

James Carvelho

947 Piner Place, Santa Rosa, CA 95403
707-575-4111 (T) 707-575-4112 (F)
Electrical Contractor/CA Lic. #583566

Rancho Adobe Fire Station Two Renovation : Ring Down Lights
 Totals (Summary) - Bid Summary: Bed/Bath/hall/Service/Kit/Liv E1.21

Material	
Non-Quoted	
Quotes	\$836.87
Sales Tax (8.50%)	0.00
Total Material	71.13
Labor	\$908.00
Direct (16.13 hours @ \$130.00)	
Non-Productive Labor	\$2,096.90
Total Labor (16.13 hours)	0.00
Direct Job Expenses	\$2,096.90
Tools and Miscellaneous Materials	\$0.00
Subcontracts	0.00
Job Subtotal (Prime Cost)	0.00
Overhead (5.00%)	\$3,004.90
Profit (10.00%)	150.25
Job Total	315.52
	\$3,470.67
Actual Bid Price	\$3,470.67
Material to Direct Labor ratio: 0.30	
Prime Cost per square foot	
Job Total per square foot	\$0.00
Actual Bid Price per square ft	\$0.00
Labor cost per square foot	\$0.00
Labor hours per square foot	\$0.00
Gross Profit %	0.00
Gross Profit \$	13.42
Net Profit %	\$465.77
	9.09

Golden State Electric Inc.
 Rancho Adobe Fire Station Two Renovation : Ring Down Lights
 Job Number: CO1005-4
 Bid Summary: Bed/Bath/hall/Service/Kit/Liv E1.21
 Extension By Breakdown

Item #	Description	Quantity	Price U	Ext Price	Labor Hr U	Ext Lab Hr
--- Bedrooms/Baths/Hallway/Service/Kit/Living E1.21 ---						
1011	3/4" EMT (Difficult)	20	139.32 C	27.86	4.00 C	0.80
1457	3/4" Set Screw Steel Insul Throat Conn	6	145.51 C	8.73	0.06 E	0.36
1557	3/4" Set Screw Steel Cplg	2	103.95 C	2.08	0.06 E	0.12
2279	3/4" 1-Hole Strap	3	28.72 C	0.72	0.10 E	0.25
2573	4" Square Deep Box (1/2 & 3/4 KO's)	2	257.53 C	5.15	0.25 E	0.50
2787	#12 THHN CU Solid Wire	63	261.88 M	16.49	8.80 M	0.55
2938	12/2 Romex w/Ground	375	694.27 M	260.35	9.00 M	3.38
2973	4 Cond Thermostat Wire	50	399.71 M	19.99	9.00 M	0.45
4790	4" Square Flat Blank Cover	2	100.22 C	2.00	0.06 E	0.12
23718	12x12x6" Screw Cover Pull Box-Nema 1	1	67.50 E	67.50	2.60 E	2.60
1234776	Colorado Jims	75	121.33 C	91.00	0.08 E	6.00
T0001	2Pole 20amp Contactor with 24VDC Coil	1	335.00 E	335.00	1.00 E	1.00
--- Bedrooms/Baths/Hallway/Service/Kit/Living				836.87		16.13
Job Total				836.87		16.13

* Trade Price, Labor column 3

Golden State Electric Inc.
 Rancho Adobe Fire Station Two Renovation : Ring Down Lights
 Bid Summary: Bed/Bath/hall/Service/Kit/Liv E1.21

Item #	Description	Quantity
--- Bedrooms/Baths/Hallway/Service/Kit/Living E1.21 ---		
1011	3/4" EMT (Difficult)	20
1457	3/4" Set Screw Steel Insul Throat Conn	6
1557	3/4" Set Screw Steel Cpig	2
2279	3/4" 1-Hole Strap	3
2573	4" Square Deep Box (1/2 & 3/4 KO's)	2
2787	#12 THHN CU Solid Wire	63
2938	12/2 Romex w/Ground	375
2973	4 Cond Thermostat Wire	50
4790	4" Square Flat Blank Cover	2
23718	12x12x6" Screw Cover Pull Box-Nema 1	1
1234776	Colorado Jims	75
T0001	2Pole 20amp Contactor with 24VDC Coil	1



GOLDEN STATE ELECTRIC, INC.
Electrical Contractor

CHANGE ORDER REQUEST #005 (6) Bedrooms 4-Inch Canless Lights

DATE: 6/30/2023
SEND TO: Josh Kurczeski; FRC, Inc.
JOB: Rancho Adobe Fire Station #2 Renovation

Scope: Install wiring and (6) new Halo 4-Inch canless light fixtures in (6) bedrooms. Install (1) 20amp 3pole contactor with 24VDC coil and enclosure to control lights. Contactor coil power provided from PCD ring down equipment.	Exclude wiring or controls to any and all other new or existing lights in living quarters of building, apparatus bay, or exterior. This change order is for (6) bedrooms only.
Material	\$ 944.14
Tax 8.5%	\$ 80.25
Labor 17.25/Hours at \$130.00/Hour	\$ 2,242.50
P%O 15%	\$ 506.36
Total Change Order	\$ 3,773.25

Sincerely,

Signed:

Date:

James Carvelho

947 Piner Place, Santa Rosa, CA 95403
707-575-4111 (T) 707-575-4112 (F)
Electrical Contractor/CA Lic. #583566

Rancho Adobe Fire Station Two Renovation : Ring Down Lights
Totals (Summary) - Bid Summary: Bedrooms 4-Inch Canless Lights

Material	
Non-Quoted	\$944.14
Quotes	0.00
Sales Tax (8.50%)	80.25
Total Material	\$1,024.39
Labor	
Direct (17.25 hours @ \$130.00)	\$2,242.50
Non-Productive Labor	0.00
Total Labor (17.25 hours)	\$2,242.50
Direct Job Expenses	\$0.00
Tools and Miscellaneous Materials	0.00
Subcontracts	0.00
Job Subtotal (Prime Cost)	\$3,266.89
Overhead (5.00%)	163.34
Profit (10.00%)	343.02
Job Total	\$3,773.25
Actual Bid Price	\$3,773.25
Material to Direct Labor ratio: 0.31	
Prime Cost per square foot	\$0.00
Job Total per square foot	\$0.00
Actual Bid Price per square ft	\$0.00
Labor cost per square foot	\$0.00
Labor hours per square foot	0.00
Gross Profit %	13.42
Gross Profit \$	\$506.36
Net Profit %	9.09

Golden State Electric Inc.
 Rancho Adobe Fire Station Two Renovation : Ring Down Lights
 Job Number: CO1005-4
 Bid Summary: Bedrooms 4-Inch Canlees Lights
 Extension By Breakdown

Item #	Description	Quantity	Price U	Ext Price	Labor Hr U	Ext Lab Hr
--- Bedrooms 4-Inch Can Lights ---						
1011	3/4" EMT (Difficult)	20	139.32 C	27.86	4.00 C	0.80
1457	3/4" Set Screw Steel Insul Throat Conn	6	145.51 C	8.73	0.06 E	0.36
1557	3/4" Set Screw Steel Cplg	2	103.95 C	2.08	0.06 E	0.12
2279	3/4" 1-Hole Strap	3	28.72 C	0.72	0.10 E	0.25
2573	4" Square Deep Box (1/2 & 3/4 KO's)	2	257.53 C	5.15	0.25 E	0.50
2787	#12 THHN CU Solid Wire	63	261.68 M	16.49	8.80 M	0.55
2938	12/2 Romex w/Ground	240	694.27 M	166.62	9.00 M	2.16
2973	4 Cond Thermostat Wire	50	399.71 M	19.99	9.00 M	0.45
4790	4" Square Flat Blank Cover	2	100.22 C	2.00	0.06 E	0.12
23718	12x12x6" Screw Cover Pull Box-Nema 1	1	67.50 E	67.50	2.60 E	2.60
1234776	Colorado Jims	48	121.33 C	58.24	0.08 E	3.84
16546845	4" LED Remodel Can Light Housing	6	38.96 E	233.76	0.75 E	4.50
T0001	2Pole 20amp Contactor with 24VDC Coil	1	335.00 E	335.00	1.00 E	1.00
--- Bedrooms 4-Inch Can Lights Total ---				944.14		17.25
Job Total				944.14		17.25

* Trade Price, Labor column 3

Golden State Electric Inc.
 Rancho Adobe Fire Station Two Renovation : Ring Down Lights
 Bid Summary: Bedrooms 4-Inch Canlees Lights
 Material List By Breakdown

Item #	Description	Quantity
--- Bedrooms 4-Inch Can Lights ---		
1011	3/4" EMT (Difficult)	20
1457	3/4" Set Screw Steel Insul Throat Conn	6
1557	3/4" Set Screw Steel Cplg	2
2279	3/4" 1-Hole Strap	3
2573	4" Square Deep Box (1/2 & 3/4 KO's)	2
2767	#12 THHN CU Solid Wire	63
2938	12/2 Romex w/Ground	240
2973	4 Cond Thermostat Wire	50
4790	4" Square Flat Blank Cover	2
23718	12x12x6" Screw Cover Pull Box-Nema 1	1
1234776	Colorado Jims	48
16546845	4" LED Remodel Can Light Housing	6
T0001	2Pole 20amp Contactor with 24VDC Coil	1



July 29, 2023

Herb Wandel
Battalion Chief
Rancho Adobe Fire District
11000 Main Street
Penngrove, California 94951

Reference: PCO #024
Subject: Added electrical outlets throughout the facility.
Project No: 331-21A Ranch Adobe Fire District – Station #02 Renovation
Supplier: Golden State Electric, Santa Rosa

Herb,

We have reviewed the proposed Potential Change Order request for conformance with the requirements of the Contract Documents & Industry Pricing. Based on our review, we recommend the following:

Description: PCO #024 is for 19 added 110v electrical outlets in the common area & sleeping rooms for convenience.

Recommendation: Pricing looks to be in line with industry standards.

- Approval*
- Revise and re-submit
- Declined

Attachments: FRC PCO #024

STRATA alp will provide direction to FRC based on your direction. If you find this PCO acceptable, please sign to authorize on page two and return to STRATA alp for processing.

Please contact STRATAap at (707) 935-7944, if you have any questions regarding this submittal.

Sincerely,

Bennett Martin, AAIA
Principal



FRC, Inc.
9680 Old Redwood Highway
Windsor, California 95492
Phone: +17078375065

Project: - 2309- Rancho Adobe Fire Station #2
11000 Main Street
Penngrove, California 94951
Phone: 707-795-6011
Fax: 707-795-5177

DRAFT

Potential Change Order #024: CE #034 - Added Receptacles

TO:	Rancho Adobe Fire District 11000 Main Street Pengrove California, 94951	FROM:	FRC, Inc. 9680 Old Redwood Highway Windsor California, 95492
PCO NUMBER/REVISION:	024 / 0	CONTRACT:	2309-1 - 2309 Rancho Adobe Fire Station #2
REQUEST RECEIVED FROM:		CREATED BY:	Josh J Kurczeski (FRC, Inc.)
STATUS:	Draft	CREATED DATE:	7/6/2023
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No	ACCOUNTING METHOD:	Amount Based
LOCATION:		PAID IN FULL:	No
SCHEDULE IMPACT:		TOTAL AMOUNT:	\$3,088.20

POTENTIAL CHANGE ORDER TITLE: CE #034 - Added Receptacles

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #034 - Added Receptacles
Install boxes, Romex wiring, tamper proof duplex, and plastic device plates for (19) added receptacle locations.

ATTACHMENTS:

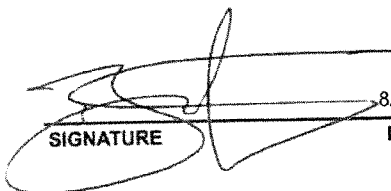
Scan.pdf_Rancho Adobe Fire Station #2 Renovation Change Order #6.pdf


#	Description	Amount
1	Added Elec Outlets	\$2,869.41
	Subtotal:	\$2,869.41
	Markup on GC Labor Equipment and Materials 15%:	\$0.00
	Markup on Subcontractor 5%:	\$143.47
	Markup for Bonds and Insurance 2.5%:	\$75.32
	Grand Total:	\$3,088.20

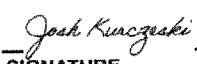
Bennett Martin (STRATA Architecture & Planning)

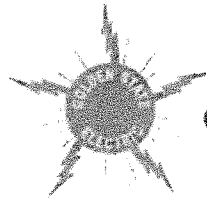
Rancho Adobe Fire District
11000 Main Street
Pengrove California 94951

FRC, Inc.
9680 Old Redwood Highway
Windsor California 95492


SIGNATURE DATE 8/10/23


SIGNATURE DATE


SIGNATURE DATE 08/09/2023



GOLDEN STATE ELECTRIC, INC.
Electrical Contractor

CHANGE ORDER REQUEST #006

DATE: 7/5/2023
SEND TO: Josh Kurczeski; FRC, Inc.
JOB: Rancho Adobe Fire Station #2 Renovation

Scope: Install boxes, Romex wiring, tamper proof duplex, and plastic device plates for (19) added receptacle locations.	
Material	\$ 280.40
Tax 8.5%	\$ 23.83
Labor 16.77/Hours at \$130.00/Hour	\$ 2,180.10
P&O 15%	\$ 385.08
Total Change Order	\$ 2,869.41

Sincerely,

Signed:

Date:

James Carvelho

947 Piner Place, Santa Rosa, CA 95403
707-575-4111 (T) 707-575-4112 (F)
Electrical Contractor/CA Lic. #583566

Rancho Adobe Fire Station Two Renovation : Added Receptacles
 Totals (Summary) - Bid Summary: Default

Material	\$280.40
Non-Quoted	0.00
Quotes	23.83
Sales Tax (8.50%)	\$304.23
Total Material	
Labor	\$2,180.10
Direct (16.77 hours @ \$130.00)	0.00
Non-Productive Labor	\$2,180.10
Total Labor (16.77 hours)	\$0.00
Direct Job Expenses	0.00
Tools and Miscellaneous Materials	0.00
Subcontracts	\$2,484.33
Job Subtotal (Prime Cost)	124.22
Overhead (5.00%)	260.86
Profit (10.00%)	\$2,869.41
Job Total	
Actual Bid Price	\$2,869.41
Material to Direct Labor ratio: 0.12	
Prime Cost per square foot	\$0.00
Job Total per square foot	\$0.00
Actual Bid Price per square ft	\$0.00
Labor cost per square foot	\$0.00
Labor hours per square foot	0.00
Gross Profit %	13.42
Gross Profit \$	\$385.08
Net Profit %	9.09

Rancho Adobe Fire Station Two Renovation : Added Receptacles

Job Number: CO1005-5

Bid Summary: Default

Extension By Phase

Item #	Description	Quantity	Price U	Ext Price	Labor Hr U	Ext Lab Hr
--- 01 Raceway, Fittings & Boxes ---						
2298	1/2" Romex Staple	38	8.31 C	3.16	0.02 E	0.76
2672	1G NM Sw Box w/Nails-2-7/8"D	19	1.27 E	24.13	0.15 E	2.85
--- 01 Raceway, Fittings & Boxes Total ---				27.29		3.61
--- 02 Wire & Cable ---						
2938	12/2 Romex w/Ground	285	694.27 M	197.87	15.50 M	4.42
--- 02 Wire & Cable Total ---				197.87		4.42
--- 05 Wiring Device & Covers ---						
4873	1G Plastic Duplex Receptacle Plate	19	0.52 E	9.88	0.06 E	1.14
16546934	WH REC DUP TR 2POLE 3WI 15A125V	19	1.95 E	37.05	0.25 E	4.75
--- 05 Wiring Device & Covers Total ---				46.93		5.89
--- 07 Misc ---						
6839	Red Wirenuts	57	145.79 M	8.31	0.05 E	2.85
--- 07 Misc Total ---				8.31		2.85
Job Total				280.40		16.77

Golden State Electric Inc.
 Rancho Adobe Fire Station Two Renovation : Added Receptacles
 Bid Summary: Default
 Material List By Phase

Item #	Description	Quantity
	-- 01 Raceway, Fittings & Boxes --	
2298	1/2" Romex Staple	38
2672	1G NM Sw Box w/Nails-2-7/8"D	19
	-- 02 Wire & Cable --	
2938	12/2 Romex w/Ground	285
	-- 05 Wiring Device & Covers --	
4673	1G Plastic Duplex Receptacle Plate	19
16546934	WH REC DUP TR 2POLE 3WI 15A125V	19
	-- 07 Misc --	
6839	Red Wirenuts	57



July 31, 2023

Herb Wandel
Battalion Chief
Rancho Adobe Fire District
11000 Main Street
Penngrove, California 94951

Reference: PCO #025
Subject: Revised front parking lot
Project No: 331-21A Ranch Adobe Fire District – Station #02 Renovation
Supplier: GNC, Petaluma

Herb,

We have reviewed the proposed Potential Change Order request for conformance with the requirements of the Contract Documents & Industry Pricing. Based on our review, we recommend the following:

Description: PCO #025 is for the revision of the front parking lot. The plan had a reduced scope to only include the parking stalls and sidewalk directly in front of the parking area. In further review of the existing conditions, it was determined to remove the remainder of the asphalt, flagpole and stone sign. The entire front parking area will be new and added sidewalk where the existing trees were removed. This revision was approved by PRMD.

Recommendation: Pricing looks to be in line with industry standards.

- Approval*
- Revise and re-submit
- Declined

Attachments: FRC PCO #025

STRATA alp will provide direction to FRC based on your direction. If you find this PCO acceptable, please sign to authorize on page two and return to STRATA alp for processing.

Please contact STRATAap at (707) 935-7944, if you have any questions regarding this submittal.

Sincerely,

Bennett Martin, AAIA
Principal



PCO #025

FRC, Inc.
9680 Old Redwood Highway
Windsor, California 95492
Phone: +17078375065

Project: - 2309- Rancho Adobe Fire Station #2
11000 Main Street
Penngrove, California 94951
Phone: 707-795-6011
Fax: 707-795-5177

DRAFT

Potential Change Order #025: CE #035 - Revised Asphalt Pavi

TO:	Rancho Adobe Fire District 11000 Main Street Pengrove California, 94951	FROM:	FRC, Inc. 9680 Old Redwood Highway Windsor California, 95492
PCO NUMBER/REVISION:	025 / 0	CONTRACT:	2309-1 - 2309 Rancho Adobe Fire Station #2
REQUEST RECEIVED FROM:		CREATED BY:	Josh J Kurczeski (FRC, Inc.)
STATUS:	Draft	CREATED DATE:	7/7/2023
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No	ACCOUNTING METHOD:	Amount Based
LOCATION:		PAID IN FULL:	No
SCHEDULE IMPACT:		TOTAL AMOUNT:	\$9,587.18

POTENTIAL CHANGE ORDER TITLE: CE #035 - Revised Asphalt Pavi

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #035 - Revised Asphalt Paving and Concrete Work

Revised Parking per attached and RFI 52.

Revised 3" paving of entire parking lot, removal of AC, removal of 6" existing base, replace with 6" of base and pave.

Revisions to sidewalk including addition of truncated dome.

Demo of flag pole and turn over to district

Demo of rock wall sign and foundation as needed.

ATTACHMENTS:

Revised Site Plan Back Up.pdf

#	Description	Amount
1	Credit Original Scope Paving/Grading	\$(15,079.00)
2	Revised Scope Pave/Grade	\$22,055.00
3	Domes and Added Concrete	\$1,931.95
Subtotal:		\$8,907.95
Markup on GC Labor Equipment and Materials 15%:		\$0.00
Markup on Subcontractor 5%:		\$445.40
Markup for Bonds and Insurance 2.5%:		\$233.83
Grand Total:		\$9,587.18

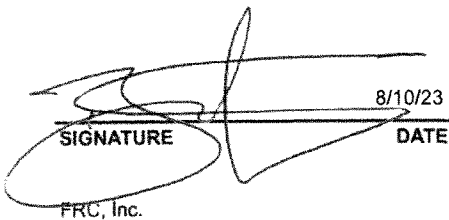
Bennett Martin (STRATA Architecture & Planning)

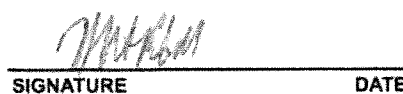
Rancho Adobe Fire District

FRC, Inc.

11000 Main Street
Pengrove California 94951

9680 Old Redwood Highway
Windsor California 95492


 SIGNATURE DATE 8/10/23
 FRC, Inc.


 SIGNATURE DATE


 SIGNATURE DATE 08/09/2023

ARCHITECTURE

PO Box 1207
 Central
 CA 95024
 T 707.853.7844
 F 707.853.6518
 www.StrataAgo.com

CONSULTANTS



Rancho Adobe Fire
 Station
 11000 Main St,
 Penngrove, CA 94951

REVISIONS

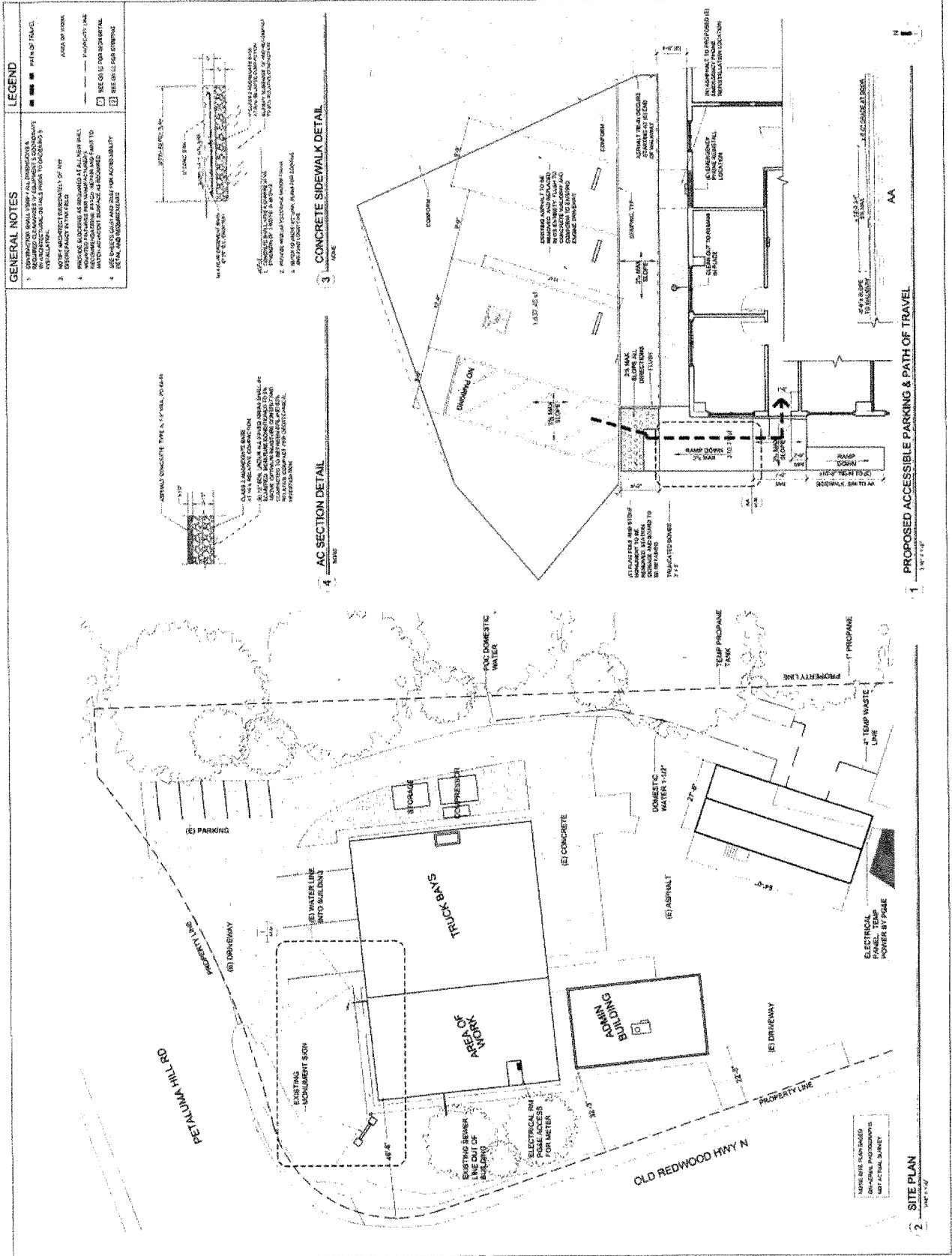
PERMIT SUBMITTAL	08 JUL 2022
PLAN CHECK COMMENTS	2-24-2023
Δ	
Δ	
Δ	

SHEET TITLE

SITE PLAN

CHECKED BY: SM
 DRAWN BY: JC
 SCALE: VERTICAL
 DATE: 03.30.2023
 PROJECT NO.: 3812/1A

A1.00
 DRAWING NO.





Rancho Adobe Fire Station
 11000 Main St.
 Penn Grove, CA 94951

- △
- △
- △

SHEET TITLE
DEMOLITION FLOOR PLAN

CHECKED BY: BM
 DRAWN BY: JC
 DATE: 08/28/2023
 PROJECT NO: 2117014

A2.00
 DRAWING NO

DEMOLITION GENERAL NOTES

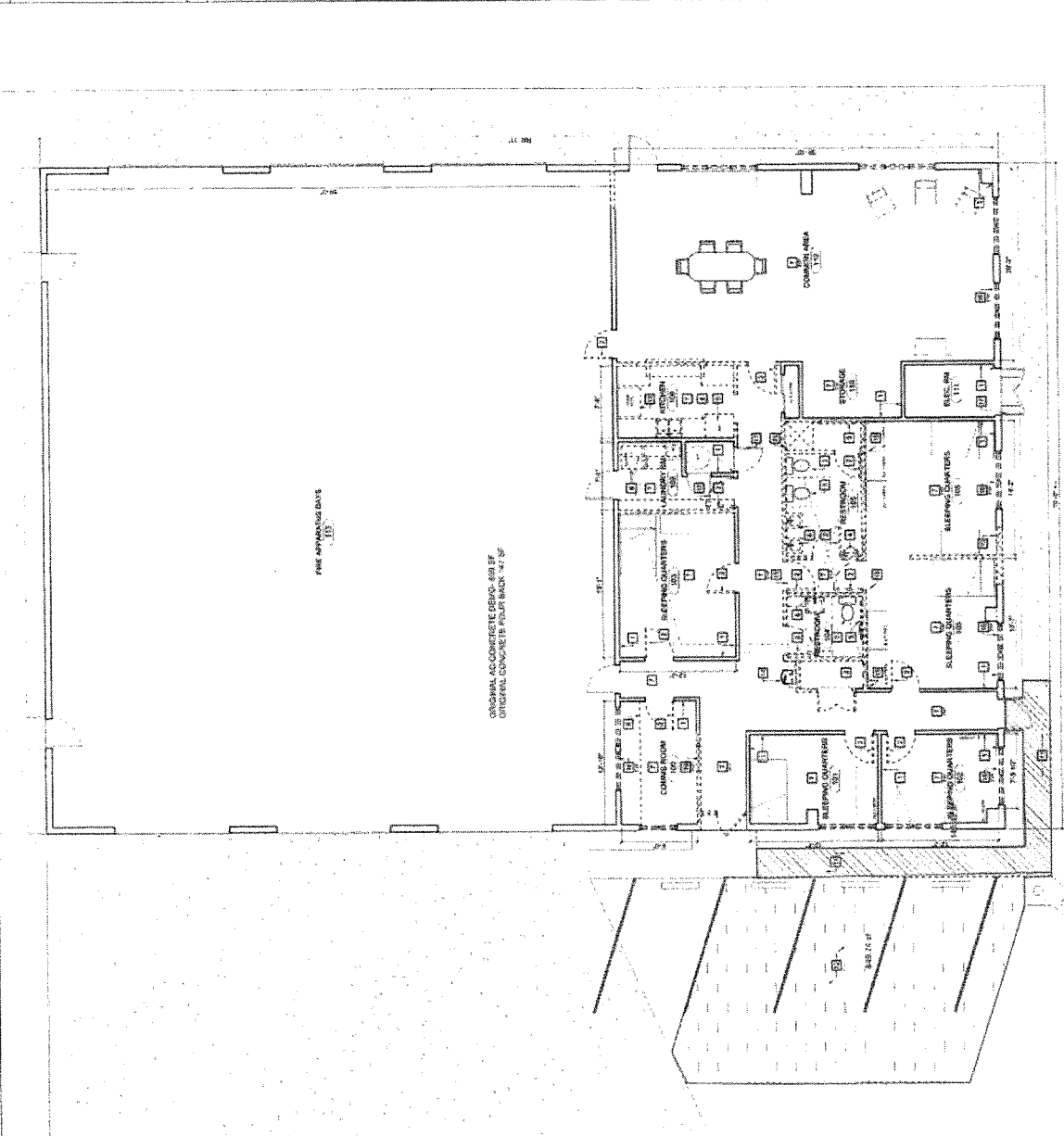
1. EXISTING WALLS TO BE DEMOLISHED SHALL BE REMOVED TO FINISH FACE UNLESS OTHERWISE NOTED.
2. EXISTING WALLS TO BE REMOVED SHALL BE DEMOLISHED TO FINISH FACE UNLESS OTHERWISE NOTED.
3. EXISTING WALLS TO BE REMOVED SHALL BE DEMOLISHED TO FINISH FACE UNLESS OTHERWISE NOTED.
4. EXISTING WALLS TO BE REMOVED SHALL BE DEMOLISHED TO FINISH FACE UNLESS OTHERWISE NOTED.
5. EXISTING WALLS TO BE REMOVED SHALL BE DEMOLISHED TO FINISH FACE UNLESS OTHERWISE NOTED.
6. EXISTING WALLS TO BE REMOVED SHALL BE DEMOLISHED TO FINISH FACE UNLESS OTHERWISE NOTED.
7. EXISTING WALLS TO BE REMOVED SHALL BE DEMOLISHED TO FINISH FACE UNLESS OTHERWISE NOTED.
8. EXISTING WALLS TO BE REMOVED SHALL BE DEMOLISHED TO FINISH FACE UNLESS OTHERWISE NOTED.
9. EXISTING WALLS TO BE REMOVED SHALL BE DEMOLISHED TO FINISH FACE UNLESS OTHERWISE NOTED.
10. EXISTING WALLS TO BE REMOVED SHALL BE DEMOLISHED TO FINISH FACE UNLESS OTHERWISE NOTED.

DEMOLITION PLAN NOTES

1. EXISTING WALLS TO BE REMOVED SHALL BE DEMOLISHED TO FINISH FACE UNLESS OTHERWISE NOTED.
2. EXISTING WALLS TO BE REMOVED SHALL BE DEMOLISHED TO FINISH FACE UNLESS OTHERWISE NOTED.
3. EXISTING WALLS TO BE REMOVED SHALL BE DEMOLISHED TO FINISH FACE UNLESS OTHERWISE NOTED.
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9. EXISTING WALLS TO BE REMOVED SHALL BE DEMOLISHED TO FINISH FACE UNLESS OTHERWISE NOTED.
10. EXISTING WALLS TO BE REMOVED SHALL BE DEMOLISHED TO FINISH FACE UNLESS OTHERWISE NOTED.

LEGEND

- EXISTING WALL TO REMAIN AND TO BE PROTECTED
- EXISTING WALL TO BE DEMOLISHED
- EXISTING WALL TO BE DEMOLISHED TO FINISH FACE
- EXISTING WALL TO BE DEMOLISHED TO FINISH FACE UNLESS OTHERWISE NOTED
- EXISTING WALL TO BE DEMOLISHED TO FINISH FACE UNLESS OTHERWISE NOTED
- EXISTING WALL TO BE DEMOLISHED TO FINISH FACE UNLESS OTHERWISE NOTED
- EXISTING WALL TO BE DEMOLISHED TO FINISH FACE UNLESS OTHERWISE NOTED
- EXISTING WALL TO BE DEMOLISHED TO FINISH FACE UNLESS OTHERWISE NOTED
- EXISTING WALL TO BE DEMOLISHED TO FINISH FACE UNLESS OTHERWISE NOTED
- EXISTING WALL TO BE DEMOLISHED TO FINISH FACE UNLESS OTHERWISE NOTED



DEMOLITION FLOOR PLAN
 SHEET 1 OF 1



Lic.1082086
P.O. Box 751480
Petaluma, CA 94975
707-338-4718

DATE: 7/24/2023
Rancho Adobe Fire Station 2
Penngrove, CA
Phone: 1 (707)
Email: josh@frcinc.biz

RE:

Subject to the terms and conditions contained herein, we propose to perform the following work at the subject site, all in accordance with plans and specifications prepared by. Frc and dated –

--

For the lump sum price quoted below:

Lump Sum Price \$22,055

Twenty-Two thousand, Fifty-five dollars ***** Lump sum prices quoted above specifically include only the following work description:

Rancho Adobe Fire	
1. Demo, 327.5sqft of concrete and 1848 sqft of asphalt	\$1,865
2. Excavate Asphalt parking area 6 in to scarify off haul spoils and re work subgrade	\$3,225
3. Import 6 in base rock and grade walkway for concrete as well as asphalt parking area	\$4,635
4. Install 1638 sqft of new asphalt in parking area	\$10,850
5.	
6. demo existing stone fire house sign and flag pole	\$1,480
Total	\$22,055

2309 321200 \$15,079



original pricing at time of bid

Lic.1082086
P.O. Box 751480
Petaluma, CA 94975
707-338-4718

DATE: 11/28/2021
Rancho Adobe Fire Station 2
Penngrove, CA
Phone: 1 (707)
Email: josh@frcinc.biz

RE:

Subject to the terms and conditions contained herein, we propose to perform the following work at the subject site, all in accordance with plans and specifications prepared by. Frc and dated –

For the lump sum price quoted below:

Lump Sum Price \$15,079

Fifteen thousand, seventy-nine dollars ***** Lump sum prices quoted above specifically include only the following work description:

Rancho Adobe Fire	
1. Demo, 150 sqft of concrete and 800 sqft of asphalt	\$1,975
2. Excavate parking area 12 in to scarify off haul spoils and re work subgrade	\$3,454
3. Import base rock and grade walkway for concrete as well as asphalt parking area	\$2,635
4. Install 800sqft of new asphalt in parking area	\$6,975
Total	\$15,079

CWM Concrete



Date: 06/28/2023

**Estimate Description: Rancho Adobe CO#2-
Exterior modifications**

Bid Item Totals

Description	Quantity	Unit	Unit Cost	Notes	Total
5. Additional Domes and SF CO#2	1.0	LS	\$1,931.95	Additional to Line item 2. in original proposal +13sf @\$31.01 SF Includes new layout and new domes per A1.00 received on 6/26	\$1,931.95
Total Estimate					\$1,931.95

Scope

Concrete adjustments per revised A1.00 received 6/26

Inclusions

Exterior flatwork broom finish
Armor tile truncated dome

Exclusions

Per original proposal

Only items specifically listed on the proposal are included in this proposal. Any item not specifically included will be excluded from the proposal. If any bid items are adjusted or removed, pricing on remaining line items may increase. Extra work will result in additional charges. Not responsible for underground services not marked or improperly marked. If rock, water or collapsing soil is encountered extra charges will occur. Cracking is inherent in concrete due to water evaporation. CWM's warranty for cracks follows industry standards and only covers cracks that are greater than 1/4 inch in height or gap.

CWM Concrete carries 2 M GL / 2 M Umbrella. If additional insurance is required there will be an additional cost. Bond can be added at a 3% cost for up to \$350,000 if required.

Pricing valid for 90 days and assumes all work completed within 1 year of contract. Change order pricing valid for 30 days only.

License # 1036800 DIR# 1000064040 SB/SDVOSB/DVBE(Cert # 2013708)
959 Golf Course Dr #134 Rohnert Park, CA 94928 (707) 529-7473





July 29, 2023

Herb Wandel
Battalion Chief
Rancho Adobe Fire District
11000 Main Street
Penngrove, California 94951

Reference: PCO #026
Subject: Installation of flat strap for drywall installation
Project No: 331-21A Ranch Adobe Fire District – Station #02 Renovation
Supplier: North Bay Drywall, Cotati

Herb,

We have reviewed the proposed Potential Change Order request for conformance with the requirements of the Contract Documents & Industry Pricing. Based on our review, we recommend the following:

Description: PCO #026 is for added 4" 16ga flat straps at exterior walls to aid in the installation of the drywall. The existing walls are not conventional framing and did not allow the drywall to be installed per code.

Recommendation: Pricing looks to be in line with industry standards.

- Approval*
- Revise and re-submit
- Declined

Attachments: FRC PCO #026

STRATA alp will provide direction to FRC based on your direction. If you find this PCO acceptable, please sign to authorize on page two and return to STRATA alp for processing.

Please contact STRATAap at (707) 935-7944, if you have any questions regarding this submittal.

Sincerely,

Bennett Martin, AAIA
Principal



PCO #026

FRC, Inc.
 9680 Old Redwood Highway
 Windsor, California 95492
 Phone: +17078375065

Project: - 2309- Rancho Adobe Fire Station #2
 11000 Main Street
 Penngrove, California 94951
 Phone: 707-795-6011
 Fax: 707-795-5177

Potential Change Order #026: CE #036 - Flat Strap

TO:	Rancho Adobe Fire District 11000 Main Street Pengrove California, 94951	FROM:	FRC, Inc. 9680 Old Redwood Highway Windsor California, 95492
PCO NUMBER/REVISION:	026 / 0	CONTRACT:	2309-1 - 2309 Rancho Adobe Fire Station #2
REQUEST RECEIVED FROM:		CREATED BY:	Josh J Kurczeski (FRC, Inc.)
STATUS:	Pending - Proceeding	CREATED DATE:	7/11/2023
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
		TOTAL AMOUNT:	\$1,103.70

POTENTIAL CHANGE ORDER TITLE: CE #036 - Flat Strap

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #036 - Flat Strap

Furnish and install flat strap at top and bottom of perimeter walls. The existing metal building did not have any existing framing members for the sheetrock to attach to.

ATTACHMENTS:

#	Description	Amount
1	Flat Strap	\$1,025.50
	Subtotal:	\$1,025.50
	Markup on GC Labor Equipment and Materials 15%:	\$0.00
	Markup on Subcontractor 5%:	\$51.28
	Markup for Bonds and Insurance 2.5%:	\$26.92
	Grand Total:	\$1,103.70

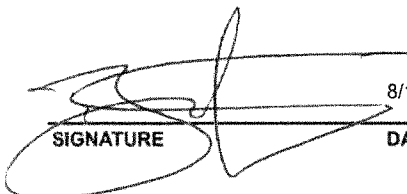
Bennett Martin (STRATA Architecture & Planning)

Rancho Adobe Fire District

FRC, Inc.

11000 Main Street
 Pengrove California 94951

9680 Old Redwood Highway
 Windsor California 95492


 SIGNATURE DATE 8/10/23


 SIGNATURE DATE

SIGNATURE DATE

FRC, Inc.



Rancho Adobe
COY

METAL STUD FRAMING • DRYWALL • TAPING
707-583-3163 • P.O. Box 7340, Cotati, CA 94931-9991 • CSLB #1035251

FIELD AUTHORIZATION TO PERFORM WORK

JOB NAME Rancho Adobe Fire FLOOR _____ WRITTEN BY Tim DATE 7/10/23
 LOCATION 11000 MAIN ST. PENNINGTON, CA 94997 JOB # 2310
 CUSTOMER (CUSTOMER) FRC CONTACT _____ PHONE _____
 ADDRESS _____

DESCRIPTION OF WORK: INSTALL 4" 16ga BACKING AT TOP AND BOTTOM OF EXISTING WALL

P.O.#/C.O.# _____

NORTH BAY DRYWALL IS HEREBY AUTHORIZED TO FURNISH ALL MATERIALS AND/OR LABOR TO COMPLETE THE ABOVE WORK FOR THE SUM OF \$ _____ SUBJECT TO THE TERMS AND CONDITIONS THERE SET FORTH ON THE REVERSE SIDE.

NORTH BAY DRYWALL IS HEREBY AUTHORIZED TO PERFORM THE ABOVE WORK ON A TIME AND MATERIAL BASIS SUBJECT TO THE TERMS AND CONDITIONS SET FORTH ON THE REVERSE SIDE.

HOUR LABOR RATE \$143.-

SIGNATURE OF CUSTOMER'S AUTHORIZED REPRESENTATIVE _____ DATE _____

MATERIAL	QTY	UNIT PRICE	TOTAL
<u>4" x 16 ga FLAT STRAP 200LF</u>	<u>200LF</u>	<u>1.10</u>	<u>220</u>

NAME	CRAFT	PAY DATE	M	T	W	TH	F	S/S	REG TOTAL	PREM TOTAL
<u>CARPENTER</u>						<u>3.5</u>				<u>5.5</u>
						<u>2</u>				

WORK COMPLETED WORK NOT COMPLETED

[Signature]
SIGNATURE OF FOREMAN

7/10/23
DATE

SIGNATURE OF CUSTOMER'S AUTHORIZED REPRESENTATIVE _____

7/10/23
DATE

OFFICE USE ONLY

Labor: 786.50

Material: 220.-

Tax: 19.-

Misc: Delivery NO Charge

TOTAL: 1025.50

SEE TERMS AND CONDITIONS ON REVERSE SIDE
CUSTOMER COPY - WHITE OFFICE COPY - CANARY



PCO #028

FRC, Inc.
9680 Old Redwood Highway
Windsor, California 95492
Phone: +17078375065

Project: - 2309- Rancho Adobe Fire Station #2
11000 Main Street
Penngrove, California 94951
Phone: 707-795-6011
Fax: 707-795-5177

Potential Change Order #028: CE #040 - Island Corian

TO:	Rancho Adobe Fire District 11000 Main Street Pengrove California, 94951	FROM:	FRC, Inc. 9680 Old Redwood Highway Windsor California, 95492
PCO NUMBER/REVISION:	028 / 0	CONTRACT:	2309-1 - 2309 Rancho Adobe Fire Station #2
REQUEST RECEIVED FROM:		CREATED BY:	Josh J Kurczeski (FRC, Inc.)
STATUS:	Pending - Not Proceeding	CREATED DATE:	7/31/2023
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
		TOTAL AMOUNT:	\$1,799.36

POTENTIAL CHANGE ORDER TITLE: CE #040 - Island Corian

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #040 - Island Corian

Furnish and install Corian at Island counter in lieu of laminate.

ATTACHMENTS:

#	Description	Amount
1	Corian Island	\$1,755.47
	Subtotal:	\$1,755.47
	Markup on GC Labor Equipment and Materials 15%:	\$0.00
	Markup on Subcontractor 5%:	\$0.00
	Markup for Bonds and Insurance 2.5%:	\$43.89
	Grand Total:	\$1,799.36

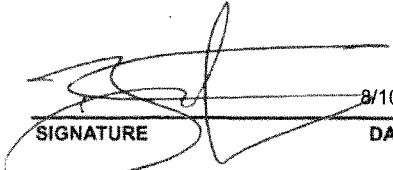
Bennett Martin (STRATA Architecture & Planning)


Rancho Adobe Fire District

FRC, Inc.

11000 Main Street
Pengrove California 94951

9680 Old Redwood Highway
Windsor California 95492


 SIGNATURE DATE 8/10/23


 SIGNATURE DATE

SIGNATURE DATE

Orland Cabinet Shop, Inc. (OCSI)

Change Request

5

Date: 8-2-2023
Job #: 2303
Job: Rancho Adobe Fire
G.C.: FRC, Inc.
Attn: Josh Kurczeski
Issue: Change in Island Countertop Finish
Ref.: e-mail request 8-2-2023

We request a **Change Order** for the following change(s) to our agreement:

Scope Change(s):

1. To be delivered to the job site
2. Delete Plastic Laminate finished counters for Room 109 Island
3. Add Solid Surface finished counters for Room 109 Island
 - a. Solid Surface Selection: Corian Linen
 - b. (4) Exterior edges of 48" X 120" Layout to be Waterfall Edge
 - c. Overall Size of 36" AFF counter = 48" X 96"
 - d. Overall Size of 36" – 34" AFF Adjustable Counter = 48" X 24"

Price Change:	Delete Plastic Laminate Counters	- \$1,002.57
	Add Solid Surface Counters	<u>+ \$2,758.04</u>
	Total Change	+ \$1,755.47

If you have any questions, please contact us.

Sincerely,
Ron Stubbs, Shop Manager

35 "A" Street, Orland CA 95963
e-mail: mail@ocsimanufacturing.com
Phone – (530) 865-3256 License C6 - # 189381
Fax – (530) 865-2827 WI Cert. No. 483



PCO #028

FRC, Inc.
 9680 Old Redwood Highway
 Windsor, California 95492
 Phone: +17078375065

Project: - 2309- Rancho Adobe Fire Station #2
 11000 Main Street
 Pengrove, California 94951
 Phone: 707-795-6011
 Fax: 707-795-5177

Potential Change Order #028: CE #040 - Island Corian

TO:	Rancho Adobe Fire District 11000 Main Street Pengrove California, 94951	FROM:	FRC, Inc. 9680 Old Redwood Highway Windsor California, 95492
PCO NUMBER/REVISION:	028 / 0	CONTRACT:	2309-1 - 2309 Rancho Adobe Fire Station #2
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REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
		TOTAL AMOUNT:	\$1,889.32

POTENTIAL CHANGE ORDER TITLE: CE #040 - Island Corian

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #040 - Island Corian
 Furnish and install Corian at Island counter in lieu of laminate.

ATTACHMENTS:

#	Description	Amount
1	Corian Island	\$1,755.47
	Subtotal:	\$1,755.47
	Markup on GC Labor Equipment and Materials 15%:	\$0.00
	Markup on Subcontractor 5%:	\$87.77
	Markup for Bonds and Insurance 2.5%:	\$46.08
	Grand Total:	\$1,889.32

Brad Johnson (STRATA Architecture & Planning)

Rancho Adobe Fire District
 11000 Main Street
 Pengrove California 94951

FRC, Inc.
 9680 Old Redwood Highway
 Windsor California 95492

SIGNATURE

DATE

SIGNATURE

DATE

SIGNATURE

DATE

FRC, Inc.